



# Town of Sudbury

## Community Preservation Committee

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### MINUTES

NOVEMBER 3, 2021

### VIRTUAL MEETING

**Members Present:** Chair Sherrill Cline, Vice Chair John Hincks, Dave Henkels, Mara Huston, Jean Nam, Lynne Remington, and Kirsten Roopenian

**Members Absent:** Jennifer Roberts and Diana Warren

**Others Present:** Director of Planning and Community Development Adam Duchesneau

At 7:02 PM, Ms. Cline called the meeting to order.

Ms. Cline explained her discussion with the attorney of the day at the state's Ethics Commission regarding the Town Clock Restoration and Libby-Dickson Monitoring Funds applications.

Ms. Cline indicated if she felt she could be fair and impartial in deliberating on the Town Clock Restoration project, she could file a form with the Town Clerk to avoid an ethics violation. Ms. Cline noted she had filed that form with the Town Clerk.

However, Ms. Cline also stated the Libby-Dickson Monitoring Funds application was a different situation and she would be unable to participate in any meeting scheduling, discussion, or decision on the application.

#### **Preliminary Review of Applications Submitted for May 2022 Annual Town Meeting and Public Hearing Schedule**

Ms. Cline stated the only response received to the Community Preservation Committee's questions about the applications was from Leonard Simon for the Bruce Freeman Rail Trail Comprehensive Plan, Extension, and Park application.

Ms. Huston felt there should be discussion between the Town staff and Mr. Simon regarding their applications for the southern portion of the Bruce Freeman Rail Trail. Mr. Duchesneau stated that discussion would be premature as neither Applicant has had the opportunity to present their proposed project.

Mr. Duchesneau indicated people have referenced the property located at the intersection of Nobscot Road and Boston Post Road/Route 20 as possibly being available for purchase. However, he stated Town staff had a meeting with the property owner within the last two months and the owner seemed intent on moving forward with the permitting of a development project at the site.

Ms. Roopenian asked if there was a discussion with the landowner of this particular property regarding contamination on the site. Mr. Duchesneau stated he did not recall. Ms. Huston noted since the property was formerly used as a gas station, one would have to assume there were some contaminants on the site.

It was noted the Community Preservation Committee could question the applicates at the public hearing regarding the specifics of their requests and that the public may also have questions and feedback.

Ms. Huston noted that she had followed up on the suggestion to apply for a grant from the Office of Disability to offset the cost of the Open Space and Recreation Plan and learned that the deadline for applications had passed. However, this was an annual grant so perhaps consider applying in the spring.

At this time Ms. Cline left the meeting and she passed off Chair duties to Mr. Hincks.

Mr. Hincks felt having a set order for the applications to be reviewed and holding public hearings on both dates would be the appropriate course of action.

Mr. Hincks then suggested the Libby-Dickson Monitoring Funds application be taken up first at the November 17, 2021 public hearing and immediately voted upon. This would allow Ms. Cline to be able to participate in the review process for the remaining applications.

Mr. Hincks asked if it was permissible for the Community Preservation Committee to hold the public hearing on the Libby-Dickson Monitoring Funds application, and then immediately vote on whether or not to move the application forward to the 2022 Annual Town Meeting. Mr. Duchesneau stated that procedure was at the discretion of the Community Preservation Committee as long as there was a public hearing with an opportunity for public input before the vote.

Ms. Huston asked if the total combined funding requests for all of the applications was less than the total Community Preservation Committee budget for FY 2023. Mr. Hincks indicated that was the situation.

After some discussion, the applications to be discussed at each of the public hearings was proposed as follows:

November 17, 2021

- o Libby-Dickson Monitoring Funds
- o Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail
- o Bruce Freeman Rail Trail Comprehensive Plan, Extension, and Park
- o Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail

December 1, 2021

- o Town Clock Restoration
- o Historic Districts Design Guidelines
- o Sudbury Housing Authority Funding Allocation
- o Regional Housing Services Office Membership Fee
- o Open Space & Recreation Plan and Athletic Fields Needs Assessment Updates

Ms. Huston made a motion to hold the public hearings as listed above for November 17, 2021 and December 1, 2021. Mr. Henkels seconded the motion. Roll Call Vote: Ms. Cline – Absent, Mr. Hincks – Aye, Mr. Henkels – Aye, Ms. Huston – Aye, Ms. Nam – Aye, Ms. Remington – Aye, and Ms. Roopenian – Aye.

At this time Ms. Cline returned to the meeting.

### **Community Preservation Committee Annual Reports**

Ms. Cline stated all of the 2021 Annual Reports had been received except for the Historic Projects application from the 2015 Annual Town Meeting. Ms. Cline indicated she had sent an email requesting the report.

Ms. Cline noted Ms. Huston had submitted the Annual Report for the two phases of the Featherland Multisport Court project and the extra money from this project could be reverted back to the Community Preservation Act fund. It was noted that the funds for one of the projects was in the Capital Project funds and would have to be transferred to the Community Preservation Act fund.

Ms. Cline noted the Historic Resource Inventory Survey was completed and the Historical Commission had been working to finalized the details to obtain the \$15,000 reimbursement grant from the Massachusetts Historic Commission.

Ms. Nam raised a question regarding the hiring of a Landscape Architect for the Dr. Bill Adelson Playground Improvements project, which was not in the original proposal. Ms. Huston stated as long as the project stayed within the budget and stayed within the scope of the project, she did not see it as an issue. Ms. Remington asked if the scope of the project had changed and Ms. Huston indicated she would inquire at the next Park and Recreation Commission meeting.

### **Approval of Meeting Minutes: October 20, 2021**

Mr. Duchesneau indicated the draft minutes for October 20, 2021 had not yet been prepared.

Ms. Remington made a motion to adjourn the meeting. Ms. Roopenian seconded the motion. Roll Call Vote: Ms. Cline – Aye, Mr. Hincks – Aye, Mr. Henkels – Aye, Ms. Huston – Aye, Ms. Nam – Aye, Ms. Remington – Aye, and Ms. Roopenian – Aye.

The meeting was adjourned at 7:52 PM.