

Town of Sudbury

Community Preservation Committee

<http://www.sudbury.ma.us>
email: cpc@sudbury.ma.us

PROJECT SUBMISSION FORM

Submitter: Esme E. Green

Submission Date: 10/11/2019

Group or Committee Affiliation (if any): Goodnow Library

Submitter's address :

21 Concord Rd
Sudbury, MA 01776

Submitter's email & phone number:

GreenE@sudbury.ma.us/978-440-5515

Purpose (please select all that apply):

- Open Space
- Community Housing
- Historic
- Recreation

Project Manager's email & phone number: Same as submitter's info

Project Name: Final Phase of Reimagining the Second Floor: Converting the Historic Room into Quiet Study

Project Description: See attached

Costs:

<u>Fiscal Year</u>	<u>Total Project Cost</u>	<u>CPC Funds Requested</u>	<u>Other Funding Sources (amount and source)</u>
2021	200,000	130,000	Goodnow Library Foundation
2022			
2023			
2024			
2025			
Total			

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

See attached

Does this project fall within the jurisdiction or interest of other Town Boards, Committees or Departments? If so, please list the boards, committees or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

The Goodnow Library Trustees, Combined Facilities

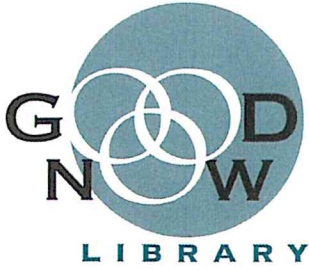
For Community Preservation Committee Use:

Form received on: _____

Project presented to CPC on: _____

Reviewed by: _____

Determination: _____



GOODNOW LIBRARY

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Project description:

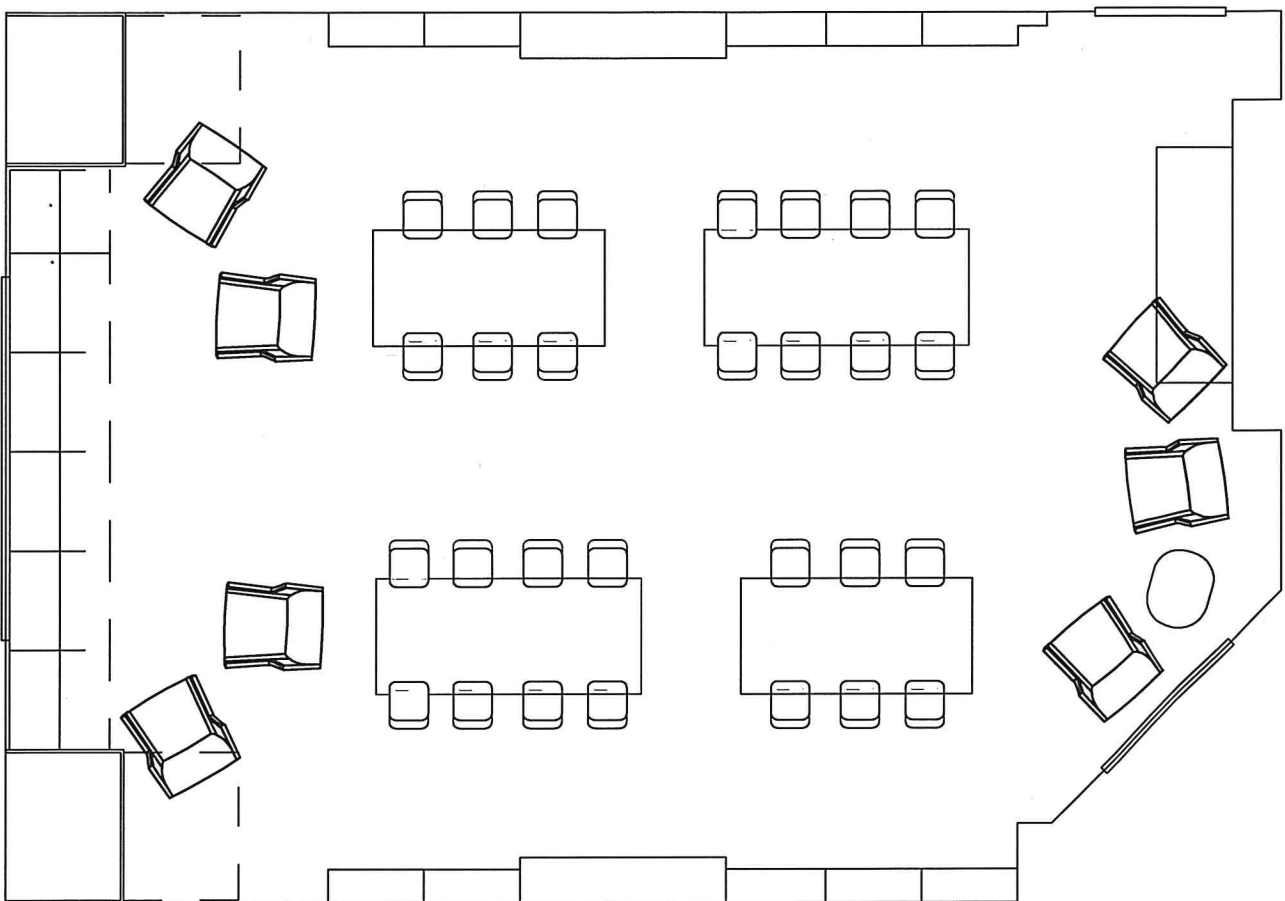
The Goodnow Library is requesting \$130,000 to cover the cost of refurbishing the library's Historical Room to include more functional shelving for the collection, locking cases for the unique documents and artifacts in the library's local history collection, the installation of large reading tables, lighting and extra power outlets. This project also includes acoustic buffering to promote quiet work and study.

