



# Town of Sudbury

## Design Review Board

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### Meeting Minutes April 30, 2025 Design Review Board

**Meeting Format:** Zoom Conference Call  
**Present:** James Flavin, Scott Utke, and Katie McCue  
**Absent:** Susan Vollaro (Chair)

#### **Review of Proposed Signage** **Applicant:** Lavallee Systems 39 Union Avenue

Ms. Amy Murray from AG Signs and Graphics was present to discuss the matter with the board.

The applicant proposes a wall sign comprising vinyl facing material attached to aluminum tubing that will be used for mounting. The sign will not be internally lit and the fasteners are hidden from the front facing view. The sign is to be 5-feet wide by 3-feet high and since the building has 51 linear feet of frontage the 15 square foot area is well within the size allowed under the by law. The color scheme of the sign was developed to match that used by the other co-located business.

Scott Utke raised the question whether the business's location on the second floor imposes restrictions on the size or placement of the sign. However, Jim Flavin noted that Adam Burney determined the sign to be compliant. Jim Flavin also noted that the combined sign area for both businesses still meets the allowance if considered as one business.

**The Board unanimously approved a motion by Katie McCue to approve the sign proposal as written.**

Minutes for approval:

**The board unanimously approved a motion by Scott Utke to approve the minutes from the 16 April 2025 meeting as written.**

**Meeting adjourned at 7:38 p.m.**