

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
January 7, 2014**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: Jack Ryan

Bob Diefenbacher, Debra Galloway, Robert May, Sam Merra, Barry David, John Beeler, and Phyllis Bially

Absent: Patricia Tabloski, Carmine Gentile

Meeting called to order by Chairman Jack Ryan at 3:00 PM.

Minutes of December 3, 2013 were approved.

Chairperson's Report

*Budget discussions are continuing. Support of the request for a full time assistant is increasing during the process.

* Fairbanks design team update. Work continues at a very rapid pace with a presentation to Selectmen planned for by January or February, 2014. It will also be a topic at the First Annual Town Forum in January.

Director's Report

Director reviewed several of the recent events within the center and the favorable outcomes from the many Holiday Season events.

Transportation issues continue to be a major focus, and with the hiring of a part time driver the van use has expanded to fill the available hours.

Director asked that two motions be reviewed and voted upon by the COA, these are:

Motion: COA to submit to the Town Warrant that the MetroWest Regional Transportation Revolving Account be set at \$100,000 for Fiscal Year 2015.

Director of the Senior Center is also approved to sign for the Council on Aging. Motion was Seconded and Approved unanimously.

Motion: COA to submit to the Town Warrant that the Council on Aging revolving account be set at \$35,000 for Fiscal year 2015.

Director of the Senior Center is also approved to sign for the Council on Aging. Seconded and Approved unanimously.

Director presented the annual report for use in the Annual Town Meeting. The draft was approved unanimously with minor changes.

Baypath Update: John Beeler.

Baypath continues to work on creating an improved Website for all communities covered by their services and their clients. John has asked that Sudbury be considered a pilot site.

New Business

Nominating committee must begin work in February to recruit replacements for several COA members leaving as a result of serving their allowable terms.

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
January 7, 2014**

Next Meeting:

The next COA meeting is scheduled for Tuesday, February 4, 2014 at 3:00pm in the Senior Center.

A vote for Adjournment was unanimous at 5:05 pm.

Submitted by:

Bob May, Secretary

Version 01.25.2014 Attachment One: Future Items

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
January 7, 2014**

ATTACHMENT 1

Possible Agenda Items for future COA meetings

UPDATED January, 2014

Carry Overs

Open Issues from

September, 2013	Updating of Newsletter process and Website. Boston Cane nominee
-----------------	--

<u>First discussed</u>	<u>Topic</u>
June, 2012	*Deb asked for assistance of the Board in putting together a personnel plan for future months and years ahead. This was suggested to be on the July meeting agenda as new business. Key focus of the 2014 Budget. Working aggressively. Continued Actions to promote the 2014 budget recommendations. See attached.
October 2, 2012	Town of Sudbury 375 th Anniversary. Active planning underway
May 4, 2013	Update the MOU with Baypath. New Version expected for review at October, 2013 meeting of COA. January 7, 2014 update: No Health Report from Baypath and no completed MOU.
January 7, 2014	COA must review the purpose and scope of the Annual Senior Luncheon.

Senior Center Major Projects

- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!
- * Fairbanks Facility Planning

COA Responsibilities

- * Long Range Funding plan—Barry and Bob May
- * Other Affinity Assignments

<u>Area of Interest for COA</u>	<u>COA Member(s)</u>
Community Outreach	John Beeler and Bob May

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
January 7, 2014**

(Use of TV)

Senior Housing Advocacy
Intergenerational work
Community Center Planning
Version 01.25.2014

Carmine Gentile, and Barry David
Bob Diefenbacher
Jack Ryan and Barry David