

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
February 4, 2014**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: Jack Ryan

Bob Diefenbacher, Debra Galloway, Robert May, Sam Merra, and John Beeler

Absent: Patricia Tabloski, Barry David, and Phyllis Bially

Meeting called to order by Chairman Jack Ryan at 3:00 PM.

Minutes of January 7, 2014 were approved.

Chairperson's Report

*Budget discussions are continuing. All COA members were asked to attend the February 4 evening budget presentation.

* The Fairbanks renewal project will get a Public Forum review on February 13.

* The nominating committee needs to begin its work to present new candidates for COA. We must propose candidates for the April meeting.

Director's Report

*Director reviewed several of the February events including the return of the AARP tax advisors for a week late in February.

*The Town Crier will be starting a new series of articles on the Senior Center and the activities.

We are expecting great things from this increased PR for the center.

* The MetroWest Regional Transportation Authority has opened discussions with the Director to explore new options for local dispatching of Vans and buses. Bob May volunteered to assist Deb and her team work with the MWRTA.

Baypath Update: John Beeler.

No update for this month.

New Business

The assistant town manager has proposed a "Liability Release or waiver" form for all our Volunteers to sign in order to support any town activity. The COA felt that this must be returned to town counsel for further analysis.

Next Meeting:

The next COA meeting is scheduled for Tuesday, March 4, 2014 at 3:00pm in the Senior Center.

A vote for Adjournment was unanimous at 5:05 pm.

Submitted by:

Bob May, Secretary

Version 02.25.2014 Attachment One: Future Items

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ATTACHMENT 1

Possible Agenda Items for future COA meetings

UPDATED February 25, 2014

Carry Overs

First discussed =====	Topic =====
September, 2013	Updating of Newsletter process and Website. Boston Cane nominee
June, 2012	*Deb asked for assistance of the Board in putting together a personnel plan for future months and years ahead. This was suggested to be on the July meeting agenda as new business. Key focus of the 2014 Budget. Working aggressively. Continued Actions to promote the 2014 budget recommendations. See attached.
October 2, 2012	Town of Sudbury 375 th Anniversary. Active planning underway
May 4, 2013	Update the MOU with Baypath. New Version expected for review at October, 2013 meeting of COA. January 7, 2014 update: No Health Report from Baypath and no completed MOU.
January 7, 2014	COA must review the purpose and scope of the Annual Senior Luncheon.

Senior Center Major Projects

- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!
- * Fairbanks Facility Planning

COA Responsibilities

- * Long Range Funding plan—Barry and Bob May

- * Other Affinity Assignments

<u>Area of Interest for COA</u>	<u>COA Member(s)</u>
Community Outreach (Use of TV)	John Beeler and Bob May
Senior Housing Advocacy	Carmine Gentile, and Barry David
Intergenerational work	Bob Diefenbacher
Community Center Planning	Jack Ryan and Barry David
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