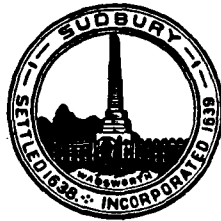


PROCEEDINGS

Annual Town Election March 5

Annual Town Meeting March 7

Adjourned Annual Town Meetings
March 8 and 14



TOWN OF SUDBURY, MASSACHUSETTS

1962

ANNUAL TOWN ELECTION
MARCH 5, 1962

The polls opened at 7:00 A. M. and closed at 8:00 P. M.
The number of ballots cast was 2143.

The result as announced was as follows:

Moderator, for One Year

John Christopher Powers	1848
Blanks	295

Town Clerk, for Three Years

Lawrence B. Tighe	1069
Lillie M. Nelson	1034
Scattering	1
Blanks	39

Selectmen, for Three Years

Parker B. Albee	968
Edward E. Kreitsek	1140
Blanks	35

Assessor, for Three Years

Ralph E. Hawes	1425
E. James Burke	671
Scattering	3
Blanks	44

Treasurer, for Three Years

William E. Downing	1900
Blanks	243

Tax Collector

Thomas E. Newton	1913
Blanks	230

Member, Board of Public Welfare, for Three Years

Alfred F. Bonazzoli	1866
Scattering	1
Blanks	276

Member, School Committee, for Three Years

Albert R. Gurney, Jr.	697
Dorothy Giles Ham	705
Edward J. Moran	234
Clifford H. Pontbriand	284
Scattering	47
Blanks	176

Member, School Committee, for one Year

John H. Rankin	1724
Scattering	4
Blanks	415

Member, Lincoln-Sudbury School Committee, for Three Years

Joseph E. Brown	1018
Selma L. Bautze	933
Scattering	1
Blanks	191

Member, Goodnow Library Committee, for Three Years

(Vote for Two)

Luther M. Child, Jr.	1712
Leslie M. Tourville	1436
Scattering	2
Blanks	1136

Member, Goodnow Library Committee, for Two Years

Virginia L. Howard	1856
Scattering	2
Blanks	285

Highway Surveyor, for One Year

F. Alvin Noyes	1879
Scattering	2
Blanks	262

Constable, for Three Years

John F. McGovern.....	1882
Scattering	3
Blanks	258

Member, Board of Health

Marjorie A. C. Young	1818
Scattering	6
Blanks	319

Tree Warden, for One Year

Ernest T. Ferguson	1850
Scattering	3
Blanks	290

Member, Planning Board, for Five Years

Richard F. Brooks	1038
Frank R. Sherman	854
Scattering	5
Blanks	246

Member, Board of Park and Recreation Commissioners,
for Three Years (Vote for Two)

Richard T. Cutler	1480
Ronald G. Adolph	640
Stanley E. Phippard	1212
Scattering	3
Blanks	951

Shall Chapter 32B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this Town.

Yes	1333
No	435
Blanks	375

The election adjourned at 2:00 A. M., March 6, 1962.

A True Record, Attest:

LAWRENCE B. TIGHE,
Town Clerk

A recount of the votes cast for the offices of Town Clerk and member of the School Committee was held on March 17, 1962 with the following results:

Town Clerk

Tighe	1056
Nelson	1048
Scattering	1
Blanks	38
Total	<u>2143</u>

School Committee

Gurney	697
Ham	703
Moran	234
Pontbriand	281
Bautze	75
Blanks	153
Total	<u>2143</u>

A True Record. Attest:

LAWRENCE B. TIGHE,
Town Clerk

PROCEEDINGS OF THE ANNUAL TOWN MEETING
MARCH 7, 1962

Pursuant to a warrant duly served, the meeting was called to order by the Moderator, John C. Powers, at 8:08 P. M. He declared that there was a quorum present.

UNANIMOUSLY VOTED: *To dispense with the reading of the individual articles of the warrant.*

The Moderator stated that the amount of "Free Cash" was \$182,503.68.

VOTED: *That this meeting will be adjourned to March 8, 1962 at 8:00 P.M. in this same hall. If further adjournments are necessary, the dates will be March 14 and March 15.*

The following resolution was adopted by acclamation.

Whereas:

An esteemed citizen and many year's official of this town has signified his retirement from public life,

And Whereas:

This distinguished citizen has given many years of his time and talents for public service to this community, including thirty years unselfish service in the capacity of selectman, two years on the welfare board, three years as an assessor, a seven year membership on the board of appeals, as well as valuable service on various important town committees, organized for the improvement and betterment of the town,

And whereas:

In accomplishing these services, he has carried out the traditions of his illustrious forebears who made like contributions to the public welfare from the beginning or founding years of the Massachusetts bay colony,

Therefore, be it resolved:

That the citizens of the Town of Sudbury, birthplace of true American democracy, at this three hundred and twenty-second annual meeting of the town, in the year 1962, in lawful assembly, express appreciation to Harvey N. Fairbank for his years of devoted service to a grateful town.

And, be it further resolved:

That a report of this resolve be spread on the records of this meeting, and that a copy of the same be transmitted to Mr. Fairbank.

Report of the Historic Districts Study Committee

Because of the keen interest shown by townspeople at the last Annual Town Meeting to preserve the historical character of the Town, an historic districts study committee was created.

This committee has met weekly since its appointment to study the state enabling act for historic districts, and the enabling acts of other towns including Concord, Lexington and Nantucket.

At this time, the committee has prepared an enabling act which has been submitted to the State Legislature to establish an historic districts commission, and to define its powers and duties, and to provide for historic zoning districts.

This act does not describe or include districts. We plan, in the future, to submit districts for your consideration.

You will have the opportunity to review the act and the proposed districts before you are asked to vote upon them at Town Meeting.

RESOLVED: That the members of the town respectfully request the general court to act favorably upon this petition, and establish an historic districts enabling act for the Town of Sudbury.

The foregoing resolution was adopted by a unanimous vote.

The following "Consent Calendar" listing a number of articles normally considered routine and on which it appeared there would be unanimous agreement had been distributed to the voters.

Consent Calendar

<i>Article</i>	<i>Motion</i>
5	Finance Committee Report
7	Finance Committee Report
10	In the Words of the Article
11	In the Words of the Article
12	In the Words of the Article
13	In the Words of the Article
14	In the Words of the Article
15	In the Words of the Article
20	In the Words of the Article
21	Finance Committee Report
22	Finance Committee Report
23	Finance Committee Report
24	Finance Committee Report
25	Finance Committee Report
26	Finance Committee Report

29	Finance Committee Report
34	Finance Committee Report
36	Finance Committee Report
41	In the Words of the Article
46	Indefinite Postponement
47	Finance Committee Report

The voters also had before them copies of the Finance Committee report with the motions under these articles.

The numbers of the articles on the "Consent Calendar" were called by the Moderator. There were requests to remove articles 5 and 7 from the list which was done.

UNANIMOUSLY VOTED: *To remove articles 10, 11, 12, 13, 14, 15, 20, 21, 22, 23, 24, 25, 26, 34, 36, 41, 46 and 47 from the Consent Calendar, out of order, for action at this time.*

UNANIMOUSLY VOTED: *To eliminate the reading of each article.*

UNANIMOUSLY VOTED: *That articles 10, 11, 12, 13, 14, 15, 20, 21, 22, 23, 24, 25, 26, 29, 34, 36, 41, 46 and 47, in the wording of the motions as printed, be passed.*

(See individual articles for action voted.)

Article 1. To hear the reports of the Town Officers and Committees and act thereon.

Mr. Downing, Town Treasurer, made the following statement:

"The report of the Committee on Town Administration, under the heading, 'Combining the Offices of Treasurer and Tax Collector' appearing on page 297 of the Town Report for 1961 contains the following erroneous statement 'he (Collector) must also manage the property that comes into his hands as a result of tax foreclosures; the Treasurer has no duty related to that.'

I respectfully request that such statement be expunged from the report, and that such action be noted in the records of the Town Clerk, and that it also be noted in those which are to be permanently retained by the Town and also those to be kept at the Goodnow Library."

VOTED: *That the remainder of the reports be accepted as printed, subject to typographical errors when and if found.*

Finance Committee Report

February 1, 1962

The preparation of the 1962 budget has been an arduous task in which many new items required consideration by the Finance Committee and many recurring items needed a fresh analysis. In order to fully analyze and evaluate each area of spending in the operation of the town, the Finance Committee conducted 58 meetings and hearings with the various groups. The number of actions or requests the Committee considered are too numerous to mention.

The standards by which the Finance Committee reviewed the budgets and the special articles is a reflection of the long-standing objectives of the Finance Committee in promoting greater efficiency and economy in the Government of Sudbury. Briefly these objectives are stated as follows:

- 1. To initiate and support constructive legislation, oppose unsound projects and improve Town Meeting procedures.*
- 2. To eliminate waste and minimize operating costs of our local government.*
- 3. To work toward a budget which can be reasonably balanced against the burden on the taxpayers.*
- 4. To improve the business climate of Sudbury.*
- 5. To inform the citizens of Sudbury about what goes on in their government.*

The following items have been of particular concern to the Finance Committee during the past year:

Town Finances: The Finance Committee is seriously concerned with the increasing burden on the taxpayers resulting from debt reduction and interest payments on our municipal borrowing. Included in your budget this year is a request for an appropriation for \$335,700 which represents approximately \$15 per thousand on the tax rate. In addition to this sum, Sudbury's portion of the Regional High School debt is \$85,198.16, or approximately \$4.00 per thousand on the tax rate. Not included in the warrant of this Town Meeting is a portion of the Sudbury Water District debt which by-and-large is carried by the same taxpayers. In total, therefore, approximately \$22.00, or 25%, of this year's combined tax rates will represent payments for the privilege of borrowing. Looking at this from another view, the aggregate debt of the Town (\$2,958,400), Sudbury's portion of the Regional debt (\$1,366,200), and the Sudbury Water District debt (\$519,200) is \$4,843,800 and represents 22% against an assessed valuation of

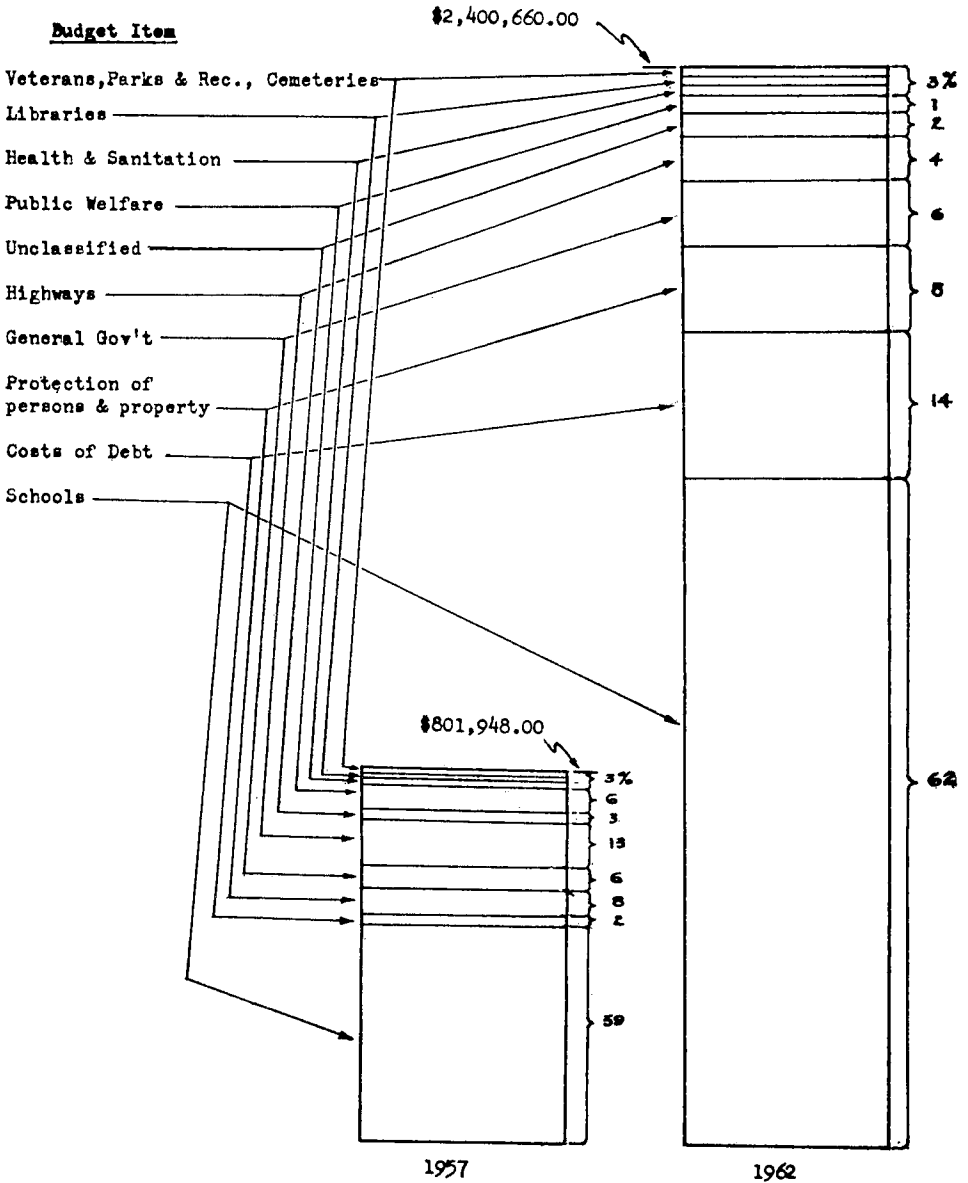


Figure No. 1

an estimated \$22,000,000 for 1962. With respect to the previous facts, the Finance Committee seriously believes that prudent fiscal policy dictates that this Town must carefully consider every major program and the funding therefor. For several years this Town has made minimum down payments on every project whether or not the project was large or small, necessary or discretionary, and without due regard for the cost of obtaining borrowed funds. It would appear that the Town may be reaching the upper limit of its bonding powers under a Grade "A" rating and only with a wisely conceived and executed fiscal policy will the Town maintain the most favorable interest rates.

