

## Sudbury Cultural Council Meeting Minutes

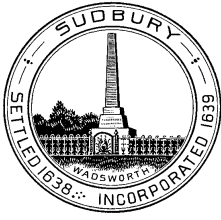
**Date** Tuesday, December 16, 2025  
**Time** 7:00 PM  
**Location** Sudbury Police Station, Training Room  
75 Hudson Road

**In Attendance:** Erica O'Brien, Diana Peters, Bethany Shaw, Nancy Hudgins, Rich Gallup, Anna Ryan, Frank Mawhinney, Hilary Ledebuhr

### **Absent:**

Meeting called to order at: 7:03 PM

- Welcome
- Approval of November Minutes
  - Motion by Diana, Seconded by Anna
- Treasurer's Report & Final Grant Reports
  - Diana states \$9,174 is available for our grants, \$8,400 from MCC
  - Post grant-voting in November, we have \$574 left in our account
- Final Award Funding
  - Some awards were restructured, due to the higher amount SCC had available to give. Motion granted to approve and seconded.
- Review appeal and grant notification process
  - Erica reviewed the appeal process with the council members
  - Discussion ensued regarding the timeline for notifying grantees and their deadline for submitting paperwork
- Rubric: Debrief & updates for next year
  - Constructive changes were made to improve clarity



- Empty seat - let's fill it!
- Succession planning & positions
  - Planning for open chairs in October, 2 of whom are officers, so to set successors up for success
  - Discussion about new positions - Ideas to be fine-tuned:
    - Social Media Chair
    - Publicity
    - Logistics
    - Events Manager
- Other Business
  - Erica reported on the Mass Cultural Council Event, including pursuing additional funding through our state reps
  - What 2026 town events do we want to be a part of to increase exposure
- Schedule Next Meeting: Mid January (unless appeals)

Meeting adjourned at: 9:05pm, Motion by Diana, Second by Nancy, all approve