

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
July 15, 2014**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: Jack Ryan

Bob Diefenbacher, Debra Galloway, Robert May, Sam Merra, John Beeler, Patricia Tabloski, Barry David, Carmine Gentile, Elizabeth Ingersoll,

Absent: Phyllis Bially, Alice Sapienza

Meeting called to order by Chairman Jack Ryan at 3:00 PM.

Minutes of June 03, 2014 were approved.

Guest: No Special guests at this meeting

Director's Report

*Director reported on:

1. Several of the upcoming July events as well as the many programs in the Summer.
2. Sharon Wilkes was announced as the new program coordinator.
3. Office space for the Program Coordinator is next issue for facilities.

Chairperson's Report

* While no major changes in direction this month, The Fairbanks renewal project moves forward with patching the roof over the School. More meetings on several design options to be held in the next weeks. We will work together with James Kelly and Park and Rec. to get the most from the available space.

Baypath Update: Carmine.

Carmine has the responsibilities as for the COA liaison as of June, 2014. No major new issues occurred in June, but BayPath is growing, have added many new employees and have 1,312 home care consumers. They are looking for more space.

Strategic Planning Meeting Deferred.

Final date and time to be set after the new members of COA join in June or July.

Bridges Report—Bob D.

Bob reported that more meetings were held and that some progress is being made. Next meeting is July 23 at 1:00PM with Superintendent and new Asst. Superintendent.

Property Tax Work-off---Sam Merra and John Beeler have worked hard on the process with the new administrator and feel much progress has been made in proper management processes.

Changes in Officer Assignments.

The Officers for the 2014-15 year are:

Chairperson: Jack Ryan

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Barry David: Vice Chairperson
Pat Tabloski: Secretary
Bob May: Treasurer

Annual Planning meeting:

Now set for October 1, 2014

New Business

We continue to seek more ideas for honoring volunteers who aid our seniors on a regular basis.

Next Meeting:

The next COA meeting is scheduled for Tuesday, September 02, 2014 at 3:00pm in the Senior Center.

A vote for Adjournment was unanimous at 5:05 pm.

Submitted by:

Bob May, Secretary

Version 08.26 .2014 Attachment One: Future Items

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ATTACHMENT 1

Possible Agenda Items for future COA meetings

UPDATED July 05,2014, 2014

Carry Overs

First discussed

Topic

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September, 2013

Updating of Newsletter process and Website.
Boston Cane nominee

January 7, 2014

COA must review the purpose and scope of the Annual Senior Luncheon.

March, 2014

Strategy with the MWRTA. What do we need from them?

May, 2014

COA asked Nominating committee for recommendations for improvement in the process as it always feels rushed and many of the COA do not get inputs.

June, 2014

Action: Don was to suggest to the Friends that a “web master” be appointed to allow for straight line communications with the COA and the Director as to our content that we would like on the Website. After the Web Master is identified, Bob May will work with the director to get selected content regarding Senior Center activities onto the website. The goal is to add this Website as another channel of information sharing to our interested senior population using the Web. The COA asked the Director to insure that the Friends Website got proper space in the monthly newsletter when these changes are in place.

June, 2014

Helping Friends Website increase visibility

July, 2014

Jim Kupfer will forward the latest housing plan for Malone Property which is also on the website of the Planning Department.

Aid to the SMALL Grants program: Suggestions offered were:

Distribute flyers to our bus and FISH drivers for sharing, add article (s) in the newsletter, Link to “fix-it” help, if possible broaden the program by linking to Mass SAVE and their much larger resources, perhaps use the grants whenever smoke detectors are needed, link to fire department where they become aware of a need, more ideas like this are welcome from all.

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Senior Center Major Projects

- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!
- * Fairbanks Facility Planning

COA Responsibilities

- * Long Range Funding plan—Barry and Bob May

Other Affinity Assignments

<u>Area of Interest for COA</u>	<u>COA Member(s)</u>
Community Outreach (Use of TV)	John Beeler and Bob May
Senior Housing Advocacy	Carmine Gentile, and Barry David
Intergenerational work to keep it active.	Bob Diefenbacher-- This requires a steady focus on Bob's part
Community Center Planning	Jack Ryan and Barry David

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