





**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**WPA Form 3 – Notice of Intent**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:  
 MassDEP File Number \_\_\_\_\_  
 Document Transaction \_\_\_\_\_  
 Number \_\_\_\_\_

Sudbury  
 City/Town \_\_\_\_\_

4. Representative (if any):

Matt  
 a. First Name \_\_\_\_\_

Schweisberg, PWS  
 b. Last Name \_\_\_\_\_

Wetland Strategies and Solutions, LLC  
 c. Company \_\_\_\_\_

16 High Street  
 d. Street Address \_\_\_\_\_

Merrimac  
 e. City/Town \_\_\_\_\_

MA  
 f. State \_\_\_\_\_

01860  
 g. Zip Code \_\_\_\_\_

508-783-6026  
 h. Phone Number \_\_\_\_\_

i. Fax Number \_\_\_\_\_

[matt@wetlandsns.com](mailto:matt@wetlandsns.com)  
 j. Email address \_\_\_\_\_

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$160.00  
 a. Total Fee Paid \_\_\_\_\_

\$42.50  
 b. State Fee Paid \_\_\_\_\_

\$117.50  
 c. City/Town Fee Paid \_\_\_\_\_

**A. General Information (continued)**

6. General Project Description:

**Revegetating an approximately 500 square feet area where 10 eastern white pine trees were cut and removed. See Attachment 1 for detailed description of activity and revegetation plan.**

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- |  |                                  |
|--|----------------------------------|
| 1. <input checked="" type="checkbox"/> <b>Single Family Home</b> | 2. Residential Subdivision       |
| 3. Commercial/Industrial   | 4. Dock/Pier                     |
| 5. Utilities   | 6. Coastal engineering Structure |
| 7. Agriculture (e.g., cranberries, forestry)                     | 8. Transportation                |
| 9. Other   |                                  |



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7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1. Yes [checked] No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

Middlesex
a. County b. Certificate # (if registered land)

67855 363
c. Book d. Page Number

B. Buffer Zone & Resource Area Impacts (temporary & permanent)

1. [checked] Buffer Zone Only - Check if the project is located only in the Buffer Zone a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.

2. Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include 'a. Bank' and 'b. Bordering Vegetated Wetland'.

For all projects affecting other Resource





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## B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. Land Under the Ocean	1. square feet _____	
	2. cubic yards dredged _____	
c. Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. Coastal Beaches	1. square feet _____	2. cubic yards beach nourishment _____
e. Coastal Dunes	1. square feet _____	2. cubic yards dune nourishment _____
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. Coastal Banks	1. linear feet _____	
g. Rocky Intertidal Shores	1. square feet _____	
h. Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., _____ creation
i. Land Under Salt Ponds	1. square feet _____	



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2. cubic yards dredged \_\_\_\_\_

j. Land Containing Shellfish 1. square feet \_\_\_\_\_

k. Fish Runs Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above

1. cubic yards dredged \_\_\_\_\_

l. Land Subject to Coastal Storm Flowage 1. square feet \_\_\_\_\_

4. Restoration/Enhancement  
 If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.

a. square feet of BVW \_\_\_\_\_ b. square feet of Salt Marsh \_\_\_\_\_

5. Project Involves Stream Crossings

a. number of new stream crossings \_\_\_\_\_ b. number of replacement stream crossings \_\_\_\_\_

**C. Other Applicable Standards and Requirements**

This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Notice of Intent – Required Actions (310 CMR 10.11).

**Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review**

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

a. Yes  No  If yes, include proof of mailing or hand delivery of NOI to:  
 Natural Heritage and Endangered Species Program  
 Division of Fisheries and Wildlife  
 1 Rabbit Hill Road  
 Westborough, MA 01581



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City/Town \_\_\_\_\_

Westborough, MA 01581

Phone: (508) 389-6360

b. Date of map \_\_\_\_\_

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); OR complete Section C.1.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

c. Submit Supplemental Information for Endangered Species Review

1. Percentage/acreage of property to be altered:

(a) within wetland Resource Area                      percentage/acreage \_\_\_\_\_

(b) outside Resource Area                                      percentage/acreage \_\_\_\_\_

2. Assessor's Map or right-of-way plan of site

2. Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work

(a) Project description (including description of impacts outside of wetland resource area & buffer zone)

(b) Photographs representative of the site

## C. Other Applicable Standards and Requirements (cont'd)

(c) MESA filing fee (fee information available at [http://www.mass.gov/dfwele/dfw/nhesp/regulatory\\_review/mesa/esa\\_fee\\_schedule.htm](http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/mesa/esa_fee_schedule.htm)).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

(d) Vegetation cover type map of site

(e) Project plans showing Priority & Estimated Habitat boundaries

(f) OR Check One of the Following



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1. Project is exempt from MESA review.  
 Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, [http://www.mass.gov/dfwele/dfw/nhesp/regulatory\\_review/mesa/mesa\\_exemptions.htm](http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/mesa/mesa_exemptions.htm); the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)
  
2. Separate MESA review ongoing.
 

a. NHESP Tracking # _____	b. Date submitted to _____
	NHESP _____
  
3. Separate MESA review completed.  
 Include copy of NHESP “no Take” determination or valid Conservation & Management Permit with approved plan.
  
