

Community Preservation Committee

Policy concerning project applications for Special Town Meetings

Adopted December 6, 2017

The Community Preservation Committee (CPC) is charged with administering funds accumulated pursuant to the Community Preservation Act. These funds are dedicated to the betterment of the community in the areas of community housing, historic preservation, recreational uses, and the preservation of open space. In order to weigh and fairly prioritize the needs of the community against the available resources, applications and public hearing will be held annually. The deadline for submitting applications will be determined annually and posted on line and in the local newspaper. The Committee's recommendations will be presented at Annual Town Meeting in the spring.

However, the CPC may itself determine that an important, sudden and time-critical request for funding merits consideration for Community Preservation Act (CPA) funds at a Special Town Meeting. If such a request is proposed for CPA funding, the CPC will convene promptly to deliberate and vote on whether to evaluate the project and consider recommending it to STM. The CPC will require from the proponents a project application and additional supporting material and hold a public hearing at which proponents can present their proposal. The CPC will determine by vote whether the CPC will recommend use of CPA funds for this proposal to the Special Town Meeting.

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Not part of the policy, but a useful timeline for reference

*The Board of Selectmen must call a Special Town Meeting (STM) and open the warrant no fewer than thirty-five days prior to the date of the STM. Articles to be placed on the warrant must be submitted no fewer than twenty-five days prior to the STM. A hearing must be noticed in the local papers for two weeks prior to the actual hearing.*