



Town of Sudbury

Community Preservation Committee

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MINUTES

DECEMBER 7, 2022

VIRTUAL MEETING

Members Present: Chair Sherrill Cline, Vice Chair Kirsten Roopenian, Jan Costa, David Henkels, John Hincks, Mara Huston, Lynne Remington, and Colin Wang

Members Absent: Jennifer Roberts

Others Present: Director of Planning and Community Development Adam Duchesneau and Community Preservation Coordinator Ryan Poteat

At 7:03 PM, Ms. Cline called the meeting to order.

Ms. Cline opened the meeting with an announcement that this was the second of three (3) public hearings pursuant MGL Chapter 44B, Section 5(b)(1) to consider FY24 applications for funding through the Community Preservation Act among the three categories of Open Space & Recreation, Historic Preservation, and Community Housing projects. The next public hearing will be held on December 21, 2022. Ms. Cline read the public hearing notice for the record. She also announced that there would be four presentations at this public hearing and after each there would be an opportunity for public comments and questions. Ms. Cline noted that the first three applications (SudburyTV Video Digitization and Archival Project, Hop Brook Watershed Based Plan, Broadacres Community Garden) will require a grant agreement between the applicant and the town as they are not town departments or committees. While not stated at the previous meeting Ms. Cline stated a grant agreement would also be required of the Sudbury Housing Trust.

Public Hearing for Applications Submitted for May 2023 Annual Town Meeting

SudburyTV Video Digitization and Archival Project

Lynn Puorro presented the SudburyTV Video Digitization and Archival Project. She explained that the proposed archive would be composed of municipal meetings, school events, and community programs dating back more than 20 years. This project would move the digital recording from their current solid state (DVD and Blu-ray) to cloud based storage where they will be accessible to the public free of charge in perpetuity. Ms. Puorro explained the vulnerable nature of the current storage method and the risk of losing these records if the archival project did not move forward. The request is for \$25,000 under the Historic Resource category for equipment and personnel.

Ms. Huston asked where the archive would be stored and how the public would access it. Ms. Puorro said the archive would be available on the SudburyTV website and that she would inquire with the Goodnow Library to see if they would be willing to keep a copy of the archive stored and available to the public.

Mr. Hincks expressed his support of the project but inquired about the breakdown of the proposed fund request as 80% was of the budget was allocated to personnel. He suggested that investing more in

equipment could potentially make the project less labor intensive and efficient. Mr. Hincks asked for financial information from similar projects done in other towns.

Ms. Roopenian asked if the project had been deemed eligible by Town Counsel as the result of a letter claiming it was not eligible. Mr. Duchesneau stated he had spoken to Town Counsel and while he believed they had previously said the project qualified, he was waiting to get this in writing. Ms. Roopenian expressed her support of this project.

Ms. Huston also suggested a larger investment in equipment to expedite the project and increase efficiency. Ms. Huston also suggested the use of community service hours from high school students.

Ms. Cline inquired about the urgency of the project and whether or not there were alternative funding sources.

Ms. Remington inquired about the ownership of the archive. Ms. Puorro explained that SudburyTV would be willing to make digital copies to be given to the Goodnow Library but that having a public access point to retrieve this information is better than not having free access to the material. Jeff Winston of 118 Barton Drive (President, SudburyTV) argued that a digital archive was necessary to preserve the materials as there were physical limitations to what could be stored. If these materials are not preserved the older recordings will soon need to be discarded to make space for new ones.

Hop Brook Watershed Based Plan

Jeff Winston presented the Hop Brook Watershed Based Plan. Mr. Winston stated there were 3 major ponds that the Hop Brook Protection Association were working to restore to recreational waterway status. The funds requested will be used to pay Comprehensive Environmental Inc. (CEI), (selected from 6 identified potential vendors). CEI will generate a Watershed-Based Plan (WBP). In doing so, CEI will perform a thorough, scientific, objective analysis of the current situation, and develop detailed proposals for worthwhile remediation options including determination of priority, feasibility analysis, costs, and quantification of expected outcomes. The WBP is the launch point for taking action to improve water quality in Hop Brook and its ponds. A Watershed based Plan is also a required document when applying for grants to fund remediation options. Glen Pransky of 102 Barton Drive stated that the Hop Brook Protection Association would do the majority of the ground work of collecting water samples but would need funding for lab testing of said samples.

