



# Town of Sudbury

## Community Preservation Committee

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### CPC MINUTES

January 17, 2024

### VIRTUAL MEETING

**Members Present:** Chair Sherrill Cline, Vice Chair Kirsten Roopenian, Jan Costa, Justin Finnicum, Dave Henkels, Mara Huston, Lynn Remington, and Jennifer Robert.

**Members Absent:**

**Others Present:** Director of Planning and Community Development Adam Burney

Ms. Cline called the meeting to order at 7:05

### **Deliberation and Potential Vote on Applications Submitted for May 2024 Annual Town Meeting:**

#### **Parkinson's Field Driveway**

Ms. Cline stated Marcia Rasmussen had sent an email after she had spoken to the project manager and the questions previously asked were answered. Ms. Huston asked how much over budget the CPC would be fulfilling the last two applications. Ms. Cline said approximately \$19,000. Ms. Huston suggested approving the Parkinson's Field Driveway for \$100,000 and the Housing Trusts request for \$380,000, to make up this shortfall, Ms. Remington agreed. Ms. Roopenian agreed the questions asked about Parkinson's Field met her expectations and expressed her support. Ms. Cline asked for a motion.

Ms. Huston made a motion to approve the Parkinson's Field Driveway application for \$100,000. The motion was seconded by Ms. Roopenian. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington – Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

#### **Sudbury Housing Trust Allocation**

Ms. Cline stated the Housing Trust resubmitted their original ask of \$1,031,250. They had been asked if they would be able to meet their goals if they were awarded \$380,000 instead of \$400,000. Ms. Remington asked why the original application had changed from \$1,050,000 to \$1,031,250. Ms. Huston pointed out that this number was irrelevant because at the last meeting Carmine Gentile stated that the Housing Trust would be able to operate with \$400,000. Ms. Huston stated that because they had not received a response, she thought \$380,000 was an appropriate amount.

Ms. Huston made a motion to approve the Housing Trust application for \$380,000. The motion was seconded by Ms. Roopenian. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington – Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

**Review CPC Annual Report - if presented**

Ms. Cline went over the annual report., She stated she was confident in the numbers and the accuracy of the report. Minor house keeping (grammatical) changes were made. Ms. Huston requested bullet points vs a prose format.

Ms. Roopenian made a motion to approve the CPC Annual Report as amended. The motion was seconded by Ms. Remington. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

\*There was a brief discussion about Community Preservation Funds at Work signs being put up at or near projects that had been funded by the CPC. Several locations were suggested.

**Review Project Annual Town Meeting – if presented**

- Town Hall Restoration – No report
- Smoke and Fire at Loring Parsonage – We have not received an annual report in several years. Ms. Cline would like this prioritized. Ms. Costa will request this report.
- Wayside Inn Bridge – No official report but did receive some information with this year’s request/presentation.
- Library Historic Room – No report submitted. Sherri has spoken to the library director and will remind her again.
- Housing Production Plan – Needs an update
- Bruce Freeman Rail Trail P2D North – No report submitted
- Historic Districts Design Guidelines – No update

**Review Draft Warrant Articles for May 2024 Annual Town Meeting – if presented**

Ms. Cline stated that all the warrant articles had been approved at the previous meeting and that just the Parkinson’s Field Driveway and Housing Trust Allocation needed updates and approvals.

Ms. Roopenian made a motion to approve the Parkinson’s Field Driveway warrant article and report in the amount of \$100,000 as amended. The motion was seconded by Mr. Henkels. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

Ms. Roopenian made a motion to approve the Sudbury Housing Trust warrant article and report for \$380,000 as amended. The motion was seconded by Ms. Remington. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

Ms. Roopenian made a motion to approve the Return of Unspent Funds warrant article and report as amended. The motion was seconded by Mr. Henkels. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

Ms. Roopenian made a motion to approve the General Budget and Appropriations warrant article and report as amended. The motion was seconded by Ms. Huston. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

**Review and Approve Meeting Minutes - if presented**

No minutes were presented at this meeting

**Administrative Report**

No Administrative report was presented at this meeting.

**Future Meetings**

April 3, 2024 at 7:00 PM

Ms. Roopenian made a motion to adjourn the meeting. The motion was seconded by Ms. Costa. Roll call vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Ms. Roberts – Aye, Ms. Remington - Aye, Ms. Huston – Aye, and Mr. Finnicum – Aye.

The meeting was adjourned at 8:10 pm