

Sudbury Commission on Disability

Date: November 26, 2018
Time: 10:00 AM
Location: Flynn Building (Silva Room), 278 Old Sudbury Road, Sudbury
Members Present: Kay Bell, Pat Guthy, Susan Iuliano
Members Absent:
Others:

Convene

The meeting came to order at 10:06 AM.
A quorum of the COD (at least a majority of 3) was present.

Susan Iuliano volunteered to record minutes of the Commission meeting.

Discussion

Susan Iuliano had not completed the October 30 minutes, so this item was tabled.

Review of open and ongoing items:

- Pat Guthy reported on her communications with DPW Director Dan Nason concerning the crosswalk leading to the front parking lot at L-S. The Commission reviewed the email communications on this matter. Mr. Nason suggested that the COD contact the Commission about the parking space adjacent to the walkway. He further stated that this location does not meet the requirements for a crossing and further indications for the walkway could increase the likelihood of an accident. Mr. Nason's message suggested the walkway may be eliminated. The Commission agreed to seek clarification from Mr. Nason before reaching out to L-S.
- Pat Guthy stated that she will be meeting with Lisa Kouchakdjian, SPS School Committee Chair, to discuss their open forum policy and practices. Kay Bell distributed a draft protocol that she had prepared.
- Susan Iuliano will consult with Sheila Cusolito, SHA Director, about both the minutes of the joint meeting and the SHA's concern about handicapped parking enforcement.
- Pat Guthy reported on the well-attended and well-received Living Independently and Safely forum recently held at Our Lady of Fatima church, which included presentations by the Police Chief, Senior Center Director, and Town Social Worker. Pat distributed the Senior Blue Book, a resource created by local resident Susan Arayas. Susan Iuliano will reach out to Susan Arayas about meeting with the Commission. There was some discussion about the COD maintaining a bookshelf of hard-copy resource materials such as this one for use by residents.
- Kay Bell shared that Mark Thompson had talked with Cisco and had resolved the problem with the notification system. Kay will call to leave a test message to determine whether the members are receiving notifications of phone messages. She circulated a draft outgoing message for the COD answering machine. Susan Iuliano moved to

approve the message and designate Kay Bell to record it in the answering system, seconded by Pat Guthy. The motion was approved unanimously.

Susan Iuliano provided an update on the work of the Sudbury Transportation Committee. The Transportation Committee recently met with Ed Carr, MetroWest Regional Transit Authority Administrator, to discuss two partnering opportunities. The first was the possibility of hiring consultant TransLoc, at a substantially reduced rate if the Town partners with the RTA, to study the region's transportation needs and available structures and to propose measures to address transportation gaps and inefficiencies. The second was a grant application to be submitted by the MWRTA for state funds for a fixed-stop bus route along Route 20 from Marlborough to the Riverside MBTA station. Susan further explained the Committee's ongoing Customer/Stakeholder analysis. Within this framework, the Transportation Committee has identified needs including those for residents with disabilities.

Susan will circulate the Transportation Committee stakeholder spreadsheet to the Commission members. Further, Pat Guthy distributed selected portions of the September 2017 Pavement, Sidewalk, and Walkways Management Study prepared for the town by vhb.

The Commission then reviewed Article IV of the Rules and Regulations for the COD. First, it was agreed that the general reorganization of material proposed by Kay Bell in her draft was logical and that certain sections would be moved from Article IV ("Commissioners") to Article II ("Membership"). Article IV was renamed "Officers." Revisions to the description of the officers were discussed. Kay Bell moved to accept the revisions to Article IV as discussed (see attached). The motion was seconded by Pat Guthy and unanimously approved. The COD will review Article II ("Membership") at the next meeting.

The Commission reviewed the recruitment notice prepared by Kay Bell to be submitted to SudburyTV. Due to technical problems with the old logo, Kay had designed a new logo. The Commission members admired the new logo and agreed it would work well. Susan Iuliano moved to approve the slide/notice to be submitted to SudburyTV and the logo to be used for other materials going forward. Pat Guthy seconded the motion, which was unanimously approved.

After a brief discussion concerning use of the COD website, Susan Iuliano moved to authorize Kay Bell to post appropriate links and resources as well as notices about events on the COD website. Pat Guthy seconded the motion, which was unanimously approved.

The Commission discussed ongoing recruitment efforts. Kay Bell will design and print a postcard or flyer to be distributed to the public. Pat Guthy will consult with the Treasurer about how to access COD funds to pay for these materials.

Commission members considered further outreach to Town departments and committees for educational purposes. The COD will seek to meet with the following in order of priority: (1) DPW Director, (2) Parks and Recreation Director, and (3) Board of Health Director and/or board members. At the same time, the Commission will seek to arrange a meeting with the Sudbury Clergy Association, recognizing that this may occur several months in the future. Pat Guthy will make meeting arrangements.

Elaine Jones, Co-Chair of the Permanent Building Committee, appeared and invited the Commission members to attend the December 3 PBC meeting, to hear an update from the architect concerning the proposed Tall Hall rehabilitation design.

Pat Guthy moved to adjourn the meeting at 12:20 PM. The motion was seconded by Kay Bell and unanimously approved.

A true copy attest: _____
Secretary Date