

Community Housing Committee  
September 15, 2003  
Minutes

Present: John Darcey, Michael Fee, Larry O'Brien, Patrick Rosseel, Joellen Samojla, Roger Van Duinen, Amy Lepak, Jo-Ann Howe, Jody Kablack

The committee reviewed and approved the minutes of July 16 and August 11, 2003. These minutes will be sent to the Town Clerk for filing.

R. VanDuinen volunteered to research potential funding programs and will report back at a future meeting.

The committee discussed potential projects using CPA funds. Developments of interest are Carriage Lane residences and Northwood at Sudbury. Both are condominium projects that have slow sales. The town is invested in making these projects succeed, and if appropriate, could offer funding assistance with the development of affordable units if market rate units cannot be sold. J. Kablack will speak with the developer of Carriage Lane to let him know the committee's interest. M. Fee will research ramifications under Chapter 40B if the projects do not complete as planned. J. Darcey will research whether the funds the Sudbury Housing Authority anticipated using for their rental units would be applicable to financing the acquisition of these units. The committee would like to develop a contingency plan for conversion of market rate units in these types of developments.

A. Lepak reported on market conditions for the Housing Plan. Vacancy rate for Sudbury rentals is 4.3%. This figure seems high since over 1/2 of the rental units in town are subsidized and there are waiting lists for new residents. She will continue research on rentals and work force data.

P. Rosseel distributed the 2<sup>nd</sup> draft of an employee survey. The survey is important to ratify demand for community housing. The survey must be sent to representative groups – retail employers, manufacturing, construction, education, municipal. A pilot survey will be developed for distribution to school employees. The survey will be revised with new comments discussed tonight.

The next meeting was scheduled for September 29th at 7:30 pm (same place). Meeting schedule will alternate between Monday and Tuesday nights. Tentative schedule is:

Sept. 29 (Mon)  
Oct. 14 (Tues)  
Oct. 27 (Mon)  
Nov. 11 (Tues)  
Nov. 24 (Mon)

Meeting adjourned at 9:40 pm.