

Sudbury Disability Commission 06/28/11 Meeting Minutes

Meeting called to order by Commission Chair at 7:00.

Present: Lotte Diomedede, Susan Stocker, Jackie Kilroy and Dina Johnson

Absent: Peter Sargent

Old Business:

- Meeting notes from April meeting approved
- Decision was made to move to new note-taking format created last month
- Additional old business deferred due to Peter's absence

New Business

- Susan confirmed that she is stepping down as Chair but staying on the committee; Lotte will be stepping up as chair
 - Group discussed transition and identified questions regarding: 1) financials (process to get financial reports, process for making payments and for securing funds); 2) potential for a town employee to sit on the committee; 3) building access; 4) requirements for hard copy record keeping (vs. electronic)
 - Jackie agreed to serve as Acting Vice Chair on an interim basis until full commission reconvenes
 - Dina will serve as Secretary and be responsible for note-taking, emailing meeting notes to town for posting minutes to website, and keeping a binder of minutes, if a hard copy is required
 - **Next steps:** Lotte to reach out to Marianne Bilodeau to discuss questions and open issues
- Two new potential members submitted applications; neither were asked to join meeting because of Chair transition from Susan to Lotte.
 - **Next steps:** Lotte to reach out to both of them and provide an overview of SCOD, explain membership processes and explain that meetings are off-schedule over the Summer but will invite them to our next meeting.

Next Meeting

- Last Tuesday in September: September 27, 7pm

Meeting was adjourned at 8:15.