

Date and Time: 05/13/19 10:09 AM
 Location: Silva Room, Flynn Building, 278 Old Sudbury Road, Sudbury
 Members Present: Kay Bell (KB), Doug Frey (DF) Pat Guthy (PG), Lisa Kouchakdjian (LK)
 Members Absent: Susan Rushfirth (SR)
 Also Present: Janie Dretler, Liaison for Board of Selectmen
 Public Commenters:

Convene: The meeting came to order at 10:09 AM. A quorum (at least a majority of 3) was present.

1. Assign clerk to take minutes

Kay Bell volunteered to record minutes of the commission meeting.

2. Discuss Permanent Building Committee

PG explained a number of email exchanges with the Craig Blake, Chair of Permanent Building Committee (PBC). The PBC would like to meet, preferably at an evening time, to present the current plans for the Town Hall Renovation Project including information about proposed requests for waivers regarding features of the building that would be difficult to make compliant with accessibility standards of the American's with Disabilities Act ADA.

Most members will be available on the evening of Monday, May 20. PG will connect with Mr. Blake to confirm that time and she, PG, will post the required notice.

PG mentioned several items that the commission may wish to discuss in the future:

- a letter from a recreation company that provides experiences for people with disabilities, which letter was sent in reference to the Town's recent proposed purchase of land housing a summer camp
- glitches in the COD distribution email list from our website
- the Low Vision Support Group that meets at the Senior Center and our potential outreach to them and other similar groups
- potential for a COD liaison or member on the Council on Aging as it is integrally involved in such Town projects as the anticipated new community center
- Community Access Monitor Training that the MA Office on Disability offers from time to time to educate people about the ADA, Architectural Access requirements, and other important aspects of the law.

3. Goals and Objectives The commission considered the three primary Goals agreed at a previous meeting and through discussion developed Objectives to approach in the coming year(s) as listed:

- ASSIST
 - Self Evaluation and Transitions Plan
 - Transportation needs and resources
 - Safety initiatives
 - Health issues, including mental health
 - Communicate the role of Commission

- **EDUCATE**

- Website access to presentation of resources
- Participation in Town-wide activities
- Partnership with various Town departments

- **ASSESS**

- Identify partners within Town departments to share in adoption of and planning for study
- Establish a work group of the Commission to investigate and propose a process/strategy to convince the Town to initiate this Self Evaluation process

4. **Public Comment** No public comments were offered.

5. **Future Agenda Items**

- Communication issues
- Approve minutes from meetings on April 8 and April 29
- Vocational technical education
- Accept Goals and Objectives
- Liaison Reports
- Schedule for the coming year

6. **Adjourn**

MSV LK moved and DF seconded the motion to adjourn at 12:20 PM.
The motion carried unanimously.

A true copy attest: Kathleen (Kay) F. Bell
Clerk

June 6, 2019
Date