

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
March 5, 2013**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: John Beeler, Bob Diefenbacher, Debra Galloway, Mary-Lee Mahoney-Emerson, Robert May, Jack Ryan, Sam Merra, and Phyllis Bially
Absent: Approved Absences: David Levington, **and** Barry David .

Meeting called to order by Vice Chairperson: John Beeler
Visitors: Pat Howard

Minutes: Minutes of the February 5, 2013 regular meeting were approved with several edits.

DIRECTOR'S REPORT

1. Met with Board of Health Nurse regarding a program on End of Life/Health Care Decisions. Also talked with other Parmenter staff about planning a talk on this subject.
2. Discussions are continuing with "Friends" regarding Senior Center decorating.
3. Planning Volunteers' recognition lunch for May 1. May need assistance from COA and Friends.
4. Bridges Program and Andrea Weaver have set up a new 501C3 for the program's efforts.

Vice Chairman's Report

1. Annual planning meeting is now scheduled for May 4, 9-2pm at the Senior Center.
2. See Report attached
3. The Friends have taken responsibility for proposing to Jim Kelly some updating of the lounge and other areas within the Senior Center to improve first impressions.

BayPath Liaison Report

1. No changes

OLD BUSINESS

The date and time for the Second Annual COA planning meeting is May 4, 2013 from 9-2 pm.

Bob Diefenbacher to propose agenda for annual planning meeting at April meeting.

Nominations for new COA Board members are due by the April meeting to be approved at May meeting. Nominations for changes to the officers will be accomplished at the same meetings. Nomination committee is John Beeler, Bob Diefenbacher, and Barry David.

Director asked for approval of the \$200/month stipend for Community Work-off program coordinator. COA approved.

Fairbanks Study Committee progress was reviewed by Jack Ryan. At this time it is anticipated that the recommendation will be to repair the flat roof by summer, 2013 to avoid major long term damage and staff disruption for the K-8 team.

The director will be seeking the annual approval for the MWRTA and COA Revolving Accounts at the annual town meeting.

NEW BUSINESS

Senior Center expectations for behaviors inside the Center by visitors. A suggestion was made to post the Standards of Conduct.

We will try to connect with School Superintendent Wilson in the future to discuss shared issues.

Bob Diefenbacher introduced a new program he learned about called Sages and Seekers. Seniors volunteer spend 8 classes with high school students, learning about each other. The students then write about the senior. Possibly offer the program after school at Lincoln-Sudbury High School. Debra will speak with her contact Susan Frommer at L-S.

April 09 meeting we will be joined by Jim Kelly and Town Police Chief for a discussion of the new Police HQ building proposal.

Next meeting: The next meeting will be held on April 09, 2013 at 3:00 P.M. at the Senior Center. Note change in Time to 3:00 PM for all future meetings.

A vote for Adjournment was unanimous at 4:45 pm.

Submitted by:

Bob May, Secretary

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Attachments: Attachment One: Future Items,

ATTACHMENT 1

Possible Agenda Items for future COA meetings

UPDATED 02/20/2013

Carry Overs

<u>First discussed</u> =====	<u>Topic</u> =====
June, 2012	*Deb asked for assistance of the Board in putting together a personnel plan for future months and years ahead. This was suggested to be on the July meeting agenda as new business.
June, 2012	*Dave presented the “Over-85” report for review (copy attached). Approval will be requested at July meeting.
October 2, 2012	Town of Sudbury 325 th Anniversary. Postponed till 2013.
December 11	2012 EOEA report
December 11	Discuss how to respond to Cummins Grant requests.
January 08, 2013	Barry David and Sam Merra will discuss with Ron Riggert how to further ease the administrative burden of producing their routine reporting and come back to the COA at a future meeting.

Senior Center Major Projects

- *Bay Path Grant for Healthy Aging Status
- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!

COA Responsibilities

- * More budget from the Town for the Center: ACTION: Approved at 12/11 meeting. **Town manager took no action for 2013-2014 budget.**
- * Center support staff plan—See Deb request above
- * Long Range Funding plan—Barry and Bob M with Friends
- * July 4th Float- Phyllis, Barry
- * May 2013 Planning meeting. Now Scheduled
- * Facility short range updates—
 - Lobby redesign- Friends to recommend changes to be complete by summer, 2013
- * Participation of younger generation from Sudbury

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