Prudent handling of fiscal, tax and other problems confronting the Town requires serious consideration of our spending program now and in the future years. Shown in Figure 1 is a chart which depicts the rising cost of government for the five year period 1957 to 1962.

Strengthening Town Administration: The Finance Committee will continue to encourage the use of top administrative assistance with the view of effecting economies and greater coordination among the several Town offices and agencies. The Town of Sudbury is one of the few remaining islands of true democracy and there is much merit in retaining our present form of Government for historical values to future generations. Notwithstanding, every effort must be exerted to keep our Government machinery effective and flexible to cope with increasing demands of a rapidly-changing world.

Town Meeting Procedures: The Finance Committee will continue to support proposals for mechanical and procedural changes to expedite the work of the Town Meeting. These include the use of adequate equipment for visual aid and public address, the elimination of uselessly recurring articles, and the elimination of unnecessary articles in the warrant.

Business Climate: The Finance Committee has and will oppose measures which it deems to adversely affect the economic growth of the Town of Sudbury, and it will support measures which will encourage desirable industry to locate facilities in Sudbury.

Spending Control: Many of the articles being considered by the Town Meeting propose new and additional spending. The Finance Committee has reviewed all the items in the General Budget and in the Special Articles to the degree and within the scope of time and resources available to Finance Committee members. The Finance Committee has met frequently during the preparation of this warrant with the vari-

ous officers, departments, commissions and agencies with the view of ascertaining information and data to support the recommendations of the Finance Committee. In specific instances the Finance Committee has obtained analysis of the activities of certain departments, or accounts within a department, in order to evolve new policies or to satisfy you that the additional requests are justified.

We have continued our policy of recommending to you the purchase of adequate equipment as needed by the various departments to perform their functions. With respect to major capital outlay programs, complete and comprehensive data have been requested to support each and every project, which on several occasions has resulted in the withdrawal of a proposed project pending further evaluation and study.

We earnestly request that you support our views and that you carefully consider the capital outlay projects and operating budgets.

The 1962 budget requests submitted to this committee called for increases in the salaries of certain elected officials. We have recommended no increases at this time, but we believe that due consideration of this matter should be made during the year 1962 in preparation for the 1963 budgets, especially in the budget requests of elected officials whose duties have been substantially extended.

The Finance Committee has activated a subcommittee to study of the duties of elected officials so that salaries of these officials can be equitably established. It is apparent that these issues cannot continue to receive piece-meal treatment with the rapid growth of the Town.

We also recommend:

1. That the Board of Selectmen establish a Traffic Commission to survey and investigate ways and means of providing increased safety to persons and property on Sudbury roads. Included in our recommendations is the suggestion that the Commission study, a) road conditions, markings, and regulatory signs, b) traffic control and traffic and pedestrian flow, c) off-street parking needs, and d) consider ways of providing the public with educational material on a safety program with the view of retaining our relatively low insurance rates.
2. That the citizens vote to establish the position of Executive Secretary to the Board of Selectmen.
3. That the Committee on Town Administration continue its study on a consolidation of all public works activities

with the view of establishing a Department of Public Works which would include Tree Department, Highway Department and other related activities.

4. *That the Park and Recreation Commission obtain the assistance of a recognized consultant in the development of a comprehensive plan for the layout and development of Featherland Park. The Finance Committee has included in the Budget an amount of \$500 to begin the study.*
5. *That action be taken by all departments to survey their office space requirements and that a report thereon be made to the Selectmen.*
6. *That each committee, department or agency which is anticipating a large capital outlay begin its planning long before the need arises so that adequate study and coordination will result; thus avoiding crash programs and possible errors.*
7. *That departments restrain themselves in submitting special articles at special Town Meetings, particularly articles that are not connected with the original purpose for which a Special Town Meeting was called.*

Much progress has been made in several areas and the departments, agencies and committees are to be congratulated on the many accomplishments that have resulted during the past year from the cooperative efforts of the several committees and our committee. Numbered among these is the better documentation of requests from the reserve fund, the elimination of small special articles at Special Town Meetings and the added service from the Town Accountant.

Listed below is a summary of the transfers from the reserve fund which the Finance Committee approved during 1961:

January 31, 1962

Finance Committee

Transfers from Reserve Fund, 1961

Interest	\$ 2,116.08
Assessors' Expense	1,897.72
Police Car	1,644.25
Office Supplies	1,435.36
Historic Structures	524.50
Fire Dept. Expense	500.00
Registrars' Expense	413.99
Street Lighting	367.70
Board of Appeals Expense	362.32
Office Equipment Purchase	350.00
Election and Town Meeting	349.10

Clerk Hire	300.00
Incidentals	200.00
Painting Town Hall	135.00
7 items each less than \$70.00	238.82

\$10,834.84

As of January 1, 1962, the free cash was \$182,503.68.

As in prior years, we have had the report of the Finance Committee inserted after each general budgetary category or article. We specifically wish to emphasize that our comments and reports have been made as of the date of this report. We shall continue our consideration of all items between now and the Town Meeting and shall advise of any change in our opinion.

Listed below is a summary of the budgets considered by this committee and the recommendations thereon. As you review the budgets, it may be helpful to know that each \$22,000 spent represents \$1.00 on the tax rate.

	<i>Funds Available 1961</i>	<i>Charges 1961</i>	<i>Budget 1962</i>
A. General Government	\$112,724.02	\$100,069.23	\$137,928.00
B. Protection Persons and Prop- erty	165,172.07	162,547.14	194,570.00
C. Health and Sanitation	24,625.00	22,265.96	26,325.00
D. Highways	108,238.20	83,595.49	93,525.00
E. Public Welfare and Assist- ance	38,000.00	37,937.51	34,000.00
F. Veterans' Services	4,300.00	3,870.71	4,300.00
G. Schools	1,244,988.00	1,244,863.20	1,476,952.00
H. Libraries	18,200.00	18,200.00	22,785.00
I. Parks and Recreation	17,600.00	14,323.77	12,925.00
J. Cemeteries	3,200.00	2,477.80	3,300.00
K. Unclassified and Reserve Fund	47,800.00	38,507.20	51,600.00
L. Debt Services	228,266.08	226,505.12	335,700.00
SUB-TOTAL	\$2,013,113.37	\$1,955,162.43	\$2,393,910.00
M. Statutory Assessments	40,377.87	38,966.20	46,287.00
SUB-TOTAL	\$2,053,491.24	\$1,994,128.63	\$2,440,197.00
Less Transfers from Reserve Fund	12,000.00	10,834.84	0.00
Net General Budget	\$2,041,491.24	\$1,983,293.79	\$2,440,197.00
Special Articles Recom- mended*			167,516.25
TOTAL			\$2,607,713.25
Less: Amounts raised			
a. by borrowing			15,000.00
b. from available funds ..			151,075.00
TOTAL TAX BURDEN THIS YEAR			\$2,441,638.25

Estimated receipts from State Aid, Motor Vehicle Excise Taxes, Poll Taxes, and Other Sources	517,000.00
Estimated Balance to be Raised by Taxes on real estate and tangible personal property ..	\$1,924,638.25

* This amount does not include swim facilities and school land on which the Finance Committee will report at the Town Meeting.

Based on our recommendations and an estimated assessed valuation of \$22,000,000.00 (representing an increase of \$2,-800,000.00) we estimate that the tax rate for the year 1962 will be approximately \$87.50.

You will note that the proposed motions which the various Town Committees will place before the Town Meeting have been included after the Finance Committee report in most instances. The Finance Committee believes that this will serve to expedite the Town Meeting by permitting the citizens to have a printed motion before them at the same time that the Committee is reading the official motion. Each of the Committees reserves the right to make a change in the wording of the motion any time prior to Town Meeting, if the proposed motion does not meet legal or other requirements.

Expansion of this Town has placed extraordinary burdens on its officials and committees; a greater participation in Town affairs by more citizens is encouraged.

We, the Finance Committee of the Town of Sudbury, appreciate the cooperation and assistance of the citizens, elected officials and departmental personnel.

We acknowledge with appreciation the services of Edger-ton J. Antonia, George D. DeGrasse, and John B. Shirley, who resigned from this Committee during the year.

Respectfully submitted,

DAVID H. BENTLEY
 JOSEPH E. BROWN
 CARLETON W. ELLMS
 GEORGE F. MacKENZIE
 ARTHUR A. SMITH
 JOHN E. TAFT
 PETER M. REDING, *Chairman*

Article 2. To see if the Town will vote to ratify and adopt the following rule of the Personnel Board as applicable to the Personnel Administration Plan:

“The salaries set forth in the Salary Plan for the positions of Police Sergeant, Patrolman and Provisional Patrolman

shall be based upon a work week of forty hours. Service in excess of forty hours in any one week duly authorized by the Board of Selectmen or the Police Chief shall be compensated at the hourly rate of the officer's regular compensation or at such higher rate as may be authorized pursuant to the Personnel Administration Plan. This rule shall become effective January 1, 1963." Pass any vote or take any action relative thereto.

Submitted by the Personnel Board.

Report of the Personnel Board. *The Personnel Board has submitted the above article as a substitute for a proposed article accepting Section 16C of Chapter 147 of the General Laws. It is designed to accomplish the same end result, but within the framework of the existing Town by-law known as the Personnel Administration Plan.*

The Personnel Board is opposed as a matter of principle to the formal adoption of State Statutes, such as Article 16C of Chapter 147, for two reasons:

- 1. Adoption is unnecessary to accomplish the desired results, as there is ample authority for the Town so to provide through the mechanism of its existing Personnel Administration Plan.*
- 2. Adoption of such statutes creates a bad precedent and tends to freeze the Town's personnel policies in a static position inconsistent and incompatible with sound principles of "home rule."*

The Board is opposed to a shorter work week for 1962 because of its budgetary impact this year. The salary rates recommended represent substantial increases over prevailing rates and were established after an understanding with the Police Chief that the current 48-hour work week would remain in effect for 1962. We understand further that the police department personnel have been granted uniform allowances and will participate in a contributory insurance plan at an average cost to the Town of \$100 per employee.

The Board also feels that the adoption of a 40-hour week for 1962 may slow down rather than hasten, the realization of its program to encourage a fully civil-service qualified police department with a minimum of temporary, part-time personnel and with a minimum of "moonlighting" and uncurbed "overtime." In order to meet the rescheduling requirements of such a short week on a "crash" basis, resort to further part-time temporary personnel or overtime would be necessary.

The Personnel Board is not philosophically opposed to a shorter work week for the Police Department. On the con-

trary, it is thoroughly in sympathy with the trend in that direction. The Board feels, however, that the step should be delayed one year to permit a more orderly transition. The Board recommends that the 48-hour work week continue through 1962, and that it be reduced to 40 hours for 1963 and thereafter.

Finance Committee. The Finance Committee concurs in the Personnel Board's position and recommends that you vote affirmatively on this article.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 3. Voted to table article 3 until article 4 has been acted upon.

Article 4. To see if the Town, under the provisions of General Laws (Ter. Ed.) Chapter 41, Section 23A, added by Chapter 145 of the Acts of 1956, will by vote or by-law authorize and empower the Selectmen to appoint an Executive Secretary, who may be appointed by them for a term of one or three years, and who may be removed by them at their discretion, and who shall be sworn to the faithful performance of his duties, and who shall hold no elective Town office during his term of office, except that he may be appointed by the Selectmen, or with their approval, by any other Town officer, board, committee, or commission, to any other Town office or position consistent with his office, and who shall act by and for the Selectmen in any matter which they may assign to him relating to the administration of the affairs of the Town or of any Town office or department under their supervision and control, or, with the approval of the Selectmen, may perform such other duties as may be requested of him by any other Town officer, board, committee, or commission, and who shall receive such aggregate compensation, not exceeding the amount appropriated therefor, as the Selectmen may determine.

Pass any vote or take action relative thereto.

Submitted by Committee on Town Administration.

Finance Committee urges that the voters give this article their serious consideration. We believe that the establishment of this position will pay handsome dividends by way of savings that will result from the increased coordination of Town activities, by the more efficient use of Town facilities, and by more effective use of department personnel. It will relieve the Selectmen of a great deal of routine work, affording them greater opportunity to devote their energies to policy making. We recommend that you vote affirmatively on this article.

The Personnel Board expressed approval of this article.

