



# Town of Sudbury

## Design Review Board

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### Meeting Minutes July 9, 2025 Design Review Board

**Meeting Format:** Zoom Conference Call  
**Present:** Susan Vollaro (Chair), James Flavin, Scott Utke  
**Absent:** Katie McCue

S. Vollaro opened the Design Review meeting at 7:30 PM and requested a roll call: J. Flavin-present, S. Utke-present, S. Vollaro-present

#### Review of Proposed Signage

**Applicant:** Sudbury Garden Club Heritage Park Garden  
299 Old Sudbury Road Boston Post Road

Juju Lem-Pang, Co-President of Sudbury Garden Club, was present to discuss the matter with the Board.

Juju shared a proposed sign that was 10" tall x 14" wide sign to the garden commemorating the 250<sup>th</sup> anniversary of the American Revolution. She explained it was an aluminum material with a black backing with a 14" stake that went into the ground 12". It is currently a portable sign but expected to be permanent to the Heritage Park Garden.

#### Feedback from the Design Board:

- It was asked that the font be more consistent, limiting the different font sizes and removing the lines that are being used as fillers.
- The entire placement of the copy appeared to be off-centered and was asked to center.
- It was asked that it be confirmed the stake is built with the intention to be in the ground year-round, without risk of getting blown away in extreme weather situations. Juju mentioned it could be permanently cemented once a final location was determined.
- Due to its location, it will need approval from the Historic District Commission.

**S. Utke motioned to approve the sign to the Historic Districts Commission with the recommendations and feedback the Board discussed with the applicant. J. Flavin seconded the motion. It was on motion 3-0; Vollaro-aye, Flavin-aye, Utke-aye.**

**Interview for Vacant Design Review Board Seat:**

Ark Pang was present to interview with the Board.

The Board met with Ark Pang and discussed his background and interest in serving on the board.

Ms. Vollaro explained the duties and role of the Design Review Board to Mr. Pang. The Board discussed Mr. Pang's qualifications and interest in giving back to the Town. The Board recommended that the Planning Board appoint Mr. Pang as a member of the Design Review Board

**S. Utke motioned to recommend that Planning Board appoint Mr. Pang as a member of the Design Review Board. J. Flavin seconded the motion. It was on motion 3-0; Vollaro-aye, Flavin-aye, Utke-aye.**

**Minutes for approval:**  
June 25, 2025

**J. Flavin motioned to approve the June 25, 2025 meeting minutes with edits. S. Utke seconded the motion. It was on motion 3-0; Vollaro-aye, Flavin-aye, Utke-aye.**

**Meeting adjourned at 8:32 p.m.**