



Town of Sudbury

Community Preservation Committee

<http://www.town.sudbury.ma.us>
email: cpc@town.sudbury.ma.us

October 4, 2002

Dear Community Members:

As you may know, the Town of Sudbury adopted the provisions of the Community Preservation Act (CPA), M.G.L. c. 40B, by virtue of public referendum in March, 2002, and by adoption of a Town Bylaw provision in April, 2002. In accordance with the CPA, members have been appointed to a nine member committee called the Community Preservation Committee (CPC) with the task of administering the CPA in the Town of Sudbury.

In connection with revenues generated this fiscal year through the CPA surcharge on local property taxes, the CPC is now soliciting proposals for projects that qualify for funding. Proposals that are submitted under the four topic areas of: 1) acquisition, creation and preservation of open space; 2) acquisition and preservation of historic resources; 3) acquisition, creation and preservation of land for recreational use; and 4) creation, preservation and support of community housing will be heard before the CPC in three meetings scheduled in October and early November, 2002:

- October 17: Open Space and Recreation (7:30 p.m. at Town Hall)
- October 30: Historic and Community Housing (7:30 p.m. at Goodnow Library)
- November 7: Call Backs and Late October Submissions (7:30 p.m. at Town Hall)

Please see the attached Project Submission Form and Selection Criteria. Applications should be submitted to the CPC as soon as possible, but no later than **October 30, 2002**.

The CPC plans to propose funding for approved projects via the Town Warrant for the next Town Meeting in April, 2003.

For further information please contact Jody Kablack, Town Planner, at 978-443-8891 (ext. 387) or contact us by e-mail at: cpc@town.sudbury.ma.us

Thank you.

Community Preservation Committee

enclosures (Project Submission Form and Selection Criteria)

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

PROJECT SUBMISSION FORM

Submitter: _____ Submission Date: _____

Group or Committee Affiliation (if any): _____

Submitter's address and phone number: _____

Purpose (please select all that apply):

- Open Space
- Community Housing
- Historic
- Recreation

Submitter's email address: _____

Project Name: _____

Project Description: _____

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (amount and source)
2003			
2004			
2005			
2006			
2007			
Total			

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

For Community Preservation Committee Use:

Form Received on: _____

Project Presented to CPC on: _____

Reviewed by: _____

Determination: _____

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

Guidelines for Project Submission

- 1) Each project request must be submitted to the Community Preservation Committee using the Project Submission Form as a cover sheet. Applications should be submitted in eleven (11) multiple copies.
- 2) Requests must include a statement of need and be documented with appropriate support information. The use of maps, visual aids and other supplemental information is encouraged.
- 3) Obtain quotes for project costs whenever possible. If not available, estimates may be used provided the basis of the estimate is fully explained.
- 4) If the request is part of a multi-year project, include the total project cost and allocations.
- 5) For applicants that have multiple project requests, please prioritize projects.
- 6) Requests must be received by **October 30, 2002** to be considered for recommendation at the April, 2003 Annual Town Meeting.
- 7) Applicants must be present at a CPC meeting to answer questions. The CPC meeting schedule to review project proposals is as follows:
 - October 17: Open Space and Recreation (7:30 p.m. at Town Hall)
 - October 30: Historic and Community Housing (7:30 p.m. at Goodnow Library)
 - November 7: Call Backs and Late October Submissions (7:30 p.m. Town Hall)

Please keep in mind that there are legal limitations on the use of CPA funds. Additional information on the CPA and the Community Preservation Committee can be found on the town's website at www.town.sudbury.ma.us, under Committees. The committee can be reached by email at cpc@town.sudbury.ma.us. If you are in doubt about your project's eligibility, after consulting these sources, you are encouraged to submit an application so that the Committee can determine eligibility.

Please submit the Project Submission Form and accompanying documentation to:

Community Preservation Committee
c/o Town Manager's Office
288 Old Sudbury Road
Sudbury, MA 01776

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

General Criteria

The Sudbury Community Preservation Committee will give preference to proposals which address as many of the following general criteria as possible:

- Are eligible for Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation;
- Are consistent with the Master Plan, Open Space and Recreation Plan, Land Use Priorities Committee Report, Townwide Comprehensive Facility Study and other planning documents that have received wide scrutiny and input and have been adopted by the town;
- Preserve the essential character of the town as described in the Master Plan;
- Save resources that would otherwise be threatened and/or serve a currently under-served population;
- Either serve more than one CPA purpose (especially in linking open space, recreation and community housing) or demonstrate why serving multiple needs is not feasible;
- Demonstrate practicality and feasibility, and demonstrate that they can be implemented expeditiously and within budget;
- Produce an advantageous cost/benefit value;
- Leverage additional public and/or private funds;
- Preserve or utilize currently owned town assets; and
- Receive endorsement by other municipal boards or departments.

Category Specific Criteria

Open space proposals which address as many of the following specific criteria as possible will receive preference:

- Permanently protect important wildlife habitat, including areas that
 - are of local significance for biodiversity;
 - contain a variety of habitats, with a diversity of geologic features and types of vegetation;
 - contain a habitat type that is in danger of vanishing from Sudbury; or
 - preserve habitat for threatened or endangered species of plants or animals.
- Preserve Sudbury's rural and agricultural character.
Provide opportunities for passive recreation and environmental education.
- Protect or enhance wildlife corridors, promote connectivity of habitat or prevent fragmentation of habitats..
- Provide connections with existing trails or potential trail linkages.
Preserve scenic views.
- Border a scenic road.
- Protect drinking water quantity and quality.
- Provide flood control/storage.
- Preserve important surface water bodies, including wetlands, vernal pools or riparian zones.
- Preserve a primary or secondary priority parcel in the Open Space Plan.

Historical proposals which address as many of the following criteria as possible will receive preference:

- Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened;
- Protect, preserve, enhance, restore and/or rehabilitate town-owned properties, features or resources of historical significance;
- Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site;
- Project is within a Sudbury Historic District, on a State or National Historic Register, or eligible for placement on such registers, or on the Sudbury Historic Properties Survey;
- Project demonstrates a public benefit; or
- Project demonstrates the ability to provide permanent protection for maintaining the historic resource.

Community Housing proposals which address as many of the following criteria as possible will receive preference:

- Contribute to the goal of 10% affordability;
- Promote a socioeconomic environment that encourages a diversity of income, ethnicity, religion and age;
- Provide housing that is harmonious in design and scale with the surrounding community;
- Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units;
- Ensure long-term affordability;
- Promote use of existing buildings or construction on previously-developed or Town-owned sites;
- Convert market rate to affordable units; or
- Give priority to local residents, Town employees, participants in the Sudbury Metco program and employees of local businesses.

Recreation proposals which address as many of the following criteria as possible will receive preference:

- Support multiple recreation uses;
- Serve a significant number of residents;
- Expand the range of recreational opportunities available to Sudbury residents of all ages;
- Jointly benefit Conservation Commission and Park and Recreation Commission initiatives by promoting passive recreation, such as hiking, biking, and cross-country skiing, on town owned property;
- Maximize the utility of land already owned by Sudbury (e.g. school property); or
- Promote the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities.