

Minutes  
July 25, 2018  
Sudbury Design Review Board

Present: Dan Martin, Jen Koffel, Susan Vollaro

The Sudbury Water District was represented by Sudbury Water District Director Vincent Roy, as well as the owner's Project Manager Steven Kirby of Vertex, and Architect JP Parnas of Weston & Sampson. The renovation to the Sudbury Water district building at 199 Raymond Road was presented, including the site plan and proposed new freestanding sign.

Building

- The board felt that overall the materials and massing of the addition were appropriate. With regards to the new entry vestibule, the board suggested a vertical board and batten cladding would better match the overall look of the new building, rather than the horizontal cement board siding that was shown. The board also felt the gable roof at the vestibule did not seem to tie in to the rest of the building. One suggestion discussed was to have a shed roof over the vestibule mirroring the one on the new vehicle storage building. Mr. Parnas mentioned that they were considering having more glass at the entry, and the board had no objection to that.

Signage

- The freestanding letters on the front of the building would be relocated to allow for the new entry vestibule. The board noted that the planting plan showed that a tree was to be planted in front of the letters, so they suggested that a low shrub might be more appropriate as to not block the letters. The tree can be planted closer to the corner.
- There was one new freestanding sign presented. It is an eight square foot sign, composite material with vinyl letters mounted on a grey post. The zoning is for residential but even though it is a municipal building, the sign size conforms to the bylaws.
- The sign would need to be lowered closer to the ground so that the bottom portion is no more than 40% of the overall height.
- The board suggested that the Sudbury Water District lettering and logo can be made larger so that there is less blank space surrounding it. The address can be lowered slightly. The lettering should be carved rather than applied vinyl. The blue logo can be carved with the water drops flush with the face of the sign.
- The board suggested that the top shape of the sign could be more of an arch, similar to other town signs.
- The color was not determined at this point, but the board was favorable to the light grey background with black letters that was portrayed in the building perspective rendering.

The board approved the meeting minutes dated July 11, 2018.