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

This project meets the criteria for Historic proposal in that it is securing and protecting the library's unique special collections, and makes the Historic Room more accessible to residents to work and study while maintaining the original character of the space. During the library's last strategic planning process, we received feedback that users were looking for quiet space in which to work. Additionally, in the past three years we have been working to evaluate, identify and make more accessible the library's special local history collections. This project would allow us better and safer storage, and the ability to curate and display items of interest from the collection. It would also make more use of a beautiful space that has typically been "off-limits" to the public.

This is the final phase of the library's multi-year "Reimagining the Second Floor Project." The previous phases included refitting the Teen Room to create an all-ages "makerspace," reconfiguring the second floor to create a new Teen Space with teen and study friendly furniture, a dedicated Computing and Technology area, an Assistive Technology area, new paint, carpeting and book display units. This project has been the result of a joint effort of the library, Goodnow Library Foundation and the town of Sudbury.

Attached, please see cost estimates and visual representation of the plan. We are happy to answer any questions you have.



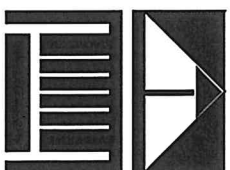
**Goodnow Library
Sudbury, MA**

Date: 3-25-19

Scale: NTS

Revisions:

Notes:



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Sheet
Option D

Goodnow Library Historical Room Furnishings Cost Estimate

Estimate Date: 10/4/2019



Item #	Categories	Pricing 10/14	Comments re DWW Pricing
1	Window Credenza	\$ 6,875	Rift white oak (RWO) credenza, inset style; 12 lockable drawers (6ea on left & right sides), Blum soft close drawer slides
2	Bookcase Cabinets (12ea)	\$ 16,674	RWO 1 1/2" frame surround bookcase cabinet
4	Mapcase (2ea)	\$ 10,082	RWO inset style; 10 drawer map table with RWO top (counter) on Blum soft close drawer slides
6	Computer Station Cabinet	\$ 5,852	RWO inset style with pullout keyboard tray
7	Lateral File Cabinet (2ea)	\$ 4,092	RWO inset style 5 drawer vertical file cabinet with interchangeable legal and letter file storage
9	Working Table (2ea)	\$ 33,374	RWO with 1 1/2 inch solid wood top and tapered legs
11	Storage Shelving (8ea)	\$ 8,888	Pre-finished maple plywood with solid wood edge; utilitarian style storage cabinets
12	Chairs (16ea)	\$ 6,592	RWO chairs to match 2 Working Tables
13	Misc Hardware (knobs & pulls)	\$ 2,654	Supply knobs, pulls and bumpers for drawers and doors

