

Community Preservation Committee
Minutes
Wednesday, May 18, 2005
Town Hall

Members Present: Mark Kablack, Carole Wolfe, Richard Bell, Chris Morely, Sheila Stewart, Beth Rust

Not Present: John Drobinski, Tara Reed

The meeting was called to order at 7:40 p.m.

The Chairman opened the meeting by thanking all of the members for their participation at a successful Town Meeting. All of the warrant articles submitted by the Committee were approved.

The Committee welcomed Beth Rust as a new CPC member representing the Housing Authority and also noted with regret the resignation of Peter Glass as the representative of the Park & Recreation Commission.

General Organization

Discussion was held on the committee positions for the next fiscal year. Mark Kablack noted that he has served as the Chairman for the last three years and that due to other conflicts he would like another member to take on this role.

The members thanked Mark for his service and dedication to the committee over the last several years.

A motion was made by Mark Kablack to nominate Chris Morely and Tara Reed to serve as Co-Chairmen for the next fiscal year. The motion was seconded by Carole Wolfe.

Vote 6-0 Unanimous

In discussing the duties of the Vice Chairman it was decided that having two chairs would eliminate the need for a Vice Chairman. In addition, the duties of the Clerk position will be fulfilled by Chris Morely.

Update on Cutting Field

Paul Griffin, Park and Recreation Commission, met with the committee to update them on the status of obtaining funds for the Cutting Field budget shortfall. He informed the committee that Park and Recreation Commission have an agreement with Sudbury Youth Soccer to provide a loan to make up the shortfall of \$120,000. This loan will allow Park and Recreation to sign the contract for construction of the field. A preconstruction

meeting will be held within a week of the contract signing. He hopes to start construction in June and finish by mid to late fall. He anticipates the field will be ready for use by next spring.

He further explained that an additional \$10 user fee will be charged to all people using the outdoor fields. The fee will be used for repayment of the loan as well as to establish a capital fund for other field improvements.

The committee thanked Paul for his leadership effort on behalf of Park and Recreation in securing funding for these articles.

Update on Housing Authority Article

Beth Rust informed the members that the Housing Authority is reviewing septic issues and site plans for potential housing projects. A project summary with site plans will be forwarded to the CPC for review shortly.

Libby Land Purchase Update

Mark informed the committee that work is being done to secure the bond and that a sale date of mid July is anticipated for this property.

Hosmer House and Historical Properties Update

Carole Wolfe noted that volunteers are being sought for the property survey and that a subcommittee has been formed to oversee the restoration work at the Hosmer House. In addition to these two projects, they are continuing their work on the cemetery research.

Rail Trail Feasibility Study Update

Sheila Stewart recommended that the committee members schedule a Rail Trail Walk to help familiarize themselves with any issues that may be brought forward as a result of the feasibility study.

It was the consensus of the members that a site walk would be beneficial and that Chris Morely and Carole Wolfe will try to coordinate a date and time. They will notify the members by e-mail when a time is set for the walk.

Carole Wolfe commented that after attending the Rail Trail Committee meetings, she feels that not enough information was available on the actual feasibility study and that in the future, an RFP should be presented prior to funds being allocated for studies. It was also agreed that studies should not be funded until committees have sufficient time to review the issues associated with the subject of the study.

Meeting Minutes – March 16, 2005 and March 29, 2005

A motion was made by Richard Bell, seconded by Carole Wolfe, to accept the minutes of March 16, 2005 meeting.

Vote 4-0-2 (Sheila Stewart, Beth Rust abstained)

The minutes of the March 29, 2005 meeting were reviewed. A motion to accept the minutes was made by Chris Morely, seconded by Sheila Stewart.

Vote 4-0-2 (Richard Bell, Beth Rust abstained)

Administrative Fund Guidelines

The draft of the Administrative Fund Guidelines was reviewed and changes were made to some of the wording. The Request Form and the revised guideline will be ready for discussion at the next meeting.

Meeting Schedule

The following dates are scheduled for the summer meetings:

June 15, 2005
September 7, 2005
September 21, 2005

At the June 15, 2005 meeting, the RFP for FY06 will be reviewed. At that time, the Project Criteria portion of the RFP will be reviewed for any changes that may be needed.

A motion to adjourn was made by Mark Kablack, seconded by Carole Wolfe. The meeting adjourned at 9:00 p.m.