Broadacres Community Garden

Bret Valerio presented the Broadacres Community Garden application. Mr. Valerio had looked at this project for several years and feels it now an appropriate time to move forward with the project. The request is for \$50,000 to have an artesian well dug to irrigate the community garden; this would also require a pump house and electrical power connection. Ms. Roopenian asked if the Conservation Commission would be willing to maintain and monitor the gardens. Mr. Valerio offered to manage the funds for the project (expenditures and income) in the short term but stated this would eventually be handed over to the town or conservation commission. Lori Capone, stated this would be a difficult addition to the workload of the Conservation Commission but that they would be willing to absorb the additional work if the project was approved. Ms. Remington asked about irrigation and parking. Mr. Valerio explained that irrigation would be provided via the proposed well and that parking would be available where the current barn and outbuilding are currently built (at the north west side of the property). Ms. Cline asked why Mr. Valerio was the applicant; as presented the project would be on the Conservation Commission's land and be managed by them. Lori Capone, Sudbury Conservation

Coordinator, responded that they did not have the adequate resources to make this request so Mr. Valerio stepped in to assist. Concern was expressed about granting CPA funds to individual parties ; this not how CPA funds have been distributed in the past and whether doing so would be responsible stewardship of taxpayer's money. Ms. Capone offered to become the applicant should the Community Preservation Committee feel it more appropriate to have a member of town staff as the applicant.

Frank Feeley Field Park Improvements Phase II

Dennis Mannone presented the Frank Feeley Field application. Mr. Mannone shared the plans for Upper and Lower Feeley. Phase I accomplished the majority of planning for Phase II. The plan will address drainage, shade, ADA compliance, and irrigation. A Sand Slit system is proposed and has been presented to Conservation Commission. Mr. Hincks requested information on average playability of the field (or lack thereof; i.e., the number of days the field was too wet to be utilized by the players). Mr. Hincks also expressed concern about the cost of the project and questioned the logic of draining the field then irrigating it. Mr. Mannone explained that regular playability does require drainage but also requires irrigation. He offered to remove the irrigation from the proposal and stated that using a water cannon may be an alternative. Ms. Roopenian asked if the permits were in place and asked if there were any options to make the project more cost effective. Permits budgeted for but will be acquired as needed. Ms. Cline inquired into the repercussions if this project were to be pushed back a year and how long the next phase will take to accomplish. The cost could continue to increase and estimated time to complete is one season.

Community Preservation Committee Annual Reports

One annual report was received from the Historical Commission for a completed 2020 warrant article; \$5.00 will be reverted.

Approval of Meeting Minutes: November 16, 2022

Ms. Roopenian made a motion to accept the minutes from November 16. Seconded by Mr. Hincks. Roll Call Vote: Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Mr. Hincks – Aye, Ms. Remington – Aye, Ms. Huston – Aye, and Mr. Wang – Aye.

Future Meeting Schedule:

- Wednesday, December 21, 2022 – Public Hearing
 - Hosmer House Cultural Landscape, Building, and Collections Study
 - Historic Resource Inventory Surveys Phase V
 - Accessible Pathways to Athletic Fields
 - Curtis Outdoor Health & Wellness Space
 - Fence & Lights for Fairbank Multisport Court
- Wednesday, January 4, 2023 – Start Votes on Applications
- Wednesday, January 18, 2023 – Final Votes and Begin Warrant Articles
- Wednesday, January 25, 2023 – Finish Warrant Articles

Ms. Cline announced that Representative Gentile had secured \$100,000 for the fence and lights at Fairbanks Multi-Sport Court.

Administrative Report

Mr. Duchesneau announced that the Select Board had selected and secured a contract with Andy Sheehan current Town Administrator of Middleton to become Sudbury's next Town Manager. He will be starting in the middle of February.

Ms. Roopenian made a motion to adjourn the meeting, seconded by Mr. Hinks. Roll Call Vote:
Ms. Cline – Aye, Ms. Roopenian – Aye, Ms. Costa – Aye, Mr. Henkels – Aye, Mr. Hincks - Aye,
Ms. Huston – Aye, Ms. Remington – Aye, and Mr. Wang – Absent at 9:30.

The meeting was adjourned at 9:50 PM.