

FINAL

Present: Carole Wolfe, Steve Swanger, Dick Bell, Diane Goldberg, Kirsten Roopenian,
Mark Kablack, Paul Griffin, Chris Morely, Sheila Stewart

Discussion of Minutes

9/17/03 Minutes approved.

Town Report

*Mark Kablack will draft.

Capital Planning Committee

All municipal projects are required to be reviewed by the Capital Planning Committee – regardless of whether they are funded through CPC or not. This applies to use of funds for the Hosmer House. Carole Wolfe has completed the form for the Historical Commission and spoken with the Finance Director, Kerry Speidel. Mark Kablack stated that the Committee should be aware of when this is applicable.

*Kirsten Roopenian will clarify with Maureen Valente on the timeline for review.

CPC Account and State Match

- Sudbury received a 100% match from the state trust fund; \$1,030,000
- Chris Saccardi, from the Community Preservation Coalition, reported that all 54 towns and cities who adopted the CPA received a 100% match. \$27,000,000 in all was distributed.

*Mark Kablack will prepare a press release on the subject as well as additional information for the papers.

Finance Committee outdated quarterly reports were distributed.

Proposals

Sudbury Housing Authority

Steve Swanger informed the Committee that the Housing Authority is waiting for a list of properties from the Site Selection Committee in order to move forward on the scattered site rental housing project funded at the 2003 ATM. No soil testing or engineering has been done on any of the properties. They received a planning grant from the State for site development which only lasts for one year; monies were recalled by the State and are no longer available. They are requesting \$20,000 for site testing on those sites to be selected by the Site Selection Committee. It is questioned whether the testing could be covered by administrative expenses.

*Mark Kablack will inquire about project expense with C. Saccardi.

Barton Farm Covenants

Sheila Stewart recused herself from the discussion, as she is a property owner within the Barton Farms Subdivision.

*Mark Kablack will inquire about the project expense and eligibility for this type of project with C. Saccardi.

Walkways

- There was discussion about whether the proposal fit squarely within the CPA recreation category or whether construction of walkways was a more general municipal function. Paul Griffin was interested in the proposal but said that Park & Rec had not yet reviewed the proposal.
- Steve Swanger: Should we fund monies for projects that in the past were considered general municipal projects funded out of the operating budget?
- Paul Griffin: Past funding sources should not limit consideration for use of CPA funds for eligible projects, especially given current fiscal constraints.
- Mark Kablack opined that restrictions for funding otherwise eligible projects should be broad based and part of our guideline for CPC practices
- Steve Swanger: Agreed that we need a general guideline for what we can and cannot do.
- Needs input from Park & Recreation
- Mark Kablack will inquire about whether CPA funds can be used for both soft costs and hard costs?

Cutting

Kirsten Roopenian gave a brief description of the project, involving the purchase of development rights on a large portion of the property, and outright purchase of a small portion for recreation. Added to the project are costs associated with development of the recreational space (developing turf and maintenance).

Steve Swanger questioned if other funds were available and if an override could be done. Further review is needed. Paul Griffin questioned if it could move forward as one submission.

*The Committee needs to work with Town Manager and Park and Recreation for an updated site plan.

Revolutionary War Cemetery

Carole Wolfe reviewed the Revolutionary War Cemetery project which would be a 4-5 year project. Discussion included stages of the project and the cost of maintenance. Carole Wolfe informed the Committee the Department of Public Works and the Town Manager are aware of the project problems and will work with the Historic Commission.

Mark Kablack – discussed possibility of late applications and the need to address them at the next meeting on a case by case basis.

Future Meeting Dates

10/29, 11/5, 11/19, 12/3, 12/17

Presentations start 10/29 through 11/15.

10/29 - walkway and historic presentations

11/5 - Cutting and Barton Farms

11/19 - Continue Cutting

12/3 – Housing Site Development Costs

12/17 – Public Hearing

TOWN HALL

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DPW BUILDING

TOWN HALL

TOWN HALL

Meeting Adjourned at 9:40 pm.

* Action Items