

TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF SPECIAL BOARD MEETING
November 14, 2017

WEBSITE: <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: John Beeler

Director: Debra Galloway

Members Present: Bob May, David Barry, Alice Sapienza, Patricia Tabloski, Melissa Immonen, Jack Ryan

Members Absent: Carmine Gentile, Amy Unckless

Guests: Janet Lipkin
Lynn Puorro

Meeting called to order by Chair Beeler at 3:00 PM

Janet Lipkin was welcomed by the COA. She described her efforts to organize and coordinate community services and volunteer activities.

Lynn Puorro discussed video services on Sudbury Cable TV and possibility of assisting with our marketing/communication plan.

Dan Carty, Selectman and COA liaison also attended.

Minutes of Meeting of October 10, 2017-Accepted without revision.

Director's Report- Debra Galloway – 1. Repair café held on 10/28 and 45 people attended to get repairs. About 83% of items brought were repaired. Another repair session is planned for 4/28. 2. The new van will come in December. A substitute driver is willing to become the route 20 driver. 3. MWRTA grant may be extended to include extending route to Rt 27 to Bent Park in Wayland. 4. Ana Christina is working on Asian outreach grant. She is looking for ESL instructors to offer ESL classes (end of Jan or Feb). She is also working on Welcoming Senior Idea, first event in Maynard in December 5. Claire Wigandt (administrative assistant) is retiring. Interviews for replacement are underway. 6. Veteran's Luncheon was held and 85 attended. 7. Conversation with town manager to have a committee the town assume transportation.

BayPath Liaison Report – Tabloski – Distributed. See Attachment A. Strategic planning is underway and the Board of Directors is providing input.

Communications Plan- Tabloski/Unckless – Communication/Marketing Plan discussed. Alice Sapienza will draft next article for the Crier describing the two sessions held to introduce the Needs Assessment process.

Transportation Age-Friendly/Needs Assessment- Sapienza- For sustainability and coordination, a committee is planned to be formed with the Town. Membership on the new committee to be formed to be identified. Suggestions sought from the COA.

Livable Sudbury Forums – Sapienza See Attachment 1. Major themes include: Strengths- Outdoor spaces and buildings; Social participation; Civic participation and employment. Challenges include; Transportation; Communication and information; Housing; and Outdoor spaces and buildings.

Fairbank Community Center – Beeler – Pros has distributed a needs assessment survey. Data will be analyzed and presented in Sudbury Dec. 6 & 7. Time and place to be determined.

Open Meeting Law – Ryan Open meeting law update.

Melone Property – May - Two sessions were held with town planner re the use of the Melone property. Results presented to selectman. Selectman decided to have an environmental survey. RFP will be distributed to potential developers to get best use and best values for use of the property. Discussion ensued.

Room Reservation – Galloway tabled

Chairman’s Report - Beeler - Coordination with Capital Improvement Advisory Committee (CIAC) discussed and hope to invite them to our COA meeting in December.

ACTIONS:

Motion to Adjourn: 5:15 PM

Date for Next Meeting – December 12, 2017 at 3:00 PM.

Respectfully Submitted,

Patricia Tabloski Secretary