

**TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
November 13, 2012**

WEBSITE <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: John Beeler, Barry David, Bob Diefenbacher, Debra Galloway, Robert May, Jack Ryan, Phyllis Bially, Mary Lee Mahoney-Emerson.

Absent: Approved Absences: David Levington, Sam Merra

Visitors: Marilyn Goodrich

Meeting called to order by Vice-Chairperson John Beeler.

Minutes: Minutes of the October 2 regular meeting and the October 13, 2012 special meeting were approved with clerical amendments.

DIRECTOR'S REPORT

1. 5K run had over 180 registered runners. A good showing for a rainy day..
2. The Friends (www.friendsofsudburyseniors.org) Holiday Bazaar was held November 10, 2012 at the Senior Center. Proceeds were over \$2500.00 a good increase from the prior year. Increase credited to more town wide communications.
3. Phyllis reported that the "TED" workshops had spotty attendance. Determining why is still in process.
4. Mary and Barry have done a great job getting door prices for the Christmas luncheon at the Wayside Inn.

Chairman's Report given by the Vice-Chairman, John Beeler

1. We should begin immediately to increase our reporting of the volunteer hours of the COA members. Presently we are only adding in the existing reports for our time in the COA meetings.

BayPath Liaison Report

John Beeler and Deb met with Baypath regarding the renewal of the letter of understanding between the two groups. One more draft is expected before approval.

OLD BUSINESS

Sudbury Senior Activities Group —Further meetings regarding business processes are pending with town manager and COA Chairperson and the Director.

Bylaws—New Bylaws will be published on COA Website (coa@sudbury.ma.us) when completed.

Gaining Approval of Senior Property Tax Abatement—Jack Ryan

1. Drafts of Slides for the November 27 meeting were reviewed and approved.
2. Jack and Ralph were to work on the final slides.
3. COA members to attend the November 27 meeting.

NEW BUSINESS

Meeting with Selectmen to go over our Long Range Plan to be scheduled in 2013.

Next meeting: The next meeting will be held on December 11, 2012 at 3:00 P.M. at the Senior Center. January meeting is also at a new date of January 8 for one time only.

Note change in Time to 3:00 PM for all future meetings.

Planned future Guests: Permanent Building Committee Chair, and a Local Developer for either December or January meetings.

A vote for Adjournment was unanimous at 5:00 pm.

Submitted by:

Bob May, Secretary

Version 12/07/2012

Attachments:

ATTACHMENT 1
Possible Agenda Items for future COA meetings

UPDATED 12/2/2012

Carry Overs

First discussed

Topic

=====

=====

June, 2012

*Deb asked for assistance of the Board in putting together a personnel plan for future months and years ahead. This was suggested to be on the July meeting agenda as new business.

June, 2012

*Dave presented the "Over-85" report for review (copy attached). Approval will be requested at July meeting.

June, 2012

*Communication of importance of Tax rebate vote to Town residents. Jack Ryan.
This was discussed on September 24 and October 2 as well. See minutes.

September 4, 2012

Report of meeting with Park and Recreation regarding needs in Fairbanks Complex. More meetings under way via the Fairbanks Building Committee which will include discussion of comprehensive Community Center and the need the roof repair of Fairbanks roof over the K-8 Wing.

October 2, 2012

Town of Sudbury 325th Anniversary. Postponed till 2013.

November 13, 2012
plan.

Fairbank Space- We will work with Jim Kelly to develop a unified

Ownership of Recent Age Restricted Developments in Sudbury— A motion was made, seconded and approved unanimously to allow the chairperson to write a letter to the Selectmen and committee heads sharing our brief survey of ownership of the residences in several newer developments.

Veterans to gain access to Section 59-5N which is a tax work-off program similar to one offered to seniors. John Beeler will call the Sudbury veteran's Agent to make them aware of administration resources needed.

Proposal to raise requirements for one-bedroom units from 10% to 20% in new developments. A motion was made, seconded and passed unanimously to authorize the Chairperson to begin discussions of this issue with town manager.

Senior Center Major Projects

- *Bay Path Grant for Healthy Aging
- *Support staff planning. See Deb request above.
- *Volunteers, Volunteers!

COA Responsibilities

- * Property Taxes for Seniors- Jack and David
- * More budget from the Town for the Center
- * Center support staff plan—See Deb request above
- * Long Range Funding plan—Barry and Bob M with Friends
- * July 4th Float- Phyllis, Barry
- * Monthly Long Term Objectives updates
- * Facility short range updates—
 - Carpet- Complete for entrance and main room
 - Lobby redesign-
 - Lounge
- * Participation of younger generation from Sudbury

Version 12/03/2012