



Town of Sudbury

Design Review Board

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Meeting Minutes September 27, 2023 Design Review Board

Meeting Format: Zoom Conference Call

Present: Susan Vollaro (Chair), James Parker, Katie McCue, and Zachary Blake

Absent: None

Review of Proposed Signage

Applicant: Karen Beauty
339 Boston Post Road

Karen Andrade, owner of Karen Beauty was in attendance to discuss the matter with the Design Review Board.

Ms. Andrade moved to Sudbury a few weeks ago and applied for the sign. She has owned Karen Beauty for 4 years. The business sign size is 1 foot 5 inches X 4 foot 7 inches. The business a second-floor establishment and the sign should not exceed 10 square feet. The proposed sign conforms with the bylaws. The sign is white aluminum and will not be illuminated.

Mr. Parker suggested the sign have a larger font. Ms. Andrade stated it would be difficult to make the font larger or change the font color.

Ms. McCue commented she liked the design of the sign and that it fit well in the space.

Ms. Vollaro had concerns about the sign being visible from the street. She would like the font to be bigger and she liked the black and white contrast.

Mr. Parker made a motion to approve the sign with a suggestion to increase the font size. The vote was unanimous in favor.

Other Business:

The Board interviewed two candidates for the vacant Design Review Board seat.

Ms. Vollaro explained the role of the Board to the candidates and Board members introduced themselves. She explained that the Board typically meets the 2nd and 4th Wednesday of the month depending on applications and a quorum. Materials are provided ahead of time to review.

James Flavin: Mr. Flavin has lived Sudbury in 1986, living in his second home in town. He was active in town when his 3 kids were little, such as with basketball. His wife was a physical Meeting

therapist in town. He has a BA and MA in electrical engineering and has worked at Lincoln Laboratories with various government entities.

Reason for applying: active and committed to the Town, desire to reconnect as he approaches retirement.

Dylan Polin: Mr. Polin is not a resident of Sudbury, but he's opening a second location of his business in 2024. He has 20+ years of graphic design and design-approval experience. He likes the uniform design approach of a community. Mr. Polin owns Hub Parkour Training Center; his first location is in Norton and he's opening his second location in Sudbury.

Reason for applying: he's interested in design and is interested in being involved in the Town that he works in.

Board discussion and recommendation to the Planning Board: all three Board members recommend James. Both applicants are qualified, but we believe that James Flavin has more of a vested interest in the community because he lives here and has more familiarity with the Town after being here for so many decades.

Motion to recommend James Flavin for the position: unanimously approved

Approval of the minutes of the August 30th meeting: unanimously approved

Meeting adjourned at 8:08 p.m.

Other Business:

Minutes for Review- The board unanimously approved the minutes from the meeting dated July 26, 2023

Meeting adjourned at 8:18 p.m.