VOTED: *To amend the article by inserting the words "or less" after the words "three years."*

VOTED: *To authorize the Personnel Board to add a new position entitled "Executive Secretary" to the classification plan and with the advice and consent of the Board of Selectmen to establish the qualifications for such position and a salary therefore not to exceed \$10,000 per annum, and to authorize and empower the selectmen to appoint a duly qualified Executive Secretary, who may be appointed by them for a term of three years or less, and who may be removed by them at their discretion, and who shall be sworn to the faithful performance of his duties, and who shall hold no elective town office during his term of office, except that he may be appointed by the selectmen, or with their approval, by any other town officer, board, committee, or commission, to any other town office or position consistent with his office, and who shall act by and for the selectmen in any matter which they may assign to him relating to the administration of the affairs of the Town or of any town office or department under their supervision and control, or with the approval of the selectmen, may perform such other duties as may be requested of him by any other town officer, board, committee or commission.*

In favor—299; opposed—263.

VOTED: *To remove article 3 from the Table.*

Article 3. To see if the Town will vote to amend Schedules A and B of the Personnel Administration Plan by replacing the present Schedules A and B with the following:

<i>Schedule A</i>	<i>Schedule B</i>				
<i>Classification Plan</i>	<i>Salary Plan</i>				
	<i>Minimum</i>				<i>Maximum</i>
	<i>Salaries</i>				<i>Salaries</i>
	<i>Starting</i>				<i>Step 4</i>
	<i>Salary</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>
GROUP I					
Police Chief					
Town Engineer					
Fire Chief	\$6,400	\$6,650	\$6,900	\$7,150	\$7,400
GROUP II					
Police Sergeant					
Fire Lieutenant					
Maintenance Supervisor	\$5,200	\$5,400	\$5,600	\$5,800	\$6,000

GROUP III					
Patrolman	\$4,800	\$4,950	\$5,100	\$5,250	\$5,400
Firefighter					
GROUP IV					
Office Supervisor	\$4,400	\$4,450	\$4,700	\$4,850	\$5,000
Librarian					
GROUP V					
Chief Clerk	\$3,750	\$3,875	\$4,000	\$4,125	\$4,250
GROUP VI					
Senior Clerk					
Assistant Tax Collector	\$3,350	\$3,475	\$3,600	\$3,725	\$3,850
GROUP VII					
Junior Clerk	\$2,950	\$3,075	\$3,200	\$3,325	\$3,450

HOURLY RATED GROUPS

	<i>Starting Salary</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>
GROUP VIII					
Heavy Equipment Operator	\$2.02	\$2.09	\$2.16	\$2.23	\$2.30
GROUP IX					
Truck and/or Light Equipment Operator	\$1.88	\$1.94	\$2.00	\$2.06	\$2.12
GROUP X					
Laborer	\$1.70	\$1.75	\$1.80	\$1.85	\$1.90

PART-TIME AND TEMPORARY EMPLOYEES

Provisional Patrolman (Temporary Civil Service Appointment)				\$4,800.00	per year
Patrolman (Part time)				\$1.85	per hour
Deputy Fire Chief				\$600.00	per year
Fire Captain				\$500.00	per year
Firefighter (off duty fire time)				\$2.00	per hour
Firefighter (off duty station time)				\$1.25	per hour
Call Firefighter	\$25.00	per year	and	\$2.00	per hour
Town Accountant				\$3,600.00	per year
Superintendent of Cemeteries				\$800.00	per year
Dog Officer				\$750.00	per year
Veterans' Agent and Director				\$250.00	per year
Animal Inspector				\$225.00	per year
Sealer of Weights and Measures				\$150.00	per year
Children's Librarian				\$1.75	per hour
Librarian's Assistant				\$1.35	per hour
Library Custodian				\$1.50	per hour
Clerk	\$1.50	per hour	to	\$1.85	per hour
Laborer	\$1.50	per hour	to	\$1.85	per hour
Swimming and Wading Pool Director					
Playground Supervisor	\$1.35	per hour	to	\$1.50	per hour
Assistant Director	\$1.25	per hour	to	\$1.40	per hour
Plumbing Inspector	75%	of the established	Permit	Fees	

Pass any vote or take any action relative thereto.
Submitted by the Personnel Board.

Report of the Personnel Board. Under Section 8(4) of the Personnel Administration Plan the Personnel Board is required to review all positions subject to the Classification Plan and Salary Plan and recommend to the Town the action which it considers advisable. The foregoing article incorporates all changes which the Board recommends for 1962, to be retroactive to January 1st.

The major changes in the Classification Plan, with the Board's comments thereon, are as follows:

- (1) A new job classification bearing the title of "Maintenance Supervisor" has been added to Group II. This classification embraces both the supervision and performance of all normal maintenance work at the Town Hall offices, including, but not limited to, custodial functions.
- (2) The establishment of the above job classification renders unnecessary the part-time job classification "Town Hall Custodian." Hence, this job has been eliminated.
- (3) The position of "Librarian" has been raised from Group V to Group IV because of the increased work load and responsibility of the position brought about by the Library's growth and expansion.
- (4) The position of Assistant Tax Collector has been added to Group VI. The duties of this position are essentially clerical and were formerly performed by the clerical pool. Since the work load now requires a full-time clerk and since the tax collector's assistant should be bonded and responsible to the tax collector for monies collected, orderly administration warrants removing a clerk from the present clerical pool and establishing this separate classification.
- (5) The Classification Titles of Groups VIII, IX and X affect the Highway Department exclusively at the present time and have been changed to conform more closely to Classification Titles customary in municipal personnel plans.
- (6) The Part-Time Classification "Building and Wiring Inspector" has been eliminated as these duties for the present will be included within the job-classification of "Fire Chief."

The Personnel Board and the Finance Committee are in agreement that all future general amendments of the Salary Plan should become effective on April 1 following the Annual Town Meeting at which they are adopted, rather than being retroactive to the preceding January 1, as at present. Such a change will make the handling of budget requests easier and will eliminate the need for re-computing payrolls.

Report of the Finance Committee. *The Finance Committee concurs in the Personnel Board's position and recommends that you vote affirmatively on this article.*

UNANIMOUSLY VOTED: *In the words of the article.*

Article 5. To see if the Town will vote to instruct the Moderator to appoint a committee of five persons, one from the Board of Selectmen, one from the Finance Committee, one from the Committee on Town Administration, and two from the Town at large, to study the present administrative organization of the Town and the advantages, if any, of adopting a Selectmen-Town Manager plan of administration, and to make a report of its findings and recommendations, together with the necessary enabling legislation for submission to the General Court for approval to a special town meeting to be called for the purpose not later than October 9, 1962, or to the next annual town meeting, and to grant and appropriate the sum of \$1,500.00 or any other sum, for the use of said committee in carrying out its work; pass any vote or take action relative thereto.

Submitted by Committee on Town Administration.

Finance Committee recommends the purposes as stated in the article.

VOTED. *That the subject matter referred to in the article be referred to the committee on town administration and that the town appropriate the sum of \$500.00 for the use of the committee on town administration in carrying out this project.*

Article 6. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town purposes for the ensuing year, and to fix the salaries of all elected officials for the year 1962 in accordance with the following schedule; pass any vote or take action relative thereto.

A. GENERAL GOVERNMENT
(5.7% of budget)

	<i>Funds Available 1961*</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
Ancient Records, Committee for Preservation of			
1. Expenses	\$250.00	\$0.00	\$50.00
Assessors' Office			
2. Salaries	2,500.00	2,500.00	10,500.00
		{ Chairman	900.00
		{ Clerk	800.00
		{ 3rd Member	800.00
		{ Clerical	8,000.00

3.	Travel Allowance	750.00	750.00	750.00
4.	Other Expenses	2,797.72	2,797.72	2,500.00
5.	Revaluation Fees	2,000.00	2,000.00	0.00
6.	Printing of Assessment List	2,500.00	1,527.05	0.00
7.	Custodian, Town Property Salary	50.00	50.00	50.00
8.	Elections and Registrations Registrars' Salaries (each member \$50)	150.00	150.00	150.00
9.	Registrars' Expenses	1,913.99	1,913.99	2,150.00
10.	Elections and Town Meetings	2,349.10	2,349.10	4,000.00
	Engineering Office			
11.	Salaries	11,475.00	10,251.50	10,300.00
12.	Travel Expenses	700.00	700.00	750.00
13.	Other Expenses	650.00	649.04	800.00
14.	Finance Committee Expenses	315.61	315.61	1,200.00
15.	Historic Districts, Study Committee on Expenses	17.50	17.50	100.00
16.	Historic Structures, Com- mittee on Hosmer House Contract	2,000.00	2,000.00	2,000.00
17.	Expenses	1,806.06	378.08	7,745.00†
18.	Industrial Commission Expenses	1,000.00	246.54	1,000.00
	Law			
19.	Town Counsel	6,500.00	6,498.99	6,500.00
20.	Other Legal Expenses	866.55	866.55	1,000.00
21.	Moderator Salary	100.00	80.00	100.00
	(\$10 each meeting)			
22.	Permanent Building Com- mittee Expense	2,500.00	160.94	2,500.00
23.	Personnel Board Expenses	50.00	15.00	50.00
24.	Planning Board Salaries	400.00	346.95	400.00
25.	Expenses, Legal and other	700.00	218.12	1,700.00
26.	Selectmen's Office Salaries	1,600.00	1,600.00	1,600.00
			{ Chairman 600.00 }	
			{ Clerk 500.00 }	
			{ 3rd Member 500.00 }	
27.	Administrative Secretary	1,000.00	1,000.00	1,000.00
28.	Out-of-State Travel Ex- penses	150.00	0.00	150.00
29.	Travel Expenses	200.00	128.40	200.00
30.	Other Expenses	100.00	100.00	100.00
31.	Tax Collector's Office Salaries	4,000.00	4,000.00	7,900.00
			{ Collector 4,000.00 }	
			{ Clerical 3,900.00 }	
32.	Travel Expenses	345.50	345.50	400.00
33.	Other Expenses	540.00	462.72	2,000.00

	Town Accountant's Office			
34.	Salary	2,700.00	2,700.00	3,600.00
35.	Expenses	150.00	122.38	175.00
	Town Administration, Committee on			
36.	Expenses	100.00	25.00	100.00
	Town Clerk			
37.	Salary	2,800.00	2,800.00	2,800.00
38.	Expenses	800.00	462.73	1,350.00
	Town Hall, General			
39.	Salaries	22,600.00	22,446.43	22,800.00
			{ Clerical	17,600.00 }
			{ Custodial	5,200.00 }
40.	Building Expenses and Repairs	6,800.00	6,545.57	12,000.00
41.	Extraordinary Repair (Painting)	6,230.62	4,051.15	0.00§
42.	Office Supplies	4,435.36	4,435.36	1,500.00
43.	Office Equipment, Maintenance	856.01	856.01	1,000.00
44.	Office Equipment, Purchase	3,200.00	3,129.95	4,633.00
45.	Telephone Account	6,500.00	5,160.59	6,000.00
	Treasurer's Office			
46.	Salary	2,500.00	2,500.00	2,500.00
47.	Tax Title Expenses	25.00	0.00	25.00
48.	Bond and Note Issue Expenses	500.00	178.00	500.00
49.	Other Expenses	250.00	236.76	250.00
	Sub-Total	\$112,724.02	\$100,069.23	\$128,878.00
	Supplemental Items†			
50.	Blue Cross/Blue Shield ..			1,100.00‡
51.	Executive Secretary — Salary			7,500.00‡
52.	— Expenses			450.00‡
		\$112,724.02	\$100,069.23	\$137,928.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

‡ Supplemental items subject to actions taken by voters at Town Elections and on Article 4 in the warrant.

† In addition to the \$7,745.00 recommended for 1962, \$1,427.98 has been carried forward from 1961 to cover contracts outstanding for work now being performed on the Hosmer Memorial House.

§ Carried forward from 1961 is \$2,179.47 to cover the cost of a painting contract for which the payment is not yet due.

Finance Committee Report. *As explained in our General Report pending a complete study of duties and salary schedules of all elected officials no increases have been recommended for 1962. Salaries of other Town personnel as recommended by the Personnel Board and which are the subject of your approval in Article 3, have been included in the budget.*

In the past the salaries of all clerical employees have been combined in Item 39 under "Town Hall, General." This year the cost of clerical help for the Assessors Office and the Tax

Collector's Office have been segregated from "Town Hall, General" to more properly reflect the actual operating cost of these offices.

The Assessors' Office requested \$2,000 for revaluation fees, but in view of the fact that the Assessors have one additional clerk this year it is the opinion of the Finance Committee that the Assessors will not be required personally to do as much revaluation as in the past.

Provision has been made in Election and Town Meeting expenses (Item 10) for additional costs of national elections.

The increasing demands upon the Finance Committee warrants additional funds to carry out its work. Included in our budget for this year are allowances for clerical assistance and expenses connected with the Long Range Fiscal Planning study.

Upon the recommendation of the Committee on Historic Structures both interior and exterior refurbishing will be done on the Loring Parsonage this year. This will preserve the historic values of the building, yet retain its usefulness to the Town as a comfortable conference room for department and committee meetings.

The salary for the Administrative Secretary depends on whether or not the Town accepts the provisions outlined in Article 4 in establishing the position of Executive Secretary. It will be the recommendation of the Finance Committee that three-fourths (9 months) of the \$1,000 budget recommendation would be deleted if the position of Executive Secretary is established.

Building expenses for repairs include two substantial items representing the cost of installing additional heating and lighting in Town Hall offices. The offices at present are poorly lit and the heating in the Town Hall is erratic, thus with the installation of zone control in the heating system and adequate lighting, the working conditions in the Town Hall will be materially improved.