Sub Total	\$ 95,083
MA Sales Tax 6.25%	\$ 5,943
Total	\$ 101,026
Delivery Cost	\$ 3,374
Installation Cost	\$ 24,899
Project Total	\$ 129,299

Delivery Costs to site
Installation of cabinetry in Historical room and storage shelving in supply room

General Notes:

1. Estimate valid for 30 days
2. The following is to furnish and install the above referenced millwork furnishings and fixtures
3. If any work is not referenced in the above scope of work, it is assumed to be conducted "by others"



GOODNOW LIBRARY

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Dear CPC Members,

Thank you for your preliminary review of our request to improve the Goodnow Library's Historic Room. Here is the additional information you requested.

How do all pieces of this proposed project fit into the "historic" CPA category? The CPC had doubts as to whether this project qualified for the "historic" category based upon the following information from the Community Preservation Coalition website?

The space we are looking at improving was built in 1895. It was an addition to the original 1862 structure—and is listed on the National Register of Historic Places. Please see attached certificate. Further, when the library was renovated in 1999, that room was renovated with furnishings and colors that matched the era in which it was built. So, while the shelving is not original to the space, it was specifically designed to fit the historic look and feel of the room. The color used to paint it is an historic color. The exposed brickwork and tile of the fireplace is original. Our proposed project will be designed to securely hold our unique historic collections, such as Barton and Hudson, in new flat files and credenzas, while allowing us to open the room to the public without fear of any loss.

We plan to revise the existing shelving so that we can accomplish multiple goals:

- 1.) open the space to the public for silent study while protecting the special collections,
- 2.) maintain the historic look and feel of the room,
- 3.) make more effective use of the shelving and storage.

Please provide a breakdown of the various components of the proposal including which parts fit into the “historic” CPA category and which do not. Focus on any historic documents or items which will be impacted by this proposal.

The following table shows a list of the items to be included in the project. We have received two preliminary quotes, but will make a final determination of costs once funding is in place. “CPA” indicates the request for CPA funding. “Town” indicates funding sourced from Facilities or Library budget.

Add lockable credenzas to perimeter of the room to store archival materials, supplies and artifacts. (CPA)
(CPA)

Add 11-12 bookcases to store the book collection (250 linear feet). (CPA)

Add (2) map cases with 10 drawers each (could be built into credenza). (CPA)

Add (2) 42” lateral file cabinets. (CPA)

Add a computer station for access to our database for historical research (can be portable). (CPA) Note: cost of computer and peripherals (Town)

(4) large tables, equipped with table lamps and power outlets (CPA)

(28) chairs to work at tables (CPA)

(4) upholstered chairs and side tables for fireplace seating (CPA)

Acoustic panels to absorb sound (CPA)

Rugs (CPA)

Improved wireless connectivity (Town)

