

## Sudbury Commission on Disability

Minutes of meeting, Monday, October 29, 2007; 5:30 PM, Sudbury Senior Center

Present: Chair David Mortimer, Kris Kiesel, Stephen Machnik, Susan Stocker; **Guests:** Ben Halsband, Ronald McClanahan, Anita Simon

Absent: Cori Carvelli, Sally Sack, Tess Zinnes

<b>Next meeting</b>	Monday, November 26, 2007 Sudbury Senior Center
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<b>Issue</b>	<b>Discussion</b>	<b>Decisions/Questions</b>	<b>Next Steps</b>
Minutes	Minutes of the Monday, September 24, 2007 meeting were approved as submitted.		

### Old Business

Membership	<p>Three resignations have been received: Cori Carvelli, Sally Sack, and Tess Zinnes</p> <p>Three applications for membership have been received: Ben Halsband, Ronald McClanahan, and Anita Simon.</p> <p>Ben is a 2006 graduate of L/S high school with a special interest in transportation, Ron works as a sexton at the Congregational church and is interested in issues affecting people with low vision, and Anita has been a teacher, tech writer and trainer, and is interested in making Sudbury more accessible.</p>	<p>Unanimous votes to accept each resignation with thanks for their service.</p> <p>The Commission unanimously voted to recommend each of the three applicants to the Board of Selectmen for appointment to the Commission.</p>	<p>Kris will write a letter to the Selectmen requesting the appointments.</p>
Common Victualler's License	<p>Dave spoke to the Selectmen at a recent meeting as part of their "Town Forum" in which they use part of their meeting annually to hear from Town</p>	<p>After the meeting, Selectman Larry O'Brien said he is interested in this idea, and wants to hear more about it, since this policy can be done</p>	<p>Dave will collect information as to what other towns do this, and the justification, and get the information to Larry and Maureen</p>

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	Boards and Commissions. He mentioned the idea of tying the receipt of a new or renewed common victualler's license to ADA compliance.	administratively without Town Meeting action. Chelmsford has done this since 1994 with great success.	Valente. The Commission will need to be aware of the license renewal schedule to offer technical assistance to restaurants re: ADA compliance.
Parking	Dave reported that Wayne Walker has spoken to Police Chief Peter Fadgen about the Commission's potential role in handicap parking policing, and said that the Chief is very much against this idea. In a separate development, the Commission has received a letter from Ann Collins, Registrar of Motor Vehicles, outlining the Waltham model of paying a police detail to issue citations for illegal parking and fraudulent placard use.	In discussion, the Commission deliberated, taking into consideration that Commission members may not have time to consistently patrol the parking areas, and that this can be a dangerous activity if drivers object. The commission voted unanimously to recommend that the Police use a special detail, paid from Commission funds, to ticket illegal parkers and fraudulent placard users. In Waltham this activity generated more than enough revenue from fines to pay for the cost of the detail.	This decision will be communicated to Wayne Walker, who will speak to Chief Fadgen.
Sudbury ADA Plan	Dave spoke with Wayne Walker about the need for a consultant to draw up an ADA plan for the town. This will require Town Meeting action.	The town may be at financial risk if no plan is in place.	Dave will call Dennis Polselli in Framingham to learn what Framingham did to get the funds for and ADA consultant passed at Town meeting.
Number of people with disabilities in Sudbury	The Commission would like to know who in Sudbury has a disability, what type of disability, and where they live. This may be a HIPAA issue. The VIP Committee want to know who in Sudbury may need assistance in an	Can a self-mailer format be put into the Town report? Should the returned forms go to the Public Health Nurse Ruth Mori? Should the questionnaire be available to the Town website?	Kris has sent an e-mail to Maureen Valente to ask for a meeting on this topic to consist of herself, Richard Simon of the LEPC, Rosemary Harvell, and Dave Mortimer.

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	emergency, a slightly different piece of information.		
Commission materials	<p>The Commission is accumulating materials, including informational brochures and pamphlets, and records of its actions. Can there be a place to store these materials so there is access to them?</p> <p>Dave talked with Irina Priester, chair of the first Commission, to see if she has any documents from that time.</p>	Lee Swanson said we need to talk with Rosemary Harvell.	Irina will check in her basement for any old Commission documents.
VIP Committee	The VIP Committee had a tabletop exercise for emergency planning.	The Senior Center is the logical place to shelter people with medical needs so that the staff skilled in medical care can be in one place.	
Brochure	Work on the brochure will take place in January.		
Disability Awareness Day	Susan visited the home of the parents of the student who was the videographer for Disability Awareness Day. They know nothing about the missing tape, but did say they would e-mail their son to ask about it. He says he mailed it, and no one knows where it is currently.	It may be that the tape is permanently mislaid.	The Commission would like to do a second awareness day this school year.
Historical memo	Dave found a letter from the former Commission to businesses informing them of the Commission and offering technical assistance for compliance with the ADA and AAB requirements.	There is no list of commercial entities in Sudbury. We will have to work through the Chamber of Commerce, and get to speak at their meeting.	This is important but not first on the agenda.

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Assistive Listening devices	Dave spoke with patty Golden, but she does not know where the devices donated to Sudbury by Raytheon for use at town Meeting by people with hearing impairments are stored or if they still work.	If the devices are available they need to be publicized since people do not know we have them.	
Financial Report	We do not have a report for September. Dave called the Town Accountant to see if he can get one.		
<b>New Business</b>			
Town report	Each Board and Commission must write a summary of the year's activity for the Town report. It is due November 16.		Dave will write the report and send it to everyone for comments.
Publicity	Susan is happy that Anita wants to work on publicity.	We may want to collaborate with the VIP committee for press releases in 2008 about emergency preparedness for people with disabilities.	
RTA	Kris reported that the selectmen voted last week to join the MetroWest RTA, and have asked Kris to be their delegate to the RTA Board.	The minimum goal for Sudbury's involvement in the new RTA is that we should not get <u>less</u> service than we currently have.	Kris will attend the RTA meeting on 10/30/07.
<b>Next meeting</b>	The next meeting will be Monday, November 26 at 5:30 in the Sudbury Senior Center...		