Since only a limited number of copies of the Master Plan are furnished under the master planner's contract, the Finance Committee has provided \$1,000 in the Planning Board expense account (Item 25) to cover the cost of obtaining additional copies. It is suggested that these copies be made available free to registered voters upon signature at the Town Hall.

Under the heading of Supplemental Items are Blue Cross/Blue Shield which is subject to action to be taken by the voters on the ballot. Executive Secretary items represent a provision for nine (9) months salaries and expenses. It is our understanding that the Selectmen, with the concurrence

of the Personnel Board, will establish the salary of the Executive Secretary. Therefore, depending upon the action on Article 4, and on the ballot, the Finance Committee will move the appropriate amount of money to either include or not include in the budget appropriation funds for Administrative Secretary Blue Cross/Blue Shield and the Executive Secretary.

MOVE: To increase Item A-5 in the amount of \$1,000 and to reduce Item A-27 in the amount of \$500 and that the sum of \$138,428.00 be appropriated for the various accounts as listed under Section A, General Government.

AMENDMENT VOTED: To restore to \$1,000 Item 27, Administrative Secretary, the total now on Section A to be \$138,928.00.

VOTED: To increase Item A-5 in the amount of \$1,000 and that the sum of \$138,928.00 be appropriated for the various accounts as listed under section A, General Government.

B. PROTECTION OF PERSONS AND PROPERTY
(8.0% of budget)

	Funds Available 1961*	Charges 1961	Recom- mended 1962
Board of Appeals			
1. Salary }	\$1,962.32	\$1,962.32	{ \$1,160.00
2. Expenses }			
Building Inspector			
3. Salary	700.00	700.00	0.00
4. Expenses	200.00	199.27	300.00
Civil Defense			
5. Expenses	650.00	429.63	800.00
Conservation Commission			
6. Expenses	250.00	239.17	300.00
Dog Officer			
7. Salary	750.00	750.00	750.00
8. Expenses	500.00	459.52	500.00
Earth Removal Board			
9. Expenses	300.00	22.15	100.00
Fire Department			
10. Salaries	49,000.00	47,880.11	67,300.00
11. Operating Expenses	2,100.00	2,099.42	2,050.00
12. Out-of-State Travel	250.00	241.55	250.00
13. Uniform Allowance	180.00	176.90	180.00
14. New Equipment	1,950.00	1,947.88	2,000.00
15. Hydrant Rentals	9,100.00	9,100.00	9,800.00
16. Hydrant Rental— Supplemental	10,000.00	10,000.00	10,000.00
17. Automobile Replacement	2,000.00	1,991.19	0.00
Fire and Police Alarm System			
18. Radio Maintenance	1,330.00	1,327.67	1,330.00
19. Fire Alarm System Ex- tensions	3,000.00	2,999.79	1,000.00

	Plumbing Inspector			
20.	Salary	—	—	700.00
	Police Department			
21.	Salaries	53,050.00	52,044.67	62,200.00
22.	Operating Expenses	9,280.00	8,189.22	8,200.00
23.	Uniform Allowance	900.00	808.03	900.00
24.	Cruiser Replacements	4,144.75	1,977.25	4,500.00†
	Sealer of Weights and Measures			
25.	Salary	150.00	150.00	150.00
	Tree Department			
26.	Specific Tree Trimming Projects	5,200.00	5,105.66	3,000.00
27.	Tree and Brush Control	5,200.00	5,198.10	6,500.00
28.	Tree Planting Program	2,000.00	1,547.79	2,000.00
29.	Insect and Pest Control	5,000.00	4,999.85	5,800.00
	Sub-total	<u>\$165,172.07</u>	<u>\$162,547.14</u>	<u>\$192,270.00</u>
	Supplemental Items‡			
30.	Blue Cross/Blue Shield ..	—	—	2,300.00
		<u>\$165,172.07</u>	<u>\$162,547.14</u>	<u>\$194,570.00</u>

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

‡ Supplemental items subject to action taken by voters on ballot at Town Elections.

† In addition to the \$4,500.00 recommended for 1962, \$2,167.00 has been carried forward from 1961 to cover the cost of a cruiser ordered in December but which will not be delivered until February.

Finance Committee Report. *The salaries provided are in accordance with the recommendations of the Personnel Board.*

The Hydrant Rental account is based on a rental figure of \$35 for each of the 280 hydrants in the Town. Also included in the budget is Hydrant Rental Supplemental in the amount of \$10,000 which are funds to meet the third annual installment to the Water District to cover the cost of constructing the water storage tank. We believe that the total recommended figure of \$19,800 is equitable and will meet the basic hydrant rental established in prior years as well as extraordinary cost of the water storage facilities.

Provision has been made for the estimated salary of the Plumbing Inspector a new position created by action of the voters at Special Town Meeting during 1961.

In general, the Tree Department budget requests have been substantially trimmed. The Finance Committee recommendations provide for a modest increase in the program of the Tree and Brush Control account and it continues to provide for the completion of specific projects and for the tree planting program. The recommendation of the Department of Natural Resources is that an appropriation of \$5,800 be provided for insect and pest control which is used primarily for Dutch Elm disease and moth control.

Again, the Supplemental Item, Blue Cross/Blue Shield is subject to action taken by the voters on ballot and depending on such action the Finance Committee's motion will either include or not include an appropriation.

VOTED: To increase Item 19, fire alarm system extensions, to \$3,000.

VOTED: That the sum of \$196,570.00 be appropriated for the various accounts as listed under Section B, protection of persons and property; and that the salary of the Tree Warden be set at \$16.00 per day; and that the police cruiser replacements under Item 24 shall be the subject of public bids; the terms of such bids shall require in each instance the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance; and that the present police cruisers be traded-in against the purchase price of these units.

C. HEALTH AND SANITATION (1.1% of the budget)

	Funds Available 1961*	Charges 1961	Recom- mended 1962
1. Animal Inspector			
Salary	\$225.00	\$225.00	\$225.00
2. Board of Health			
District Nursing Associa- tion Fee	3,500.00	3,500.00	3,500.00
3. Inspector's Fee	2,400.00	1,490.00	2,000.00
4. Dental Clinic	1,200.00	840.40	1,000.00
5. Printing Regulations00	8.00	
6. Other Expenses	1,300.00	1,112.56	1,200.00
7. Mosquito Control	6,000.00	5,090.00	7,000.00
8. Sanitary Land Fill	10,000.00	10,000.00	11,000.00
9. Brush and Stump Disposal	\$24,625.00	\$22,265.96	\$26,325.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report: *The budget request for mosquito control reflects the increased costs as provided by action taken at the Special Town Meeting of August 17, 1961, in which the Town voted to join the East Middlesex Mosquito Control Commission.*

Provision has been made to meet present contractual commitments for sanitary land fill.

Since the area behind the Center School has been closed to the disposal of brush and stumps, the Selectmen have endeavored to find a suitable location for brush and stump disposal. It is our understanding that such a location has been found

and that an appropriation of \$400 will cover the cost of policing the area.

VOTED: That the sum of \$26,325 be appropriated for the various accounts as listed under Section C, Health and Sanitation.

D. HIGHWAYS
(3.8% of budget)

	<i>Funds Available 1961</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
Highway Administration			
1. Salaries	\$7,000.00	\$6,382.00	\$7,000.00
		{Highway Surveyor	5,800.00}
		}Clerical	1,200.00}
2. Expenses	200.00	0.00	200.00
3. Road Equipment Operat- ing Expenses	9,500.00	9,416.02	10,500.00
4. Highway Building Main- tenance	1,500.00	1,049.88	1,500.00
5. Bridge Repair	2,000.00	1,262.04	2,000.00
6. General Highway Main- tenance	15,400.00	9,808.46	15,400.00
7. Chapter 81 — Maintenance	9,625.00	9,624.25	9,625.00
8. Chapter 90 — Maintenance	2,000.00	1,997.88	2,000.00
9. Chapter 90 — Construction	6,800.00†	0.00	6,800.00§
10. Street and Traffic Lights	10,367.70	10,367.70	10,500.00
11. Street Drainage Improve- ments	2,000.00	1,554.58	3,000.00
12. Snow and Ice Removal ..	22,000.00	21,992.84	25,000.00
13. Resurface Roads over Water Main Ext.	19,845.50	10,139.84	0.00
Appropriation by Town ..	\$108,238.20	\$83,595.49	\$93,525.00
State and County Aid:			
14. Chapter 81	\$21,175.00	\$21,175.00	\$21,175.00
15. Chapter 90 — Maintenance	3,000.00	3,000.00	3,000.00
16. Chapter 90 — Construction	20,400.00	0.00	20,400.00
	<u>\$152,813.20</u>	<u>\$107,770.49</u>	<u>\$138,100.00</u>

† Does not include Chapter 90 Construction funds carried forward from 1960 in the amount of \$15,757.90.

§ In addition to the \$6,800.00 appropriation recommended for 1962, \$4,122.75 has been carried forward from 1960 and \$6,800.00 from 1961.

|| Carried forward from 1961 is the amount of \$9,705.66 for additional work that may be required to complete the resurfacing of the roads over water main extensions in North Sudbury.

Finance Committee Report. *The salaries provided herein are in accordance with the recommendations of the Personnel Board.*

Provision has been made in the snow and ice removal account for a substantial increase to cover the cost of providing increased service as well as servicing increased number of miles of road.

VOTED: That the sum of \$93,525 be appropriated for the various accounts as listed under Section D, highways.

The following resolution was unanimously voted.

RESOLVED: That the selectmen present a report, whether preliminary or final, at the next special town meeting, for the purpose of informing the voters of the problems and proposed solutions to the 1962 road construction program, and that the selectmen appoint a special committee, at that time, to determine the adequacy of Sudbury's road maintenance and construction program for the next decade, and that the appointed committee will reports its findings, whether preliminary or final, at the following special town meeting.

E. PUBLIC WELFARE AND ASSISTANCE

(1.4% of budget)

		<i>Funds Available 1961*</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
Welfare Administration				
1.	Salaries }			{ \$2,225.00†
2.	Expenses }	\$2,500.00	\$2,500.00	{ 275.00†
Public Assistance				
3.	General Relief	2,000.00	1,937.51	2,000.00
4.	Old Age Assistance and Medical Aid to the Aged	30,000.00	30,000.00	26,000.00
5.	Disability Assistance	1,000.00	1,000.00	1,000.00†
6.	Aid to Dependent Chil- dren	2,500.00	2,500.00	2,500.00†
		\$38,000.00	\$37,937.51	\$34,000.00

* Funds Available includes only regular and special appropriations of the town; these amounts do not include Federal Aid carried forward from 1960 in the aggregate amount of \$3,532.54.

† In addition to the amounts recommended for 1962 an aggregate amount of \$10,959.28 representing Federal funds have been carried forward from 1961.

Finance Committee Report. *In view of the large increase in the Federal Aid Funds carried forward, the Finance Committee has recommended \$4,000 less than the budget requests under Item 4. As noted in the footnote, the Federal Aid Funds have increased in the amount of \$7,426.74 over the previous year's balance and it is believed by the Finance Committee that this provides adequate reserve for an unusually heavy*

demand. We recommend that administrative costs be segregated and the balance of \$31,500 be appropriated as one amount. Individual budget items are shown above solely for comparative purposes.

VOTED: That the sum of \$2,500 be appropriated for the various accounts as listed under Welfare Administration and that the sum of \$31,500 be appropriated for public assistance.

F. VETERANS' SERVICES

(0.2% of budget)

	<i>Funds Available 1961*</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
Veterans' Agent			
1. Salary	\$250.00	\$250.00	\$250.00
2. Expense	50.00	45.67	50.00
3. Veterans' Benefits	4,000.00	3,575.04	4,000.00
	\$4,300.00	\$3,870.71	\$4,300.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report. *The recommended budget is the same as prior years and is subject to case-load requirements and regulations governing the granting of benefits.*

VOTED: That the sum of \$4,300 be appropriated for the various accounts as listed under Section F, Veterans' Services.

G. SCHOOLS

(60.5% of budget)

	<i>Funds Available 1961</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
Regional High School			
1. Assessments	\$442,300.00	\$442,300.00	\$506,152.00
Sudbury Public Schools			
2. Salaries and Expenses	810,888.00	802,841.62†	975,000.00
3. School Outlay	6,001.00	3,544.75	10,721.00
4. Evening Use	2,500.00	2,500.00	5,500.00
5. Out-of-State Travel	300.00	175.20	300.00
6. Group Insurance‡	—	—	10,000.00
	\$1,261,989.00	\$1,251,361.57	\$1,507,673.00
7. Less Federal Aid	\$17,001.00	\$6,498.37	\$30,721.00
	\$1,244,988.00	\$1,244,863.20	\$1,476,952.00

† Includes \$2,953.62 for items purchased with Federal Aid Funds.

‡ Supplemental item subject to action taken by voters on ballot at Town Election.

Finance Committee Report. Shown below in Exhibit I, is the 1962 budget of the Sudbury Public Schools (elementary and junior high). In Exhibit II, is shown the 1962 budget of the Lincoln-Sudbury Regional School District from which the Sudbury assessment has been determined by formula in accordance with Lincoln-Sudbury agreement.

