

TOWN OF SUDBURY  
COUNCIL ON AGING  
MINUTES OF MEETING  
December 2, 2014

WEBSITE: <http://sudbury.ma.us/departments/CouncilOnAging/>

**Present:** Chairman: Jack Ryan

Members: Bob Diefenbacher, Debra Galloway, Robert May, Patricia Tabloski, Elizabeth Ingersoll, Alice Sapienza, Phyllis Bially, Carmine Gentile, Barry David.

Meeting called to order by Chairman Jack Ryan at 3:00 PM

Minutes of November 4, 2014 unanimous approved.

**Guests:** John Beeler

**Planning Meeting:** Bob Diefenbacher conducted annual planning meeting. Goals and strategies summary to follow. Alice Sapienza motioned to adopt strategic plan. Seconded by Carmine Gentile. Unanimously approved.

**Directors/Chairman's Report (Galloway/Ryan):** 1. Draft operational performance report received today. To be used in discussion relating to space allocation for senior center in design of the Fairbank Community Center. Further information is needed related to exact space specifications. Discussion of upper cost limit ensued. Current limit is \$12-14 million. 2. (Galloway) Revised COA revolving account is revised to \$50,000 limit for 2015. Motion presented by A. Sapeinza & seconded by Bob May. Unanimous approval. 3. Assisted listening systems (3) being piloted at the Senior Center. Decision to adopt a specific system will be made and presented in December at Friends Meeting. 4. Data related to space problems and event cancellations is being recorded by D. Galloway. This data will be useful as we continue to plan for space in the Fairbank Community Center planning.

**BayPath (Carmine Gentile):** Report of 11/19/14 Board Meeting presented (See Baypath Attachment).

**Property Tax Work-off Guidelines:** Deb Galloway asked for support to raise the pay from \$8.00/hr. to \$9.00/hr. Additionally Deb is requesting 10 of the 18 slots for the Veterans program be moved to the Seniors program as at this time, there are only 2 veterans in the program and a waiting list for seniors. If Veteran's agent concurs, we unanimously support the motion. Deb will followup and report at next meeting.

**COA Liaison to the Tax Work-off Working Group:** Bob May volunteered to be the COA liaison to the Tax Work-off Working Group.

**Transportation Planning Team Report: (Alice Sapienza)** Transportation survey underway. About 19 of 45 eligible van riders have responded; report to be presented early next year. The goal is 20-25 participants. The next step will be a focus group of seniors living in age-restricted communities. Preliminary report included as attachment.

**Treasurers Report (May):** Financial report for Q1 (July-September) FY 2015 attached.

**Remote Meeting Policy (Bially);** Presented issue at Town Meeting. Maureen Valente is working on a town policy. Conservation Committee and FinCom supported the remote attendance approval policy. Jack Ryan to follow up with town officials.

**Petition Policy (Galloway, Ryan)** deferred.

**Melone Property (Bob May);** Discussion postponed by town until after January Selectmen's Meeting. All consideration of Melone site deferred until further information gained regarding Johnson Property and Raytheon Property.

A vote for Adjournment was unanimous at 5:05 PM

Submitted by:  
Patricia Tabloski, Secretary

Attachment One: Baypath Board Meeting  
Attachment Two: Transportation Report  
Attachment Three: Q1 Budget report  
Next Regular Meeting: Tues Jan 6 from 3-5 PM