

Town of Sudbury  
Community Preservation Committee  
Annual Reporting Form

Name of Project including year of Town Meeting and Article Number:

Date of Report:

Date of Town Meeting Approval:

Project Proponent:

Recipient of CPC Funds:

Name of Person Completing Form:

Description of Project:

Total Project Budget through CPC:

Total Spent in FY25                      \$

Total Spent in prior fiscal years:

Balance Remaining:

Is the project completed? Yes                      No

Description of status of the project:

Project results, including any changes since Town Meeting:

Description of other pertinent information:

# HERITAGE *strategies*

March 3, 2026

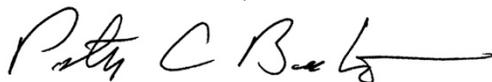
Mr. Anuraj Shah, Chair  
Ms. Taryn Trexler, Vice Chair  
Sudbury Historic Districts Commission  
278 Old Sudbury Road  
Sudbury, MA 01776

Dear Anuraj and Taryn:

Below is an outline of suggested dates for completion of tasks related to the Historic Preservation Design Guidelines for the Historic Districts Commission. Please let us know if these dates seem appropriate to the HDC's needs.

Task	
<b>Phase I - Project Initiation &amp; Background</b>	<b>March 2026</b>
1.1 Initial Meeting	November 13, 2025
1.2 Review of Background Information	Ongoing
1.3 Field Reconnaissance	
1.4 Examples of Design Guidelines	November 11, 2025
1.5 Workshops/HDC Meetings	(11/13/25, 2/24/26)
1.6 Issues & Recommendations	Ongoing
1.7 Recommended Outline	November 11, 2025
1.8 Review Meetings	
<b>Phase II - Preliminary Draft Guidelines</b>	<b>June 18, 2026</b>
2.1 Preliminary Draft Design Guidelines – Text only; Sections submitted and reviewed on a rolling basis	
2.2 Review Meetings	
<b>Phase III - Draft Design Guidelines</b>	<b>September 14, 2026</b>
3.1 Draft Design Guidelines – Formatted w/ graphics; Sections submitted and reviewed on a rolling basis	
3.2 Review Meetings	
<b>Phase IV - Final Design Guidelines</b>	<b>November 12, 2026</b>
4.1 Final Design Guidelines	

Sincerely,  
HERITAGE STRATEGIES, LLC



Peter C. Benton  
Principal