EXHIBIT I
THE 1962 BUDGET

	<i>1961 Budget</i>	<i>1961 Est. Disburse.</i>	<i>1962 Budget</i>
<i>General Control</i>			
1. Salary of Superintendent ..	\$4,875.00	\$4,875.00	\$5,025.00
2. Travel Expense	300.00	300.00	300.00
3. Clerical	9,295.00	9,327.00	9,787.00
4. Attendance Officer	200.00	200.00	200.00
5. Other Expenses	1,185.00	1,189.00	1,265.00
	\$15,855.00	\$15,891.00	\$16,577.00
<i>Expense of Instruction</i>			
6. Teachers' Salaries	\$554,296.00	\$553,584.00	\$696,734.00
7. Expense of Principals	18,797.00	18,767.00	21,696.00
8. Textbooks	17,088.00	17,088.00	26,940.00
9. Supplies	20,940.00	20,940.00	24,074.00
	\$611,121.00	\$610,379.00	\$769,444.00
<i>Expense of Operating School Plants</i>			
10. Custodians' Salaries	\$34,400.00	\$30,973.00	\$39,400.00
11. Fuel	17,050.00	14,700.00	17,837.00
12. Miscellaneous of Operation	22,699.00	24,654.00	26,180.00
	\$74,149.00	\$70,327.00	\$83,417.00
	<i>1961 Budget</i>	<i>1961 Est. Disburse.</i>	<i>1962 Budget</i>
<i>Maintenance and Repairs</i>			
13. Maintenance and Repairs ..	\$28,231.00	\$25,866.00	\$27,513.00
<i>Auxiliary Agencies</i>			
14. Transportation	\$60,412.00	\$59,281.00	\$79,859.00
15. Libraries	4,802.00	4,802.00	8,752.00
16. Health	10,481.00	10,481.00	9,238.00
17. Physical Education	2,428.00	2,645.00	3,210.00
18. Miscellaneous	1,424.00	1,350.00	2,883.00
19. Cafeteria	1,985.00	1,760.00	4,360.00
	\$81,532.00	\$80,319.00	\$108,302.00
Total Operating Expense	\$810,888.00	\$802,782.00	\$1,005,253.00
Less: Federal Aid Applied to Budget	—11,000.00	—2,894.00	—20,000.00
Net Operating Expense	\$799,888.00	\$799,888.00	\$985,253.00
Outlay — Equipment	\$6,001.00	\$6,001.00	\$10,721.00
Less: Federal Aid applied to Outlay	—6,001.00	—6,001.00	—10,721.00
Net Outlay — Equipment00	.00	.00

Evening Use of School Buildings	\$2,500.00	\$2,500.00	\$5,500.00
Out-of-State Travel	300.00	300.00	500.00
Insurance Benefits for School Employees			\$10,000.00

FEDERAL AID ACCOUNT
Public Law 874

Balance on hand, January 1, 1960

\$9,812.65

Receipts:

1959 - 1960 school year and balance of 1958 - 1959 school year	17,318.32
1960 - 1961 school year and balance of 1959 - 1960 school year	20,006.14

\$47,137.11

Disbursements: (1960 and 1961)

Fire Alarm, South School	\$262.38
Truck	2,054.00
Typewriters	3,687.50
Furniture for Typing	437.25
Grounds	1,366.75
Printing of Federal Aid Forms	68.43
Curriculum Laboratory	711.37
Outlay — 1961 Budget	5,347.57
School Bus Stop Signs	374.50
Science, Foreign Language and Mathematics Equipment	598.97

\$14,908.72

\$32,228.39

Committed:

Outlay — 1961 Budget	\$653.43
Curriculum Laboratory	88.63
Science, Foreign Language and Mathematics Equipment	475.00
1961 Operating Budget (As of this date it would appear that the \$11,000 will not be needed for the 1961 operating expense)	1,217.06

1,217.06

Estimated balance, December 31, 1961

\$31,011.33

Estimated receipts for the 1961 - 1962 school year

20,000.00

Note: This account is to be expended as follows:

1. To purchase all equipment items in the 1962 Budget
2. To be applied to the General Operating Budget for 1962 thereby reducing the amount to be raised by local tax
3. The Balance of \$209.33, plus the receipts for the 1961 - 1962 school year, will be retained by the School Committee as a contingency.

10,721.00

20,000.00

EXHIBIT II
LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
THE 1962 BUDGET

	<i>1961 Budget</i>	<i>1961 Disburse. Est.</i>	<i>1962 Budget</i>
<i>General Control</i>			
1. Salary of Superintendent ..	\$11,375.00	\$11,375.00	\$11,725.00
2. Travel Expense	700.00	700.00	700.00
3. Treasurer's Salary	480.00	480.00	480.00
4. Clerical Service	7,680.00	7,680.00	8,237.00
5. Attendance Officers	350.00	350.00	350.00
6. Other Expense	1,320.00	1,198.00	1,185.00
	<hr/> \$21,905.00	<hr/> \$21,783.00	<hr/> \$22,677.00
<i>Expense of Instruction</i>			
7. Teachers' Salaries	\$322,877.00	\$322,877.00	\$396,917.00
8. Expense of School Office	11,636.00	11,711.00	14,235.00
9. Textbooks	9,655.00	9,655.00	9,458.00
10. Supplies	14,027.00	14,027.00	12,281.00
	<hr/> \$358,195.00	<hr/> \$358,270.00	<hr/> \$432,891.00
<i>Expense of Operating School Plants</i>			
11. Custodians' Salaries	\$23,850.00	\$23,325.00	\$30,100.00
12. Fuel	7,260.00	7,480.00	10,115.00
13. Miscellaneous of Operation	20,370.00	19,280.00	21,680.00
	<hr/> \$51,480.00	<hr/> \$50,085.00	<hr/> \$61,895.00
<i>Maintenance and Repairs</i>			
14. Maintenance and Repairs ..	\$13,200.00	\$14,085.00	\$23,673.00
<i>Auxiliary Agencies</i>			
15. Transportation	\$62,995.00	\$59,072.00	\$68,362.00
16. Libraries	3,000.00	3,000.00	4,514.00
17. Health	3,460.00	3,460.00	3,392.00
18. Physical Education	5,865.00	5,400.00	5,313.00
19. Miscellaneous	11,176.00	10,736.00	11,546.00
20. Cafeteria			3,150.00
	<hr/> \$86,496.00	<hr/> \$81,668.00	<hr/> \$96,277.00
<i>Other Expense</i>			
21. Out-of-State Travel	\$1,200.00	\$1,200.00	\$2,000.00
22. Evening Use of School Building	700.00	700.00	500.00
23. Vocational Tuition	5,925.00	4,500.00	6,485.00
	<hr/> \$7,825.00	<hr/> \$6,400.00	<hr/> \$8,985.00
24. Operating Expense	\$539,101.00	\$532,291.00	\$646,398.00
25. Outlay (68.89% Sudbury)	\$6,776.00	\$6,776.00	\$5,117.00
26. Outlay, New Additions (68.89% Sudbury)			13,281.00
27. Debt Service	187,890.00	187,890.00	183,750.00

Operating Expense Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
28. Apportionment 1962 (line 24)	\$201,094.42	\$445,303.58	\$646,398.00
29. Reapportionment 1960 and adjustment of Surplus of Receipts 1960	(7,458.66)	7,517.47	58.81
30. Estimated Surplus of Receipts 1961	(21,958.63)	(44,542.37)	(66,501.00)
	<u>\$171,677.13</u>	<u>\$408,278.68</u>	<u>\$579,955.81</u>

Debt Service and State Construction Aid Apportionment

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
31. Apportionment (line 27) ..	\$57,164.63	\$126,585.37	\$183,750.00
32. Normal town construction aid	(10,134.80)	(14,108.29)	(24,243.09)
33. Extra aid to the region	(2,376.28)	(5,262.05)	(7,638.33)
34. Normal town construction aid	(6,377.65)	(15,676.88)	(22,054.54)
35. Extra aid to the region	(2,863.07)	(6,339.99)	(9,203.06)
	<u>\$35,412.83</u>	<u>\$85,198.16</u>	<u>\$120,610.99</u>

Summary

Operating Expense Apportionment	\$171,677.13	\$408,278.68	\$579,955.81
Outlay Apportionment	1,591.90	3,525.10	5,117.00
Outlay New Additions Apportionment	4,131.72	9,149.28	13,281.00
Debt Service Apportionment	35,412.83	85,198.16	120,610.99
Net Assessment	<u>\$212,813.58</u>	<u>\$506,151.22</u>	<u>\$718,964.80</u>

We recommend the amount of \$1,476,952. This is the result of careful study of the budgets that were submitted by the Regional and Sudbury School Committees. Since the expense of operating our schools represents the largest part of the tax dollar, a subcommittee of the Finance Committee has attended the meetings of the School Committee since last Summer in order to be fully informed with respect to the monetary policies and requirements of the school programs in Sudbury. Although the School Committees are very much aware of their fiscal responsibilities, the Finance Committee requested each of the School Committees to reconsider their budgets.

With respect to the Regional High School budget, the Lincoln Finance Committee, the Regional School Committee and your Finance Committee met jointly to review the high school budget. As a result of this joint meeting the Regional High School Committee reviewed their budget. When resubmitted, \$8,675 had been removed. The budget represents a 14.4% increase to the Town of Sudbury which is compared to an increase of 18% in the number of pupils Sudbury is sending to our high school.

With respect to the Sudbury elementary and junior high school system, you will note that the budget submitted is \$1,005,253. To date the School Committee has not submitted a revised budget as requested, and it is the opinion of the Finance Committee that the \$1,005,000 is in excess of requirements of Chapter 71 of the General Laws. It is our recommendation that the Town appropriate \$975,000 for the operating expenses of the Sudbury Public Schools.

Approval has been given only to those requests actually necessary for the proper functions and maintenance of our school system. The largest increase in the requests are attributable to the increased enrollment; this includes the maintenance of salaries at a competitive level with neighboring communities as to permit the hiring and keeping of high caliber teachers. In addition, the budget reflects prorated operating expenses coincident to the opening of the Josiah Haynes school in September of 1962.

UNANIMOUSLY VOTED: To change Item G-2 to read \$984,253 and that the sum of \$1,486,205 be appropriated for the various accounts as listed under Section G, Schools.

H. LIBRARIES
(0.9% of budget)

	<i>Funds Available</i> 1961*	<i>Charges</i> 1961	<i>Recom- mended</i> 1962
Goodnow Library			
1. Salaries	\$9,900.00	\$9,627.10	\$10,950.00
2. Books	8,000.00	8,239.10	11,000.00
3. Other Operating Expenses	2,800.00	3,111.23	3,335.00
Total Library Cost	\$20,700.00	\$20,977.43	\$25,285.00
Less: Estimated receipts from other sources			
4. Dog Tax	\$1,500.00	\$1,727.70	\$1,500.00
5. Trust Funds	1,000.00	1,049.73	1,000.00
Appropriation by Town	\$18,200.00	\$18,200.00	\$22,785.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report. The principal increases in the budget represent books and salaries, both of which reflect increased activity at Goodnow Library. The salaries provided herein are in accordance with the recommendation of the Personnel Board.

VOTED: That the sum of \$22,785 be appropriated for the various accounts as listed under Section H, Libraries.

I. PARKS AND RECREATION

(0.5% of budget)

	Funds Available 1961*	Charges 1961	Recom- mended 1962
Celebrations			
1. Fourth of July	\$950.00	\$950.00	\$3,000.00
Parks and Playgrounds			
2. Salaries	3,450.00	3,055.89	5,200.00
3. Expenses	13,200.00	10,317.88	4,725.00
	\$17,600.00	\$14,323.77	\$12,925.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report. *For several years the 4th of July celebration has been sponsored by the Sudbury Firemen's Association; principally for the purpose of deriving revenue for their benefit fund. This celebration has required a great deal of time and effort on the part of the Association members, has brought to the Town an extremely heavy influx of people, has overworked the Police Department personnel, and has caused serious parking problems. For all of this effort and confusion the results have been disappointing and it is the suggestion of the Firemen's Association that the carnival atmosphere be replaced with something more in keeping with the dignity of Sudbury. The proposed program would be to continue to have the parade in the morning, then in the early afternoon to have a number of youth activities, and in the early evening to have the fireworks. The emphasis therefore, being on youth activities and entertainment for all who are young at heart. Since the revenue producing activities have been eliminated, the Town would be obligated to support the entire program and it is the recommendation of the Finance Committee that these funds be appropriated and that the Selectmen request the Firemen's Association to sponsor the newly proposed celebration.*

With respect to parks and playgrounds, the increase in the salary item largely represents the salary which would be paid to a newly created position of Park Superintendent. The amounts recommended for operating expenses represents no capital outlay as did the 1961 budget.

