



Sudbury Senior Center  
Council on Aging  
Town of Sudbury, Massachusetts

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**Sudbury Council on Aging –  
Special Events Subcommittee  
Meeting**

**Thursday, August 10, 2023**  
**2:00 PM**

**In-Person Meeting**

Expected Attendance: Special Events Subcommittee members: Paul Marotta, Anna Newberg, Don Sherman; Senior Center Director Debra Galloway, Program Coordinator Sharon Wilkes, Friends of Sudbury Seniors President Joe Bausk, and Friends members Jacqui Bausk, Pat Howard

**Agenda**

Purpose – to plan for the New Senior Center Celebration –  
to introduce the community to the new space; showcase special programs.

2:00 Call to Order – Meeting on Special Events

2:05 Review and Approve Minutes from July 27 meeting

2:10 New Senior Center Celebration Planning

- Updates on Food, Flowers, and Giveaways
- Program Room Tours/Activities
  - 3 Program Rooms, Art/Fitness Rooms
  - Multi-Purpose Room
- Information sheets for each table in the MP room
- Define roles of Staff, CoA and Friends

3:00 Schedule Next Meeting

*These agenda items are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Times are approximate.*