

TOWN OF SUDBURY  
COUNCIL ON AGING  
MINUTES OF MEETING  
September 2, 2015

WEBSITE: <http://sudbury.ma.us/departments/CouncilOnAging/>

**Present: Chairman:** Jack Ryan

**Members:** Bob Diefenbacher, Robert May, Patricia Tabloski, Phyllis Bially, Carmine Gentile, Debra Galloway, Melissa Immonen, John Beeler.

**Excused:** Alice Sapienza

**Guest:** Nick Mandonis

Meeting called to order by Secretary Patricia Tabloski at 3:05 PM

**Minutes of June 2: Accepted.**

**Directors Report – Galloway** 1. New mission statement distributed. 2. New website continues under development. 3. Sudbury Sr. Activities account now has recruited a new bookkeeper with more reasonable charges and is working out well. 4. Trips coordinators are doing great and are scheduling next year's trips (10 in progress). 5. Tax Work-off Program Committee will meet in a few weeks and interviews are underway. New year starts Jan 1 and notices have been sent out to applicants and department heads to assess their needs. 6. There have been some complicated client issues which have involved Debra and the Information Specialist, along with the Town Social Worker and Board of Health Nurse. There has included meetings with clients and family, trying to resolve issues (3 clients), assess and make referrals. 7. Sharon & Deb met with the Bridges Program Committee. No coordinators were found so Deb & Sharon will coordinate. 2 hour training held last week and mechanics of the program discussed. First class will be held at Haynes School on Sept 15, next Oct/Nov and then March (all in 3<sup>rd</sup> grade). 8. 25<sup>th</sup> Anniversary celebration will be held Sept 25 at 8:30 at Sr. Center. Boston Post Cane will be awarded to the oldest resident at this ceremony.

**Chairman's Report - Fairbank Community Center and Update – Ryan** Meeting will be held tonight to discuss progress of the Community Center. Chair Ryan addressed the Selectman and informed them the town should be prepared to start construction in the Summer of 2017. Design fees should be presented to the town in Summer of 2016. Joel Bargman will attend tonight and address the issues needed to propose an article specifying design fees for discussion at town meeting. We must make it clear that money is not coming from Seniors. Some people feel Sr Center should be a source of revenue. There is an aggressive move to increase the revenue side of the Sr. Center. If current building becomes uninhabitable due to the decrepit roof Parks & Rec may take space in the Sr. Center. Also an issue is the disruption of services during the building project at the current site. Deb has been doing an

analysis of the plan (60,000+ sq. ft. plan) and found this plan will not accommodate the needs of seniors in the coming years. Our COA should begin a publicity campaign educating the town about the need for the new community center. Discussion ensued. John Beeler suggested Jack Ryan attend a Friends meeting and inform them of the issues under discussion. Meeting will be at the DPW meeting at 7:30 PM.

**BayPath Liaison Report – Tabloski** Highlights of the July Board Meeting were distributed. (See Attachment 1).

**Transportation Committee - Tabloski** An update of the data collection process was discussed. Key concerns: 1) Relevance and applicability of the Survey data from other states discussed. The transportation sub-committee will meet before the next COA meeting and discuss further.

**Website Update – Diefenbacher** The Seniors website committee meets weekly. The town's move to a Linux platform has been slower than expected. We must either build our site on a new platform or wait for the town to implement the LINUX platform. New website will be on the Friends platform temporarily and then transformed to Linux when the town implements the new platform. We are also not into social media. Project should be fully implemented within 3 months.

**COA Bylaws – Beeler** Bylaws are in need of updating. Copies of the current bylaws were distributed. Barry, Phyllis and John will form a subcommittee to review the bylaws. A discussion will be presented at the next COA meeting after members review the current bylaws.

**Town Manager Search – Diefenbacher** – Interviews were held with 6 candidates for town manager on Aug 24<sup>th</sup>. All the candidates were impressive and interesting to listen to. Three candidates will go on to the Select Board meeting on Sept 10<sup>th</sup> at 6 PM. New manager should be in place by Nov 1.

**25<sup>th</sup> Anniversary/Boston Post Cane Ceremony – Galloway** Discussed in Directors Report.

**Strategic Planning Session Date to be arranged. Bob Diefenbacher will lead the session again this year.**

**Set Date for next meeting – October 6, 3PM.**

Motion to adjourn by Bob Diefenbacher and seconded by Phyllis Bially. Meeting adjourned at 5:20 PM.