

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
July 16, 2013**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: Jack Ryan,
Bob Diefenbacher, Debra Galloway, Robert May, Sam Merra, Phyllis Bially, and Carmine Gentile

Absent: Mary-Lee Mahoney-Emerson, John Beeler, and Barry David

Meeting called to order by Chairman Jack Ryan.

Minutes: Minutes of the June 4, 2013 regular meeting were approved subject to minor typographical changes which will be made in final version.

Chairman's report:

Liaison with Selectmen will remain Larry O'Brien for Fiscal year 2014.

Director's Report

1. Deb and John met with Baypath representatives on July 11, 2013 to update the Nutrition MOU to help insure continued satisfactory meals are served. Subsequently a new draft is expected for review at the September meeting of the COA.
2. Van Driver training will be getting more focus in the coming weeks. We want to see if MetroWest Regional Transportation Authority (MWRTA) (the owner of the vans) can aid in the programs structure.
3. Redecoration of the Senior Center by the Friends is now scheduled for August.
4. Deb reviewed several of the recent events and continuing educational activities which occurred in recent weeks.
5. Deb wished to acknowledge the help from David Levington in some needed data entry tasks.
6. Deb made it clear that more Volunteers are needed for several of our programs such as FISH, Meals on Wheels, etc.

Old Business:

July 4th Float team report.

Phyllis reported it was a great success and wished to express her thanks to all that participated in the Parade Event.

Emergency Procedures for the Senior Center

Deb reported that an updated list of the emergency procedures for the Senior Center is now available and is being given to staff and fitness instructors.

The New Senior Tax exemption program is underway.

Awareness and training programs for all eligible Sudbury residents are planned in cooperation with the Town's assessor's office.

Intergenerational Programs

Bob Diefenbacher reported that the Bridges program manager seeks the formal support of the COA for a new program. Bob D. proposed the following motion for approval by the COA:

Motion that “COA will support the Bridges Arts Intergenerational Program in partnership with the Goodnow Library and the Bridges program office”. After a brief discussion, the COA voted unanimously to approve the motion.

Bob D. also reported on his follow-up meeting with Jim Raffel of Lincoln Sudbury High School regarding the renewal of the Entrepreneurs Program for Seniors in the 2014 school year. Mr. Raffel strongly wants the program to continue.

In addition, there was discussion of a new joint project with the History Department along the lines of the former “You are there” TV series. Bob D. will have more information on this and the role for seniors in the coming months.

Fairbanks Renovation Task Force Update :

Jack Ryan reported that funding for the Design phase has been completed so the design work can begin. A review of the Design options to the Fairbanks Task Force is presently targeted for December 31, 2013.

New Business:

The COA shall recommend a new holder of the Boston Post Cane for the oldest citizen in Sudbury by the September meeting.

Next Meeting:

The next COA meeting is scheduled for September 3, 2013 at 3:00pm in the Senior Center.

A vote for Adjournment was unanimous at 4:45 pm.

Submitted by:

Bob May, Secretary

Version 09.02 .2013 Attachments: Attachment One: Future Items,

ATTACHMENT 1

Possible Agenda Items for future COA meetings

UPDATED 09/02/2013

Carry Overs

<u>First discussed</u> =====	<u>Topic</u> =====
June, 2012	*Deb asked for assistance of the Board in putting together a personnel plan for future months and years ahead. This was suggested to be on the July meeting agenda as new business.
October 2, 2012	Town of Sudbury 375 th Anniversary. Active planning underway
January 08, 2013	Barry David and Sam Merra will discuss with Ron Riggert how to further ease the administrative burden of producing their routine reporting and come back to the COA at a future meeting.
May 4, 2013	Update the MOU with Baypath. New Version expected for review at September , 2013 meeting of COA.

Senior Center Major Projects

- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!

COA Responsibilities

- * Long Range Funding plan—Barry

- * Other Affinity Assignments

<u>Area of Interest for COA</u>	<u>COA Member(s)</u>
Community Outreach (Use of TV)	John Beeler and Bob May
Senior Housing Advocacy Intergenerational work	Carmine Gentile, and Barry David Bob Diefenbacher
Senior Property Tax relief (Survey management)	Mary-Lee (Dave L. as community member)
Community Center Planning	Jack Ryan and Barry David
Senior Center and COA Float	Phyllis B. and Barry David COMPLETED

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