



# Town of Sudbury

## Design Review Board

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### Meeting Minutes February 26, 2025 Design Review Board

**Meeting Format:** Zoom Conference Call

**Present:** Susan Vollaro (Chair), Katie McCue, and James Flavin,

**Absent:** None

### Review of Proposed Signage

**Applicant:** Reformed by Pilates  
383 Boston Post Road

Savannah Polci, the owner, was present to discuss the matter with the Board.

The applicant is proposing a primary wall sign at the entrance to the building composed of a wooden triangular panel that will be painted black and mounted with L- brackets. The lettering will be engraved into the panel and be painted white. The applicant is also proposing a secondary rectangular wall sign of similar composition. Both signs are to be externally lit.

Ms. Vollaro noted a discrepancy in the application regarding the proposed square footage of both signs. Ms. Polci acknowledged the error and clarified that the dimensional diagrams provided in the application convey the correct dimensions. Specifically, the isosceles shaped triangular primary sign will have a base length of 9.75 feet and the two equal sides will each be 5.4 feet in length (resulting in an area of 11.32 square feet). The rectangular secondary wall sign will be 8 feet by 1 foot (8 square feet).

**A motion was made to approve the signs as presented with the recommendation that the website information be removed from the primary sign and a requirement that the applicant verify that the proposed square footage of the primary and secondary signs conforms the town bylaw. All approved the motion.**

Ms. Vollaro clarified that the revised designs and corrected dimensions for both signs should be submitted to Shawna Risotti as part of the final application.

Minutes for approval:

**The board unanimously approved the minutes for the meeting dated January 29, 2025, with the minor edit that the final sentence be removed.**

Other topics:

**The board interviewed Mr. Scott Utke who recently applied for one of the two vacant Design Review Board positions. The board unanimously approved a motion to recommend that the Planning Board proceed with his appointment to the Design Review Board.**

**The meeting adjourned at 7:59 p.m.**