

Community Preservation Committee
Minutes
Wednesday, June 15, 2005
Town Hall

Members Present: Chris Morely, Tara Reed, Mark Kablack, Carole Wolfe, Sheila Stewart, Beth Rust, Dick Bell

Not Present: John Drobinski

The meeting was called to order at 7:35 p.m.

CPC Report

Mark Kablack suggested that the CPC Report should be updated to reflect the Committee's vote on the bonding policy and to include a synopsis of past activities.

RFP for FY06

The Committee reviewed the Request for Proposals form letter and General Criteria used for fiscal 2005 to be updated for fiscal 2006.

The form letter to be sent out will be dated July 1, 2005 with a proposal submission date of October 17, 2005. The October 17 date will allow time to have the proposals copied and distributed prior to the Committee's meeting on October 19.

On the Project Submission Form, two check off boxes will be added that will: 1) ask the proponent if they are planning to present or have presented their proposal to a Town Board or Committee; and 2) if any committee action has been taken on their proposal.

Suggestions were made to revise item 3) of the Guidelines for Project Submission section of the RFP to add wording to suggest that projects which have documentation that includes estimates, requests for proposals, or quotes will be given more weight than those without that level of detail.

The General Criteria section to be revised by adding a bullet asking the proponent if they have considered alternative means of obtaining the same objective such as, buying an easement rather than the property.

Carole Wolfe noted that she was disappointed that comments and recommendations made by CPC during the Open Space hearings for the Libby property were not addressed or acknowledged during the negotiation process. Other members agreed and it was suggested that a letter be sent to the Town Manager with a review of the year's projects and the CPC's recommendations on improving communication. Tara Reed offered to draft this letter.

Mark Kablack offered to make the noted changes to the Request for Proposal for FY06.

A Press Release for the RFP will be sent out to the Boston Globe and the Metrowest newspapers. In addition, hardcopies will be available at the following offices: Town Clerk, Town Planner, Town Manager, Library and posted on the Town of Sudbury's Web page.

Meeting Minutes

Minutes from April 6, 2005 meeting were reviewed. A motion was made by Richard Bell, seconded by Mark Kablack, to accept the minutes.

Vote 5-0-2 (Tara Reed and Beth Rust abstained)

The minutes from the May 18, 2005 meeting were reviewed. Clarification was made to page 2 to add the words "an additional" before the \$10 user fee; remove reference to the Housing Authority report regarding funding sources; and remove the July 20 meeting date. A motion to accept the minutes as revised was made by Mark Kablack, seconded by Richard Bell.

Vote 6-0-1 (Tara Reed abstained)

A motion to adjourn was made by Chris Morely, seconded by Tara Reed. Meeting adjourned at 9:00 p.m.