



**Sudbury Cultural Council
Minutes of Meeting
12/21/2020**

Location: via ZOOM

Present: Ellen Gitelman, Claudia Brandon, Amy Wilson Sheldon, Erica O'Brien, Bethany Schlegel Shaw, Diana Peters, Martha Romanoff

Actions:

1. All members introduced themselves since we now have 3 new members. They are: Erica O'Brien, Bethany Schlegel Shaw and Diana Peters. Welcome aboard!
2. Claudia reviewed the status of grants from the 2019 - 2020 year. Money for projects last year was distributed when awarded. Since some projects are yet to be completed because of the pandemic and will be completed this year, paperwork was requested to confirm this. She has still not received paperwork from a few of the grantees. One grantee returned the grant since it will not be possible to complete the project. In addition, money is still on the books from a grant from the 2018-2019 grant cycle and has not been distributed to the recipient. This was a year when money was distributed after completion of the project.
3. The Sudbury Cultural Council has not yet received the amount allotted for distribution this year. We therefore reviewed the grant requests submitted to determine if they met the criteria for approval. There were 24 grants applications of which 9 did not fill requirements to benefit the people of Sudbury (either as presenters or attendees) or were requesting money for prohibited activity (in this case, food/refreshments). 3 grants looked good, but required more detail. Follow up on these proposals was assigned.

Next Steps:

1. Follow up on the grant requests with outstanding questions.
2. Reschedule next meeting when we have an amount to distribute
3. Next meeting to finalize grants to be denied as well as to apportion the amounts awarded to successful applicants.
4. Letters sent to requesters whose applications were denied. There is a 15 day appeal period.
5. Letters sent to those whose grants were approved.

Next meeting via ZOOM to be determined when the State notifies the Sudbury Council of the dollar amount awarded to Sudbury.

Submitted by Martha Romanoff, Sudbury Cultural Committee.