

TOWN OF SUDBURY  
COUNCIL ON AGING  
MINUTES OF MEETING  
October 13, 2016

WEBSITE: <http://sudbury.ma.us/departments/CouncilOnAging/>

**Present: Chairman:** Jack Ryan

**Director:** Debra Galloway

**Members:** Bob Diefenbacher, Patricia Tabloski, John Beeler, Alice Sapienza, Melissa Immonen, Carmine Gentile.

**Absent:** Barry David.

**Guests:** Phyllis Bially, Carolyn Markuson

Holly Grace, Senior Project Manager, B'nai B'rith Housing

Chuck Woodard, Board of Selectmen, COA Liaison

Meeting called to order by Chair Jack Ryan at 3:15 PM

**Minutes of September 8, 2016: Accepted.** Moved Beeler, Seconded Sapienza.

**Director's Report – 1.** Men's breakfast held this morning. It was a great success. About 24 men attended. **2.** Open enrollment for Medicare. SHINE volunteers in action. Volunteers booked until Dec. – the end of open enrollment. Sudbury residents in need of help will be referred to other towns that may have openings. **3.** Flu clinic on 10/6 was held for 125 Sudbury residents. **4.** Women's breakfast will be held in February. **5.** Professor Lowenthal will hold 4 classes in November on world religions. **6.** A Matter of Balance workshop will be held again for fall prevention. Program will begin on Nov. 7<sup>th</sup>. Classes will be held at Orchard Hill Assisted Living.

**Holly Grace – Coolidge Senior Project Manager.** Update given on plans for new construction of 2<sup>nd</sup> phase of the development. Ms. Grace reports there is now a wait list of 100 people. An additional 56 units projected in phase 2. Currently there are 64 in phase 1. Discussion ensued. Issues to be considered include support services including transportation and traffic flow and impact on activities and services of the Senior Center.

**Vote: To appoint a Treasurer (Diefenbacher)** Bylaws require we have a treasurer. Melissa Immonen volunteered. Diefenbacher moved approval and seconded by Sapienza. Unanimous vote for approval.

**Chuck Woodward – 1.** Motion to allow remote voting for disabled people at Town Meeting has been sent to State Legislature. Carmine Gentile will move the bill to vote. Chair Ryan requested the BOS discuss special accommodations for hearing impaired. Closed captioning will be available for town meeting with projection for those in attendance and those watching at home on television. **2.** Fairbank Task

Force – Sudbury Public School administrative offices are currently slated to be housed in the building. The BOS will work with the Fairbanks Task Force to establish capital and operating cost parameters. 3. Town budget is tight and a request from school system may be forthcoming for override. 4. Board of Selectman goals for the next few years are being drafted. An added goal includes a Sr. Needs Assessment. Discussion ensued.

### **BayPath Liaison Report (Tabloski) Tabled**

**Transportation Committee: Vote on Coolidge II Position (Sapienza)** - Draft of letter to the Zoning Board distributed for discussion. Motion: Authorize a letter be drafted and sent to the zoning board of appeals expressing the COA discussion held today. Moved by Sapienza. Seconded Beeler. Unanimous vote.

**Needs Assessment (Tabloski/Sapienza)** Meeting held with COA director in Newton who conducted a needs assessment with UMass Boston. Discussion ensued. Resolution to endorse the need for a professionally prepared Senior needs assessment in support of BOS selectman goals. Motion by Sapienza, second by Beeler. Unanimous vote.

### **Intergenerational Program Update (Diefenbacher) Tabled**

**Vote: To establish an Intergenerational Steering Committee Tabled**

**Vote: Fairbank Community Center Proposed Space and Operating Budget (Ryan)** Option 3 reflects the space needs Parks & Recreation, Seniors, Sudbury Public Schools, and growing needs and number of seniors. Senior Center requires no less space than is stated in Option 3, Discussion ensued. Motion the COA takes the position that SPS is part of the design of the Fairbank Community Center and the Senior Center have no less space than the space dedicated in option 3. Proposed by May; seconded by Diefenbacher. Vote: Unanimous.

**Vote: Updated Senior Center Standards (Galloway) Tabled**

**Friends Report (Diefenbacher) Tabled**

**Other Comments/Ideas - None**

**Date for Next Meeting – November 10, 2016 at 3:00 PM.**

Motion to adjourn by Bob Diefenbacher and seconded by John Beeler.  
Meeting adjourned at 5:05 PM.

Respectfully Submitted,  
Patricia Tabloski, COA Board Secretary