

Sudbury Commission on Disability

Minutes of meeting, Tuesday, March 29, 2011; 7:00 PM, Sudbury Senior Center, 40 Fairbank Road, Sudbury, MA 01776

Present: Chair, Susan Stocker, Lotte Diomede, Deborah Galloway, Dina Johnson, Peter Sargent

Absent: Jackie Kilroy

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| Next meeting | Tuesday, April 26, 7:00 PM, Sudbury Senior Center, 40 Fairbank Road, Sudbury, Massachusetts 01776 |
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| Topics | Discussion | Decisions/Questions | Next Steps |
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| Minutes | The minutes of the February meeting were approved. | | |
| Old Business | | | |
| Publicity | <p>Peter provided update on Publicity. Group discussed desire for ideas and better understanding of who we are serving / the needs of the town; group discussed ways to collect feedback from the town. Putting a question on the census was discussed; the group discussed what we would do with that information.</p> <p>Opportunity to align with the SPED PTO was discussed as well as means to promote SCOD.</p> | <p>Recommendation to submit recruitment notifications to the Patch.</p> <p>Group asked if we can put up flyers to promote SCOD; group agreed we could but we should make website more robust first. Flyers can serve to (1) promote SCOD with link to website and (2) encourage people to tell us how we can help them with our email address. Group agreed not to pursue publicity / advertising until website is enhanced.</p> | <p>Peter to explore the Patch for recruitment publicity.</p> <p>Susan agreed to re-look at content previously suggested for website.</p> <p>Susan to distribute information / data regarding disabilities and census question from Jeff Dougan.</p> |
| Braille Project | All assessments are complete; the group discussed best practices for surface changes and stairs for visually impaired. The group discussed that best practices should be recommended, but are not | | Susan to send out consolidated report for all schools to Dr. Bracket with a copy to the principals, |

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| | <p>required for implementation.</p> <p>Group discussed distribution list for final report.</p> | | Maryanne Bilodeau and LS facilities. |
| Budget | Reviewed the budget. | | Lotte agreed to type the budget monthly in a user friendly format. |
| Restaurant guide | Discussed restaurant guide project and process. Reviewed draft survey and provided feedback to Susan. Agreed procedurally that it's important to capture the critical elements during an assessment (for example, a vestibule has 2 doors, like at Dunkin Donuts), but not the smaller details (for example, the vestibule dimensions). Group discussed making a handout or providing information to businesses that informed them of the tax incentives / benefits. | By the May meeting we'd like to have the project well formulated so we can get official approval to commence. | <p>Susan to copy intro letters from other towns and give to Dina.</p> <p>Dina to draft new intro copy.</p> <p>Deborah to check with town on whether we can distribute in town hall.</p> <p>Susan to talk to Jackie before next meeting about the database.</p> |
| Adjourn | | The Commission VOTED unanimously to adjourn at 9:00 PM. | |
| Next meeting | The next meeting will be Tuesday, April 26, 2010 at 7:00 in the Sudbury Senior Center. (All subsequent meetings are currently planned for the last Tuesday of each month). | | |