

Sudbury Transportation Committee

Minutes of meeting Thursday, November 17, 2005; 1:00 AM, Sudbury Senior Center

Present: COA Board members Joe Bausk and Ben Stahl, Kristin Kiesel Director Sudbury Senior Center

Absent: Chair, Dave Mortimer: Pat Mullen; Carolyn Young

Next meeting: Thursday, December 15, 2005 10:00 AM, Sudbury Senior Center

Issue	Discussion	Decisions/Questions	Next Steps
Minutes of last meeting		Minutes accepted as submitted	
Taxi program contract	<p>Kris spoke with Tim Kelly of JFK Transportation. Tim is willing to begin this program with us. He will provide transportation within Sudbury and to all contiguous towns for \$3 a mile plus a \$3 round trip gas surcharge. He can also provide handicap accessible transportation for the same price, but only from 9 AM to 1 PM. Tim would prefer 24 hour notice for a ride, but would like 48 hour notice even better.</p> <p>Wayland contracts with JFK for their regular van service and does not have a separate contract for their taxi program., so there is no model contract to follow.</p> <p>Ben mentioned that Natick Cab, which does not have handicap transportation, might also be open to having a contract with us.</p>	<p>In a contract we would like to have these provisions: date of contract from the date it is signed until June 30, 2006 (in case Town Meeting does not pass a funding provision for the program), the rate (but see if we could have a \$1.50 a trip surcharge instead of a \$3 round trip surcharge), the hours, which we think would be 5:30 AM to 9:30 PM, the destination towns including: Concord, Framingham, Hudson, Lincoln, Marlboro, Maynard, Natick, Stowe, Sudbury, and Wayland; the handicap rides 9-1 for no extra charge, and bill the Sudbury Council on Aging once a month by submitting the coupons, to be reimbursed at a rate of \$5 a coupon. The program will be called: Sudbury Senior Access.</p>	<p>Joe will meet with Paul Kenny to draft a contract.</p> <p>Benn will call Natick Cab to see if they do want to work with us.</p> <p>Kris will talk with Tim again to be sure the hours of operation, and also that the service would be 7 days a week.</p> <p>Kris will design the coupons so that riders can check off their destination and write in the date they used the coupons.</p>
Wayland's Response	<p>Wayland has sent a letter saying that their COA Board would like to pursue a two-town transportation initiative, but not until December at the earliest</p>		

	due to their involvement with Wayland's Special Town Meeting in November.		
Monday trips	The COA Board agreed that the Monday trips should continue.		
Taxi program design	Kris gave the committee a copy of the Wayland taxi program info sheet. The Sudbury program would be similar.	Our Program will be called "Sudbury Senior Access". We will ask riders to check their destinations and date on their own tickets so we have a way to track usage.	Kris will design a draft coupon and info sheet, as well as a tracking system for returned tickets.
Tracking ridership	No info yet on the ridership destinations for the van.		
MBTA Ride enrollment	Kris got a copy of The Ride enrollment form. It is four pages, one of which must be completed by a "medical or social work professional". Then the form is mailed to the MBTA for enrollment.	We want to enroll virtually all the regular van riders, regardless of age.	Kris will write a letter explaining the program, and ask Deb Galloway to assist van riders in completing the application. We will mail nearly completed applications to the riders' MDs, and ask them to mail them back to us so we can send in all the applications at once.

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