VOTED: *That the sum of \$12,925 be appropriated for the various accounts as listed under Section I, Parks and Recreation.*

J. CEMETERIES

(0.1% of budget)

	Funds Available 1961*	Charges 1961	Recom- mended 1962
1. Salaries	\$800.00	\$800.00	\$800.00
2. Operating Expenses	700.00	593.00	800.00
3. Cemeteries and Memorial Parks Maintenance	1,700.00	\$1,084.80	1,700.00
	\$3,200.00	\$2,477.80	\$3,300.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report. *The modest increase in the recommended budget represents increased activity.*

VOTED: *That the sum of \$3,300 be appropriated to the various accounts as listed under Section J, Cemeteries.*

K. UNCLASSIFIED AND RESERVE FUND

(2.1% of budget)

	Funds Available 1961*	Charges 1961	Recom- mended 1962
Unclassified			
1. Fidelity Bond Expense	\$700.00	\$602.00	\$700.00
2. Incidentals	600.00	271.12	400.00
3. Insurance	31,000.00	23,347.44	28,000.00
4. Memorial Day Expense ..	500.00	402.69	500.00
5. Town Report	3,000.00	3,049.11	4,000.00
6. Reserve Fund	12,000.00	10,834.84	18,000.00
	\$47,300.00	\$38,507.20	\$51,600.00

* Funds Available includes regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report. *The insurance budget has not been set in accordance with the schedule submitted by the insuring agent for the Town. Since estimates of the actual insurance costs vary widely depending on pending programs and insurable values, experience has indicated that the \$28,000 will provide a sufficient appropriation to cover the cost of insurance.*

The increase in the cost of printing the Town Report represents additional pages required to properly report the activity of the many Town committees, departments and agencies.

The Finance Committee recommends that a Reserve Fund of \$18,000 be provided for the year 1962. This fund is not subject to direct expenditure by this committee, but is used to

supplement other budget accounts when unforeseen or emergency expenses tend to exhaust these accounts. Transfers from this account are made on majority votes of the Finance Committee after requests are made and the validity thereof is accepted by the Committee. Due to the present financial requirements of town operations, we believe that the \$18,000 requested is a minimum reserve.

VOTED: To change Item K-5 to read \$5000, and that the sum of \$34,600 be appropriated for the various accounts (K 1-5) as listed under unclassified; and

That the sum of \$18,000 be appropriated for the reserve fund (K 6), said amount of \$18,000 to be transferred from overlay reserve.

L. DEBT SERVICES

(13.8% of budget)

	<i>Funds Available 1961*</i>	<i>Charges 1961</i>	<i>Recom- mended 1962</i>
1. Interest, Temporary Loans..	\$6,200.00	\$4,439.04	\$6,300.00
2. Interest, Bonded Debt	72,916.08	72,916.08	100,400.00
3. Debt Reduction	149,150.00	149,150.00	229,000.00
	\$228,266.08	\$226,505.12	\$335,700.00

* Funds Available includes regular and special appropriations, transfers and balances, brought forward from previous year.

Finance Committee Report. *These recommendations are based on information submitted by the Treasurer in accordance with his schedule of Interest and Bond Retirement requirements.*

At the meeting the Finance Committee called attention to the following corrections, the schedule now to read:

1. Interest, Temporary Loans..	\$6,200.00	\$4,439.04	\$6,300.00
2A. Interest, Bonds (School) }			{ 91,850.00
2B. Interest, Bonds (Other) }	72,916.08	72,916.08	{ 8,750.00
3A. Debt Reduction (School) }			{ 162,000.00
3B. Debt Reduction (Other) }	149,150.00	149,150.00	{ 53,000.00
	\$228,266.08	\$226,505.12	\$321,900.00

VOTED: *That the schedule be corrected in amount and form, and that the sum of \$321,900 be appropriated for the various accounts as listed under Section L. Debt Services.*

M. STATUTORY ASSESSMENTS

(1.9% of budget)

	<i>Funds Available 1961</i>	<i>Actual 1961</i>	<i>Estimated 1962</i>
State Parks and Recreation	\$3,558.62	\$3,284.40	\$3,300.00
Assessment for County Tax	18,762.75	17,625.30	20,000.00
Middlesex County Retirement	11,875.93	11,875.93	16,787.00
Middlesex County T. B. Hospital	2,995.52	2,995.52	3,000.00
State Audit	3,185.05	3,185.05	3,500.00
	\$40,377.87	\$38,966.20	\$46,287.00

Finance Committee Report. *These items are included in the budget by Assessors in determining the tax rate and are not subject to control by the Town Meeting.*

VOTED: *That all salaries and wage rates provided under this article be retroactive to January 1, 1962, and*

That all travel expenses provided under this article be paid at the rate of eight cents per mile for which proper vouchers shall be submitted therefor.

VOTED: *That all unexpended appropriation accounts, specific or otherwise, as listed in the 1961 budget, except as hereinafter listed, be closed and the funds thereof be transferred to surplus revenue.*

<i>Item</i>	<i>Description</i>	<i>Amount</i>
A-41	Town Hall Painting	\$2,179.47
A-16	Committee on Historic Structures Expenses	1,427.98
B-23	Police Cruisers	2,167.00
D-10	Chapter 90 — Construction	6,800.00
D-14	Resurface roads over water main extensions	9,705.66
		\$22,280.11

VOTED: *That the following unexpended appropriation accounts from special articles be closed and the funds thereof be applied to the aggregate of the budgets appropriated under this article:*

Police Station	\$9.65
New Fire Engine (South Sudbury)	10.00
Printing regulations of the Board of Health	142.05
Repairs and drainage on Old Lancaster Road	617.92
	\$779.62

Article 7. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$75,000 or any other sum for the purpose of establishing a stabilization fund pursuant to Section 5B, Chapter 40, as amended. Pass any vote or take any action relative thereto.

Submitted by the Finance Committee.

Finance Committee Report. As stated in our General Report, the Finance Committee is seriously concerned with the worsening of the Town's financial structure. Under authority of Section 5B of Chapter 40, as amended by Chapter 404, Acts of 1957, cities and towns may lay aside funds for capital outlays and any other municipal purpose authorized by the emergency finance board. The amount appropriated to this fund in any year (majority vote required) may not exceed ten per cent of the tax levy of the preceding year. The aggregate amount in the fund at any time must not exceed ten per cent of the assessed valuation of the town in the preceding year. Appropriations to establish or to add to a stabilization fund may be voted (majority vote required) from taxation or available funds, but an appropriation from the accumulated fund requires a two-thirds vote at an annual meeting for any authorized purpose and at a special meeting for school purposes. Many towns have adopted this procedure because substantial savings in interest can result.

For approved city, town, or county school construction projects, state aid ranges from 20 to 50 per cent of the approved cost of building and equipment. The law contains a formula for determining the rate, based upon the equalized valuation of the city, town, or county and the net average membership of its pupils.

For regional schools . . . established by joint action of two or more towns . . . greater construction aid is provided, ranging from 35 to 65 per cent; in addition, regional school districts receive additional reimbursement for certain planning costs and for transportation. Towns within regional school districts receive 15 per cent additional Chapter 70 aid after construction of the regional district school building commences.

The town or regional school district finances the entire cost. Aid by the state on approved projects begins in the calendar year in which the first payment of principal becomes due; the aid payments are made in equal annual installments over the period of the construction loan.

If towns appropriate from their Stabilization Funds \$75,000 or more toward the cost of an approved school construction project, the aid will be paid as follows: the first annual payment will be paid in the year in which construction commences and will be equal to the said \$75,000 or more; the balance of the state aid, if any, will be paid in equal annual installments over the life of the bond issue.

If Sudbury appropriates from its stabilization fund \$75,000 or more toward the cost of an approved school construction project the state aid will be paid as follows: The first annual payment in the year in which construction commences equal

to the \$75,000; the balance of the state aid is paid in equal installments over the life of the bond issue.

For example, if Sudbury appropriates \$75,000 from its stabilization fund and the state matches it with \$75,000, the Town saves the interest payments on \$150,000 over the course of 20 years. This savings, at present interest rates, is approximately \$60,000. Therefore, the Finance Committee urges the adoption of a Stabilization Fund and recommends the appropriation of \$75,000 to the fund.

VOTED: *That the Town establish a stabilization fund pursuant to Section 5B, Chapter 40 as amended, and that the amount of \$75,000 be appropriated and transferred from surplus revenue to the stabilization fund.*

Article 8. To hear the report of the Board of Selectmen relative to the layout of the following named streets; to wit: Brookdale Road beginning at the easterly side of Landham Road and extending easterly and westerly to Stock Farm Road, a distance of approximately 2,330 feet; Eddy Street beginning at the easterly side of Landham Road and extending easterly and northerly to Brookdale Road, a distance of approximately 1,670 feet; Carol Street beginning at the easterly side of Landham Road and extending easterly to Eddy Street, a distance of approximately 740 feet; Kay Street, beginning at the easterly side of Brookdale Road and extending easterly and northerly to Stock Farm Road, a distance of approximately 1,525 feet; Brookdale Lane beginning at the easterly side of Brookdale Road and extending southeasterly a distance of approximately 300 feet; Extension of Lynne Road beginning at the southerly end of the 1956 layout and extending southerly to Brookdale Road a distance of approximately 200 feet; Extension of Old Orchard Road beginning at the southerly end of the 1956 layout and extending southerly to Brookdale Road a distance of approximately 200 feet; as shown on plans entitled: Town of Sudbury, Massachusetts Plans for Acceptance Scale 1 in. = 40 ft. January 25, 1962 prepared by George D. White, Town Engineer, and to see if the town will accept said streets as and for a town way under the provisions of G.L. c. 80 and c. 82 and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire any land necessary for the layout and construction of said streets, provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction, direct how said money shall be raised. Pass any vote or take any action thereon.

Submitted by the Selectmen.

Report of the Public Works Advisory Board. *The Public Works Advisory Board met and discussed the changing of Carol Street, in the Brookdale subdivision, from Carol Street to Russet Lane. The Board has no objection and feels for these reasons.*

1. *That all residents of the street request name change.*
2. *Name does not conflict and is not similar to any presently named street or town way.*
3. *In the original petitions for the acceptance of this street, the petitioners requested this name change.*

The Planning Board reported that all streets listed under Article 8 have met all the requirements of the subdivision regulations of the Town of Sudbury, and that the Planning Board recommends the acceptance of these roads by the Town.

VOTED: *That the reports of the Board of Selectmen of the laying out as town ways Carol Street (the name of which has been changed to Russet Lane), Brookdale Road, Eddy Street, Kay Street, Brookdale Lane, Lynne Road and Old Orchard Road as described in said reports and shown on plans prepared by George D. White, Town Engineer, are hereby accepted; and said Board of Selectmen are hereby authorized to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the Town in any event.*

Article 9. To hear the report of the Board of Selectmen relative to the layout of the following named streets, to wit; Jarman Road beginning at the westerly side of Horse Pond Road and extending westerly a distance of approximately 2,173 feet; Rolling Lane beginning at the southerly side of Jarman Road and extending southerly, westerly and northerly to Jarman Road a distance of approximately 1,420 feet; Old Meadow Road beginning at the southerly side of Jarman Road and extending southerly a distance of approximately 1,100 feet; Elliot Road beginning at the westerly side of Horse Pond Road and extending westerly to Old Meadow Road a distance of approximately 392 feet; Bent Road beginning at the westerly side of Old Meadow Road and extending westerly a distance of approximately 1,958 feet; Robbins Road beginning at the southerly side of Bent Road and extending southerly a distance of approximately 1,412 feet; Wilshire Street beginning at land of the Town of Sudbury and extending westerly a distance of approximately 600 feet; Stone Road beginning at the southerly side of Bent Road and extending southerly a distance of approximately 1,538 feet; Hickory Road beginning at the westerly side of

Robbins Road and extending westerly and southwesterly a distance of approximately 1,830 feet; as shown on plans entitled: Town of Sudbury, Massachusetts Plans for Acceptance Scale 1 in. = 40 ft. January 25, 1962 prepared by George D. White, Town Engineer, and to see if the town will accept said streets as and for town ways under the provision of G.L. c. 80 and c. 82 and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire any land necessary for the layout and construction of said streets, provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction, direct how said money shall be raised. Pass any vote or take any action thereon.

Submitted by the Selectmen.

The Planning Board reported that all streets listed under Article 9 have met all the requirements of the subdivision regulations of the Town of Sudbury, and that the Planning Board recommends the acceptance of these roads by the Town.

VOTED: That the reports of the Board of Selectmen of the laying out as town ways Jarman Road, Rolling Lane, Old Meadow Road, Elliot Road, Bent Road, Robbins Road, Wilshire Street, Stone Road and Hickory Road, as described in said reports and shown on plans prepared by George D. White, Town Engineer, are hereby accepted; and said Board of Selectmen are hereby authorized to acquire in behalf of the Town for street purposes the land described in said report by deed or otherwise, but without cost to the town in any event.

Article 10. To see if the Town will vote to accept from Mrs. Ralph Barton the sum of \$150.00, the income to be used for the perpetual care of the Adelaide Whelpley Pitt lot in the North Cemetery, any balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Supt. of Cemeteries.

VOTED: In the words of the article.

Article 11. To see if the Town will vote to continue the study committee on the matter of the proposed Boston Edison Company high tension power line and to have the committee submit a report to the Town on or before the next annual town meeting; pass any vote or take any action relative thereto.

Submitted by Honora Haynes and Letitia Haynes.

VOTED: In the words of the article.

Article 12. To see if the Town will approve the appointment of a continuing Mosquito Control Committee to work cooperatively with the Eastern Middlesex Mosquito Control Project, said Committee to consist of delegated representatives from the following groups: Board of Selectmen, Conservation Commission, Rod and Gun Club, Highway Surveyor, Board of Health, and two citizens-at-large appointed by the Moderator. Pass any vote or take action relative thereto.

Submitted by the Board of Health.

VOTED: *In the words of the article.*

Article 13. To see if the Town will vote to continue the Commission on Historical Structures, established under Article 25 of the Annual Town Meeting of 1960.

Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

VOTED: *In the words of the article.*

Article 14. To see if the Town will vote to continue the Committee to Plan the Goodnow Library Centennial established under Article 68 of the Annual Town Meeting of 1957. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

VOTED: *In the words of the article.*

Article 15. To see if the Town will vote to continue the Ancient Documents Committee created under Article 36 of the Adjourned Special Town Meeting of October 26, 1956. Pass any vote or take any action relative thereto.

Submitted by the Ancient Documents Committee.

VOTED: *In the words of the article.*

Article 16. To see if the Town will vote to appoint a committee for the purpose of determining if a site or sites for a hospital are available to the Town on an advantageous basis, the membership of this committee to be Alton Clark, Theodore Harding and Abel Cutting; said committee to report on their progress within one year. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

VOTED: *That the town constitute Alton F. Clark, Theodore R. Harding and Abel Cutting a Committee for the purpose of*

making a study of suitable and available hospital sites which may be acquired by the Town on an advantageous basis, and said committee shall continue to serve until discharged by a vote of any Town Meeting; and they shall make reports to the Town from time to time, the first of which shall be submitted to the Annual Town Meeting in 1963. Any vacancy in the membership of the said committee shall be filled by the remaining members.

The meeting adjourned at 11:25 P. M. to the time and place set by a previous motion.

A True Record: Attest:

LAWRENCE B. TIGHE,
Town Clerk

**PROCEEDINGS OF
THE ADJOURNED ANNUAL TOWN MEETING
MARCH 8, 1962**

At 8:15 P. M., the Moderator called to order the Adjourned Annual Town Meeting and declared there was a quorum present.

Article 17. To see if the Town will vote to amend the Zoning By-law, Article IX, Section 1 of the By-law, by enlarging the present Limited Business District Number 1 to include land on the northeasterly corner of the intersection of Boston Post Road and Horse Pond Road now belonging to Fred Stone, so that the said Limited Business District Number 1, as so enlarged, will be bounded and described as follows:

Beginning at a stake on the southerly boundary line between the land of Fred Stone and the road variously known as State Road and Boston Post Road; thence westerly two hundred fifteen feet (215') more or less to the northeasterly corner of the intersection of Boston Post Road and Horse Pond Road; thence continuing westerly across Horse Pond Road fifty and 03/100 feet (50.03') more or less to a stake and stones at the northwesterly corner of the intersection of Boston Post Road and Horse Pond Road; thence continuing westerly five hundred fifty feet (550') more or less to a stake and stone at the southwesterly corner of land now or formerly of Wilfred Allen; thence northerly by land now or formerly of Aiken and Lewis five hundred and ten feet (510') more or less; thence easterly by land now or formerly of Lewis one hundred feet (100') more or less; thence northerly nine and 01/100 feet (9.01') to Old Farm Road, so-called now or formerly owned by Livoli; thence easterly by said Old Farm Road six hundred twenty-one and 91/100 feet (621.91') more or less to a pipe and stones at Horse Pond Road; thence southerly by Horse Pond Road two hundred forty-five and 37/100 feet (245.37') more or less; thence easterly, perpendicularly across Horse Pond Road, to a stone bound on the boundary line between land of Stone and Meader, at the northwesterly corner of land of said Stone; thence continuing easterly by land of Meader and by other land of Stone two hundred thirteen feet (213') more or less to a cement bound; thence southerly by other land of Fred Stone four hundred seventeen and 61/100 feet (417.61') more or less to the point of beginning.

Pass any vote or take any action relative thereto.

Submitted by William J. Adelson, M.D., Stanley Barron, D.M.D., Z. Stanley Taub, M.D. and Michael P. Tristan, M.D.

Planning Board Report: *This article amending the Zoning By-law provides for the enlargement of Limited Business District Number 1. The article was submitted by a local group of doctors and dentists who intend to construct a medical center building on the new portion of the above district. They have been unable to locate a suitable site on any land in the town that is presently zoned for this purpose.*

The Planning Board feels that the Town is in need for a medical center and that the health, safety, convenience and welfare of the inhabitants of the Town will be promoted if this amendment to the Zoning By-law is voted by the Town.

The Planning Board is satisfied that this Zoning amendment fits in with the Master Plan which is nearly completed. The Planning Board approves this amendment to the Zoning By-laws of the Town of Sudbury.

Report of Town Counsel: *On the basis of the facts which I now have relating to such tract of land, I am of the opinion that the Town may enlarge such district, and, if the change proposed is adopted, it will be a valid by-law of the Town.*

UNANIMOUSLY VOTED: *In the words of the article.*

Article 18. To see if the Town will vote to amend the Zoning By-laws (Article IX of the By-laws) by inserting after Section 19 the following:

Flood Plains

Section 19A. The several areas shown on the map prepared by the Town Engineer entitled: "Map of Flood Plains in Sudbury, Massachusetts," dated January 1962, on file in the office of the Town Clerk and the Planning Board, are hereby deemed to be subject to seasonal or periodic flooding, and the use of land in any such area the elevation of which shall be lower than 125 feet above mean sea level, as established by the United States Geodetic Survey level datum as of 1929, is hereby declared to be dangerous to the health and safety of the occupants thereof, and each said area shall be known as flood plain.

No building shall be erected in or upon any flood plain; and the inspector of buildings shall not issue permits for the erection of buildings on any land contiguous to a flood plain if the driveways or other approaches to such land shall cross over any flood plain until the applicant shall have furnished him and the Town Engineer with a statement which shall contain the results of accurate boring tests made by a registered engineer, and all other engineering data relating to the soil

and sub-soil on which such driveways or approaches shall cross any part of a flood plain, and the manner in which, and the material with which, said driveways or approaches shall be constructed; and the Town Engineer shall have certified to him that the said driveways and approaches if constructed as proposed shall not endanger the health or safety of the occupants and their invitees.

When this by-law shall become effective, and an appropriation has been made therefor, the Board of Selectmen shall cause to be installed at or near the perimeter of each such flood plain, monuments in such numbers and at such intervals as they shall deem necessary, and, on the top of which shall be permanently affixed disks of copper or bronze on which shall be inscribed the elevation above mean sea level as established by the United States Geodetic Survey level datum as of 1929, at the point of installation. Such monuments shall be of stone or other material of equal durability and shall be so installed that the tops thereof shall be at least one and one-half inches above the surface of the ground; and, thereafter, the Board of Selectmen shall cause the location of each monument to be shown on the aforesaid Map of Flood Plains in Sudbury, Massachusetts. Pass any vote or take any action thereon.

Submitted by the Planning Board.

Note: Map of Flood Plains in Sudbury, Massachusetts, is on file in the office of the Town Clerk.

Planning Board Report on Articles 18, 19 and 20. *In making this recommendation we will include a discussion of articles 18, 19, and 20 since all three are, obviously, related in subject matter.*

The Sudbury River is a part of an interesting watershed system; the Sudbury and Assabet Rivers join to form the Concord River which, in turn, flows into the Merrimac, and thence out to the sea. The Merrimac's chief source is the Pennekwasset River which, beginning in Franconia Notch, New Hampshire, branches into many tributaries before its confluence with the Concord River. There have been two particularly disastrous floods in this watershed; one in 1936 caused by heavy March rains melting an unusually large accumulation of snow in the New Hampshire hills, and the other in 1953, an aftermath of a hurricane. Both of these floods had crests which were in excess of 120 feet as measured at the bridges in Sudbury.

Both the federal and state governments have come to realize the need for control over the riverways. The Army Corps of Engineers has built a dam at Hill, New Hampshire to control the floods on the Pennekwasset, and are currently building

another dam on a tributary at Bow, New Hampshire. These dams will prevent a recurrence of the cause of the 1936 flood. Similarly, the Commonwealth of Massachusetts has built a series of dams on the Assabet to control its flooding and, in 1961, the General Court passed an act preventing obstructions or encroachment on the banks of the Assabet within the flood plain lines of that river. Last year, also, the General Court passed the so-called Wetlands Bill, empowering various federal and state agencies to acquire various areas in the Sudbury River flood plain.

In 1954 the General Court of Massachusetts enacted Chapter 40A of the General Laws, known as the Zoning Enabling Act. Section 2 contains the following sentence: "A zoning ordinance or by-law may provide that lands deemed subject to seasonal or periodic flooding shall not be used for residence or other purposes in such a manner as to endanger the health or safety of the occupants thereof." Because many people have hoped for more from a local flood plain act than the protection of future residents, and have expected that wild life conservation and preservation of the flood basin would have a share in the purposes of our flood plain, we feel it important to stress at this time that the above words of the enabling legislation allow us only to consider the stated purpose, "the health and safety of the occupants thereof." The aims of conservation must be attained by other means, and to this end the Conservation Commission and the Planning Board have submitted Article 20.

The committee to be formed by Article 20 would seek to establish, through state legislation, the same encroachment protection for the banks of the Sudbury River as have recently been secured for the Assabet by Chapter 548 of the Acts of 1961. One of the disconcerting problems sure to affect the work of the proposed committee is the vast assortment of official, semi-official, and unofficial bodies having control or attempting to control various phases and areas of the river at the federal, state, and local levels. As examples: the Army Corps of Engineers, the Federal Migratory Bird Agency, the Department of the Interior, the Department of Natural Resources, Board of Natural Resources, Division of Fisheries and Game, Water Resources Commission, Department of Public Works, Suasco, Sudbury Valley Trustees, local conservation commissions, planning boards, land trusts, etc. While we feel that the first duty of our proposed committee should be the accomplishment of anti-encroachment legislation for the Sudbury River, any steps they can take to encourage consolidation of the agencies concerned will meet with our unqualified approval.

Article 19 is a "money article" and so the Finance Committee will, of course, make the motion on it, and you already have

their printed report. The Town Engineer has informed us that the cost of surveying the entire flood plain area in order to pinpoint the line of the 125 foot elevation would be prohibitively expensive. We have, instead, proposed that these markers be installed in the area of the flood plain since their presence will facilitate the survey of any land within the Flood Plain, the elevation of which is in doubt, and the costs of such surveys will be substantially reduced through the use of these monuments.

Finally, to return to Article 18, which creates a Flood Plain Zone in Sudbury, you will notice in the copy of motions to articles which you received tonight, two changes from the original text as printed in the warrant. The first, which occurs in the first paragraph, exempts property owned by the Town from the provisions of the flood plain act. Our purpose in making this change is solely to insure the greatest possible freedom of choice in the uses to which town-owned land can be put. None of us can foresee all the contingencies of possible future municipal needs or the desires of future townspeople. For these reasons, and because town land is already wholly within the control of the townspeople, we feel it unnecessary and unwise to place further restriction on it. We wish to avoid a situation wherein the Town would have to seek a variance from the Board of Appeals in order to use its land, so voted by a town meeting, to satisfy some future municipal need. We have as a precedent for this exemption the Wetlands Bill and several examples in Article IX of our By-laws.

The second change occurs in the second paragraph. These words were written by Town Counsel, at the Planning Board's request, in order to insure that pertinent regulations and restrictions of existing zoning will continue to be in effect on land deemed to be within the Flood Plain Zone.

This completes the Planning Board's report on Articles 18, 19, and 20.

Town Counsel reported that it was his opinion that the amendment here proposed, if adopted, would be a valid by-law of the Town.

VOTED: *To amend the Zoning By-laws (Article IX of the By-laws) by inserting after Section 19 the following:*

FLOOD PLAINS

Section 19A. The several areas shown on the map prepared by the Town Engineer entitled: "map of Flood Plains in Sudbury, Massachusetts," dated January 1962, on file in the office of the Town Clerk and the Planning Board, are hereby deemed to be subject to seasonal or periodic flooding, and the use of

land in any such area the elevation of which shall be lower than 125 feet above mean sea level, as established by the United States Geodetic Survey level datum as of 1929, except land owned by the Town and which lies within any such area is hereby declared to be dangerous to the health and safety of the occupants thereof, and each said area shall be known as a flood plain.

No building or structure of any nature shall be erected in or upon any flood plain, notwithstanding any other provision of the Zoning By-laws to the contrary; and the Inspector of Buildings shall not issue permits for the erection of buildings on any land contiguous to a flood plain if the driveways or other approaches to such land shall cross over any flood plain until the applicant shall have furnished him and the Town Engineer with a statement which shall contain the results of accurate boring tests made by a registered engineer, and all other engineering data relating to the soil and sub-soil on which such driveways or approaches shall cross any part of a Flood Plain, and the manner in which, and the material with which, said driveways or approaches shall be constructed; and the Town Engineer shall have certified to him that the said driveways and approaches if constructed as proposed shall not endanger the health or safety of the occupants and their invitees.

When this By-law shall become effective, and an appropriation has been made therefor, the Board of Selectmen shall cause to be installed, at or near the perimeter of each such Flood Plain, monuments in such numbers and at such intervals as they shall deem necessary, and, on the top of which shall be permanently affixed disks of copper or bronze on which shall be inscribed the elevation above mean sea level as established by the United States Geodetic survey level datum as of 1929, at the point of installation. Such monuments shall be of stone or other material of equal durability and shall be so installed that the tops thereof shall be at least one and one-half inches above the surface of the ground; and, thereafter, the Board of Selectmen shall cause the location of each monument to be shown on the aforesaid map of Flood Plains in Sudbury, Massachusetts.

In favor—285; opposed—34.

Article 19. To see if the Town will vote to grant, appropriate, or transfer from available funds the sum of \$980.00, more or less, for the purchase and location of twenty-two permanent monuments bearing the elevation with relation to the 1929 sea level datum as established by the Coast and Geodetic Survey.

