

Sudbury Commission on Disability
12/20/11
Meeting Minutes

Meeting called to order by Commission Chair at 7:00

Present: members: Lotte Diomede, Dina Johnson, Peter Sargent, Anna Wood; guest / potential member: Jen Ach

Absent: Jackie Kilroy, Susan Stocker

1. Approval of minutes from November

- a. Motion to approve minutes by Lotte Diomede.
- b. Anna and Peter seconded motion to approve.
- c. Minutes approved.

2. Old Business:

- a. Discussion of additional police details: requests have been submitted to Sudbury Police Department starting Thanksgiving weekend through end of December. Additional details have been implemented.
 - i. Next steps:
 1. Specifics to be provided by Police Department.
- b. Financial statements: have been provided by town but SCOD has requested additional details (e.g., # of tickets issued and corresponding revenue).
 - i. Next steps:
 1. Lotte to follow up with the town.
- c. Braille project: Susan drafted letters for each school; team discussed a few edits that could be made to the packaging of each of the packets. Also, we do not have the detailed summary of Curtis.
 - i. Next steps:
 1. Susan to confirm whether the schools she audited received the letter / detail sheets at the time of the original audit.
 2. Susan to look for the detailed sheet from the Curtis assessment.
 3. Group to tweak the letters to ensure the language is consistent with the findings of the assessments (i.e., doesn't say "a lot of errors" if there were only a couple); Lotte to send Noyes letter (& others, if necessary), to Dina for editing
- d. Scholarships: discussed use of SCOD funds for Adaptive Sports & Recreation Program Scholarships. Anna proposed that people would be able to apply for a partial or full scholarship or for a full session of summer camp. The group discussed a sliding scale system and creating a systematic and unbiased process for allocating funds (i.e., have criteria for qualification based on household income, etc.). Team voted and approved allocation of \$2500 to scholarships at this time and agreed as we approach summer camp application season we would evaluate potential to allocate additional funding.
 - i. Next steps:
 1. Anna to draft a proposal on criteria for qualification.
- e. Restaurant project: reviewed draft list of restaurants and rating criteria; discussed whether we can take the subjectivity out of rating restaurants (i.e., accessible floor

layout – if we think “restaurant x” isn’t accessible, that’s our opinion but they may think they are accessible – is there a way we can remove the subjectivity?). Group also discussed if we think it’s feasible to create Braille menus for each of the restaurants in town.

i. Next steps:

1. Anna to tweak grid and email to group.
2. Anna to draft a letter to accompany the grid.
3. Lotte to put together a recommendation for reaching out to the restaurants.

f. Paperwork: some of the members (Lotte, Anna, Susan & Jackie) need to fill out paperwork / submit it electronically

i. Next steps:

1. Group to submit their forms electronically.

3. New Business:

a. Jen Ach, potential new member, provided overview of her background and reason for interest in joining the SCOD.

i. Next steps:

1. Lotte to find out official process for new members.

b. Three potential additional new members; Lotte reaching out to them.

c. Press release: new press release from Peter distributed today. Discussed where else we can post it (e.g., Newcomers club, realtors offices, etc.). It was suggested that “Homes by Lois” may be a good place.

4. Next Meeting Date

- Thursday January 26th
- Thursday February 16th

5. Adjourn

- Meeting adjourned at 9:00pm