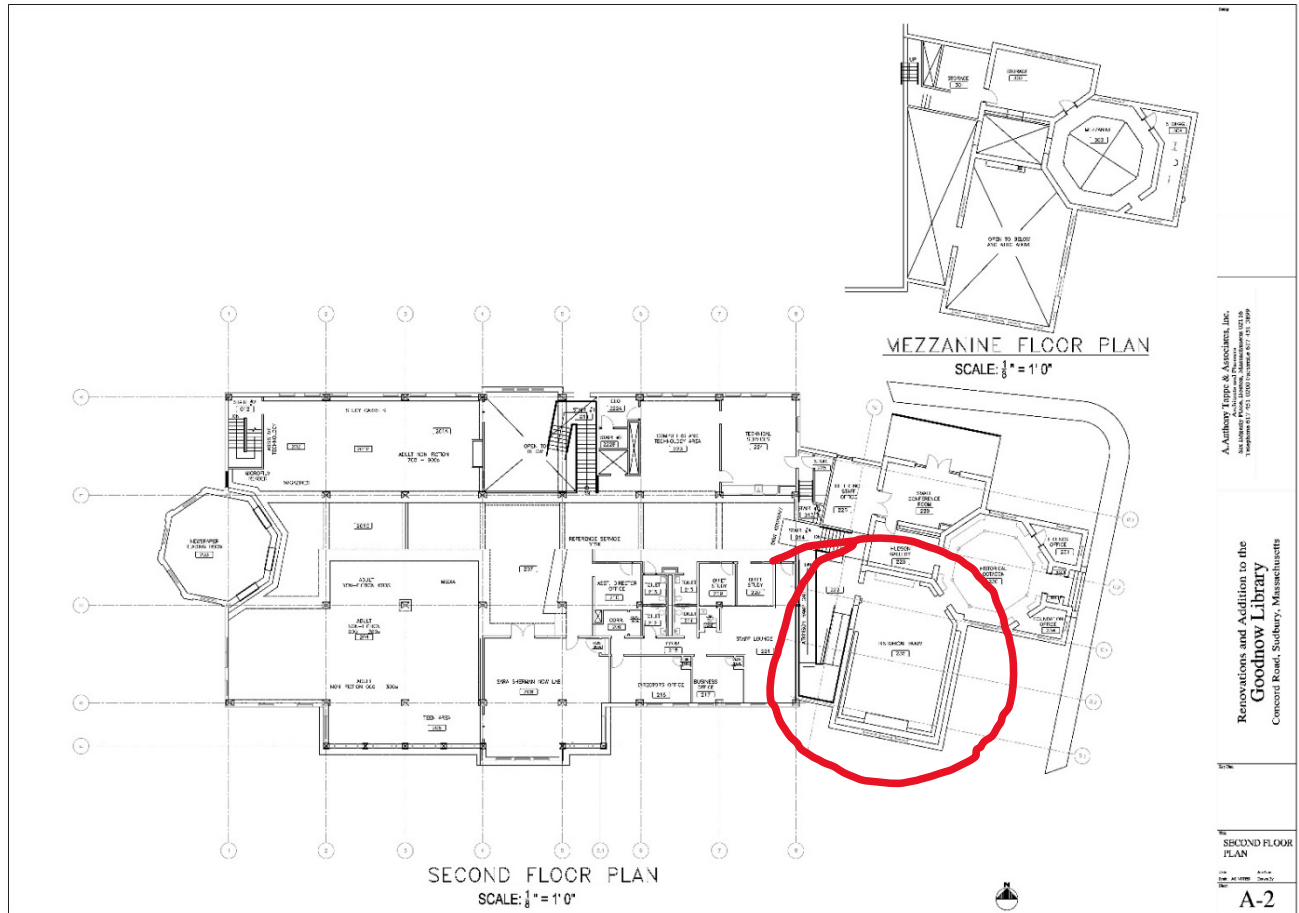
Painting, wiring, miscellaneous (Town)

The Goodnow Library Foundation is committed to supporting the project financially up to \$50K over 2 years. The funds will cover costs associated with installation, delivery and labor.

The Town of Sudbury Facilities Department is committed to supporting the project's standard maintenance aspects, such as wiring and painting.

The Library's request to the CPC is strictly for furnishings and equipment.

Please provide more information as to exactly where this room is located in the Library. A more extensive floor plan with the room identified would be helpful.







FOUNDATION

Board Members

Holly Bernene, President

October 31, 2019

Helen Crary

Dear CPC Members,

Peter Fearey

Jennifer Hunt

On behalf of the Board of Directors of the Goodnow Library Foundation, I am writing to support the application of the Goodnow Library from Director Esme Green for a request of \$130k to support the improvement of the Library's Historic Room.

Samantha Karustis

Lee McGowan

This renovation has been a goal of the Foundation's since we began our "Reimagining the 2nd Floor" campaign in 2017. Having completed a new makerspace and updated the technology lab and the teen area, we are prepared with 100% Board support to fund up to \$50k for the installation and other costs associated with the renovation that are not covered by the CPC or the town.

Judy Petrovic

Barbara Pryor

The Historic Room renovation is a priority. As we have reached into the Sudbury community, our Board members hear over and over that there is a strong desire for a designated quiet space to study and read in Goodnow. In addition, numerous Library patrons lament that they can't use one of the most historical parts of Goodnow as we need to have it locked most of the time to protect the items inside.

Development Director

Samantha Greenfield

The members of the Goodnow Library Foundation have reviewed Esme's application and we are all in enthusiastic favor of this project to move forward. We are grateful for your consideration.

Development Assistant

Kristin Schnieder

Sincerely,

A handwritten signature in black ink, appearing to read "Holly Bernene".

Holly Bernene