3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?
 

a. Not applicable – project is in inland resource area only	b. Yes	No
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If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Cohasset to Rhode Island border, and the Cape & Islands:

Division of Marine Fisheries -  
 Southeast Marine Fisheries Station  
 Attn: Environmental Reviewer  
 1213 Purchase Street – 3rd Floor  
 New Bedford, MA 02740-6694  
 Email: [DMF.EnvReview-South@state.ma.us](mailto:DMF.EnvReview-South@state.ma.us)

North Shore - Hull to New Hampshire border:

Division of Marine Fisheries -  
 North Shore Office  
 Attn: Environmental Reviewer  
 30 Emerson Avenue  
 Gloucester, MA 01930  
 Email: [DMF.EnvReview-North@state.ma.us](mailto:DMF.EnvReview-North@state.ma.us)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP’s Boston Office. For coastal towns in the Southeast Region, please contact MassDEP’s Southeast Regional Office.

**C. Other Applicable Standards and Requirements (cont’d)**

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
 

a. Yes	<input checked="" type="checkbox"/>	<b>No</b>	If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). <b>Note:</b> electronic filers click on Website.
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**Online Users:**  
 Include your document transaction number





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(provided on your receipt page) with all supplementary information you submit to the Department.

5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?

- a. Yes  **✓ No**

6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?

- a. Yes  **✓ No**

7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?

- a. Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:

- 1. Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
- 2. A portion of the site constitutes redevelopment
- 3. Proprietary BMPs are included in the Stormwater Management System.

- b. **✓ No. Check why the project is exempt:**

- ✓ 1. Single-family house**
- 2. Emergency road repair
- 3. Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

**D. Additional Information**

This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

- 1. USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
- 2. Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.

**D. Additional Information (cont'd)**



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3. Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4. List the titles and dates for all plans and other materials submitted with this NOI.

Attachment 1: Narrative; Attachment 1-a: Property Location; Attachment 2: BVW Flags & Areas of Disturbance; Attachment 3: StreamStats Report; Attachment 4-a & 4-b: BVW Data Forms. All materials dated June 6, 2018, unless otherwise indicated.

a. Plan Title \_\_\_\_\_

Wetland Strategies and Solutions, LLC  
b. Prepared By \_\_\_\_\_

c. Signed and Stamped by \_\_\_\_\_

d. Final Revision Date \_\_\_\_\_

e. Scale \_\_\_\_\_

f. Additional Plan or Document Title \_\_\_\_\_

g. Date \_\_\_\_\_

5. If there is more than one property owner, please attach a list of these property owners not listed on this form.

6. Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.

7. Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.

8. Attach NOI Wetland Fee Transmittal Form

9. Attach Stormwater Report, if needed.

**E. Fees**

1. Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.



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Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

2. Municipal Check Number \_\_\_\_\_ 3. Check date \_\_\_\_\_

4. State Check Number \_\_\_\_\_ 5. Check date \_\_\_\_\_

6. Payor name on check: First Name \_\_\_\_\_ 7. Payor name on check: Last Name \_\_\_\_\_

**F. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. Signature of Applicant \_\_\_\_\_ 2. Date \_\_\_\_\_

3. Signature of Property Owner (if different) \_\_\_\_\_ 4. Date \_\_\_\_\_

5. Signature of Representative (if any) \_\_\_\_\_ 6. Date \_\_\_\_\_

**For Conservation Commission:**

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents.



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one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

**Other:**

If the applicant has checked the “yes” box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.

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**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

14 Tall Pine Drive  
 a. Street Address \_\_\_\_\_ Sudbury  
 b. City/Town \_\_\_\_\_

# \$117.50  
 # \$ 42.50  
 c. Check number \_\_\_\_\_ d. Fee amount \_\_\_\_\_

2. Applicant Mailing Address:

Allegra and Mark  
 a. First Name \_\_\_\_\_ Aquino  
 b. Last Name \_\_\_\_\_

c. Organization \_\_\_\_\_

14 Tall Pine Drive  
 d. Mailing Address \_\_\_\_\_

Sudbury MA 01776  
 e. City/Town \_\_\_\_\_ f. State \_\_\_\_\_ g. Zip Code \_\_\_\_\_

203-859-8501  
 h. Phone Number \_\_\_\_\_ i. Fax Number \_\_\_\_\_  
 j. Email Address [allegraaquino15@gmail.com](mailto:allegraaquino15@gmail.com) \_\_\_\_\_

3. Property Owner (if different):

a. First Name \_\_\_\_\_ b. Last Name \_\_\_\_\_

c. Organization \_\_\_\_\_

d. Mailing Address \_\_\_\_\_

e. City/Town \_\_\_\_\_ f. State \_\_\_\_\_ g. Zip Code \_\_\_\_\_

h. Phone Number \_\_\_\_\_ i. Fax Number \_\_\_\_\_ j. Email Address \_\_\_\_\_

**B. Fees**

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

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**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/ Individual Activity Fee	Step 4/Subtotal Activity Fee
Tree cutting	1	\$110	\$110
Sudbury bylaw - Single Minor Project, after enforcement order	1	\$50	\$50

**Step 5/Total Project Fee:** \$160

**Step 6/Fee Payments:**

Total Project Fee: \$160  
 a. Total Fee from Step 5

State share of filing Fee: \$42.50  
 b. ~~1/2 Total Fee less \$12.50~~

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City/Town share of filling  
Fee:

\$117.50  
~~e. 1/2 Total Fee plus \$12.50~~

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**C. Submittal Requirements**

- a) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
Box 4062  
Boston, MA 02211

- b) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)