Pass any vote or take any action relative thereto.
Submitted by the Planning Board.

Finance Committee Report. *The Finance Committee approves of the purchase and installation of twenty-two permanent monuments in connection with the flood plain zoning as proposed in Article 18 of this warrant. We understand that there is no Federal or State aid available to defray some or all of the costs.*

VOTED: *That the Town appropriate the sum of \$980.00, for the purchase and location of twenty-two, or more, permanent monuments bearing the elevation with relation to the 1929 sea level datum as established by the Coast and Geodetic Survey.*

Alan I. Alford moved for reconsideration of Article 4, notice of such action having been duly filed with the Town Clerk and posted according to law. The motion was lost.

Article 20. To see if the Town will authorize and direct the formation of a committee of three, for the purpose of working with representatives of Wayland, Concord, Lincoln, Bedford, Framingham, Ashland and Hopkinton to study and propose legislation by the General Court to prevent encroachment on the Sudbury and Concord Rivers; one member of such committee to be appointed by the Planning Board, one by the Conservation Commission and one by the Selectmen.

Pass any vote or take action relative thereto.

Submitted by the Planning Board and the Conservation Commission.

VOTED: *In the words of the article.*

Article 21. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws, pass any vote or take action relative thereto.

Submitted by the Treasurer.

Finance Committee Report. *This article follows a usual procedure and allows for the interim financing of Town*

affairs between the first of the year and the collection of funds due from tax levy.

VOTED: *In the words of the article.*

Article 22. To see if the Town will vote to transfer the sum of \$48,175 for the items listed below from Surplus Revenue to meet the state and county share of the costs of the Highway Department, the reimbursements from the state and county to be restored upon their receipt to Surplus Revenue.

	State	County
Chapter 90 New Construction	\$16,000	\$8,000
Chapter 90 Maintenance	1,500	1,500
Chapter 81	21,175	
Pass any vote or take action relative thereto.		

Finance Committee Report. *The Finance Committee recommends the use of available funds for the purposes stated in the article. The use of our own funds will save interest charges.*

VOTED: *In the words of the article.*

Article 23. To see if the Town will vote to grant or appropriate the sum of \$102.37 or any other sum, for the purpose of paying unpaid bills in accordance with the following schedule:

General Highway	\$40.33
Town Hall Expense	62.04
Pass any vote or take action relative thereto.	
Submitted by the Selectmen.	

Finance Committee Report. *The amounts listed above represent invoices recently received from the suppliers and are charges against Highway Department and Town Hall Expense. We understand that these bills were incurred in the ordinary and necessary operation of the departments and have been approved.*

VOTED: *That the amount of \$102.37 be appropriated for the purpose of paying unpaid bills as listed in this Article.*

Article 24. To see if the Town will vote to grant or appropriate the sum of \$2,250, or any other sum to pay a pension to Augustus V. E. Sharkey, upon the authorization of the General Court. Pass any vote or take action relative thereto. Submitted by the Selectmen.

Finance Committee Report. *Last year at our Annual Town Meeting the citizens of the Town requested that the Selectmen petition the General Court to authorize the Town of Sudbury to increase the pension of Mr. Sharkey. Representative DeNormandie has submitted House Bill #317. The purpose for which the present article is submitted is to appropriate a sum of \$2,250 to pay the pension, upon authorization, to Mr. Sharkey. The Finance Committee recommends the purposes stated in the article.*

VOTED: *That the Town appropriate the sum of \$2,250 to pay a pension to Augustus V. E. Sharkey upon authorization of the General Court; and that said pension be paid as follows: a lump sum which shall be computed at the monthly rate of \$125 from July 1, 1961 to date of enactment of House Bill #317 shall be paid within 30 days after enactment of House Bill #317, and the balance of said pension shall be paid on the first working day of each month thereafter at the rate of \$125.*

Article 25. To see if the Town will vote to establish a new By-law pursuant to the provisions of Chapter 40, Section 21 (11) as follows:

ARTICLE XII TOWN PROPERTY

Section 1. Disposal of personal property. That any Board or Officer in charge of a Department of the Town may, with the approval of the Board of Selectmen, transfer to another Town Department or transfer by sale, any personal property of the Town within the possession or control of the Department which has become obsolete or is not required for further use by the Department; provided, however, that this property, the aggregate value of which, in the opinion of the Board of Selectmen, exceeds \$1,000 shall be disposed of by public bid in a manner prescribed by said Board of Selectmen.

Pass any vote or take any action relative thereto.

Submitted by the Finance Committee.

Finance Committee Report. *In the past the disposal of obsolete equipment has been the subject of many special articles, each requiring time and expense of the citizens, at Town meetings. The purpose of the by-law would be to permit the Department to dispose of used, obsolete, or worn out fire engines, buses, chairs, materials, or other items quickly and effectively.*

Town Counsel reported that in his opinion this by-law, if adopted, would be a valid by-law of the Town.

VOTED UNANIMOUSLY: *That the Town establish a new By-law pursuant to the provisions of Chapter 40, Section 21 (11) as follows:*

ARTICLE XII

TOWN PROPERTY

Section 1. Disposal of personal property. That any board or officer in charge of a department of the Town may, with the approval of the Board of Selectmen, transfer to another Town Department or transfer by sale, any personal property of the Town within the possession or control of the department which has become obsolete or is not required for further use by the department; provided, however, that this property, the aggregate value of which, in the opinion of the Board of Selectmen, exceeds \$1,000 shall be disposed of by public bid in a manner prescribed by said Board of Selectmen.

Article 26. To see what disposition will be made of the Middlesex County Dog Licence Refund in the amount of \$1,915.52; pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report. *The Finance Committee recommends that these funds be used by the Goodnow Library.*

VOTED: *That \$1,915.52 of the Middlesex County Dog License Refund be appropriated for the purposes of the Goodnow Public Library.*

Article 27. To see if the Town will vote to accept the bequest under the will of the late Lydia G. Raymond which provides as follows:

"Tenth: I give and bequeath to the Goodnow Library of South Sudbury, Massachusetts, the sum of five hundred (500) dollars."

Pass any vote or take any action thereon.

Submitted by the Selectmen.

VOTED: *That the Town of Sudbury accept the bequest to Goodnow Library under the will of the late Lydia Raymond; and that said bequest in the amount of \$500 together with the interest thereon in the amount of \$10, be used to establish a new trust fund, the income of which may be used for such purposes as the Library Committee may determine.*

Article 28. To see if the Town will vote to accept from the executors of the will of Lydia G. Raymond the sum of Fifteen Hundred Dollars, the income from which shall be used for the perpetual care, maintenance, preservation and repair of the "Raymond Mausoleum" which is located on the real estate in South Sudbury, formerly of said Lydia G. Raymond.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

VOTED: That the Town accept from the executors of the Will of Lydia G. Raymond the sum of one thousand dollars, the income from which shall be used for the perpetual care, maintenance, preservation and repair of the "Raymond Mausoleum" which is located on the real estate in South Sudbury, formerly of said Lydia G. Raymond.

Article 29. To see if the Town will authorize the Board of Selectmen, who deem it necessary for the security and convenience of the public that the bridge of the Boston and Maine Railroad, which crosses Landham Road in East Sudbury, and the approaches to such bridge be altered, to apply to the County Commissioners of the County of Middlesex for the alteration of such bridge and the approaches thereto, and to prescribe the manner and limits within which such alteration shall be made; and that the sum of One Thousand Dollars be appropriated for the purpose of paying engineering and other costs to be incurred in connection with the proceeding before such commission.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

Finance Committee Report. The increased traffic using Landham Road has caused both the brook and railroad bridges on Landham Road to be used beyond safe limits. The Selectmen, the Highway Surveyor, the Police Chief and the Finance Committee are in agreement that the Town should ask the County Commissioners "to determine" that the railroad bridge must be rebuilt for the security and convenience of the public.

VOTED: In the words of the article.

Article 30. To see if the Town will vote to amend Article IX (Zoning By-laws) Section 1 by adding after subsection AA a new subsection as follows:

AA(1) The keeping of saddle and driving horses shall be allowed in a single residence district if a permit therefor be granted by the Board of Selectmen, subject to the provisions of Section 9.

Pass any vote or take any action relative thereto.
Submitted by the Selectmen.

VOTED: *To table Article 30.*

Article 31. To see if the Town will vote to amend Article IX of the By-laws (Zoning By-law) by adding at the end of Section 1A the following two paragraphs:

(3) Private, non-profit swimming pool clubs, including swimming pools and buildings, incidental to the maintenance thereof; Provided that:

(a) The following provisions of this article (IX) shall apply wherever apt: Section 1 A, clauses (2) (a) and (3) and (4) of this paragraph; and Section 1 E, clauses (3), (4), (5) and (6), except that the parking area within any site at which shall be exercised a permit issued as herein authorized shall be sufficient ultimately for the parking of one hundred fifty automobiles, including travel lanes; provided, that there shall be at all times parking spaces immediately available for the use of that number of automobiles as shall be equal to seventy-five per cent of the established membership of said club, if such membership consists of a lesser number than that which is set forth in clause (c) hereof.

(b) Approval of the plans for installation of facilities relative to health and sanitation in connection therewith, made by the Board of Health.

(c) That the membership of the club be limited to 200 families, a majority of which shall be residents of the Town.

(d) That the facilities of the club be established on a site of not less than four acres.

(e) That no part of the building, swimming pools, and other enclosures shall be located less than 300 feet from any street or way, and shall be at least fifty feet from the line of adjoining property.

(f) That a permit for such use and construction be granted by the Board of Appeals.

(4) Private swimming pools, provided that a permit for such use be granted by the Board of Selectmen.

Pass any vote or take any action relative thereon.

Submitted by the Selectmen.

Planning Board Report. *The Planning Board feels that the urgent need of passage of a zoning by-law to permit private*

non-profit Swimming Pool Clubs has passed. The Greenwood Club has their permit from the Board of Appeals and they now have their facilities under construction. To my knowledge there is no other group in Sudbury currently interested in such a Club.

In addition, there is before the Town at this annual town meeting an article to construct a Public swimming pool.

The Planning Board is not in full accord with some of the restrictions outlined in Article 31 nor are they certain that the restrictions imposed on the Greenwood Club are sufficient to guarantee the health and safety of its members and the security of its neighbors. The restrictions imposed in Article #31 are similar to those imposed on the Greenwood Club and it would be well to see if these restrictions are satisfactory to both the Club and the community as a whole. The Planning Board would prefer to wait the completion of the Greenwood Club and possibly the construction of the municipal swimming pool and then the Planning Board would be in a better position to judge what restrictions would be necessary to insure proper safeguards to the community.

The Planning Board recognizes the fact that there are no provisions in the existing by-laws for private swimming pools. The Planning Board moves an amendment which would strike out Section three of Article #31 and redesignate Section four as Section three.

Report of Town Counsel: . . . I am informed that the motion to be submitted under this article provides for the granting of permits for private swimming pools by the Board of Appeals rather than the Board of Selectmen. It is within the authority of the Town Meeting to make this procedural change. In my opinion the amendment proposed by the article and changed as aforesaid, if adopted, will be a valid by-law of the Town.

VOTED: To amend Article IX of the by-laws (zoning by-laws) by adding at the end of Section 1A the following paragraph:

(3) Private swimming pools, provided that a permit for such use be granted by the Board of Appeals.

Article 32. To see if the Town will vote to amend Article IX, Section 1 B (16) by adding the words "if a permit therefor is granted by the Board of Selectmen" so that Article IX, Section 1 B (16) shall read as follows:

"Automobile filling stations for the dispensing and sale of fuels, lubricants, radiator fluids and accessories, and the performance of incidental services, including tire changing, tube

repairing, lubrication and washing if a permit therefor is granted by the Board of Selectmen."

Pass any vote or take any action relative thereto.

Submitted by the Planning Board.

Report of Town Counsel: *In my opinion, the amendment proposed by this article, if adopted, will be a valid by-law of the town.*

Planning Board Report: *At the present time automobile filling stations are a permitted use in Business Districts, Limited Industrial Districts, and Industrial Districts. We feel that traffic conditions on the Post Road have changed considerably since June of 1953 when this part of Article IX was written, and that the current congestion on the Post Road would make it hazardous to locate additional gas stations with their relatively high amounts of attendant driveway traffic in many of the Business, Limited Industrial, and Industrial districts along the Post Road. For this reason we have sought to place an additional restriction on the location of new automobile filling stations by requiring a permit from the Board of Selectmen. We have chosen the Board of Selectmen rather than the Board of Appeals for this duty, having in mind that the Selectmen are already required to grant a permit for the location and use of underground gasoline storage tanks. We feel it a more reasonable arrangement to have one Board consider the whole problem, rather than to divide the responsibility between two boards.*

UNANIMOUSLY VOTED: *In the words of the article.*

Article 33. To see if the Town will raise, appropriate or otherwise provide the sum of \$21,000.00 or any other sum, for the purpose of purchasing a Class A-750 gallon fire pumping engine with equipment, for the fire department; said engine to meet or exceed specifications of the Fire Chief and the National Board of Fire Underwriters; and to determine whether the money shall be raised by borrowing or otherwise.

Pass any vote or take any action relative thereto.

Submitted by the Fire Chief.

Finance Committee Report. *At the Special Town Meeting held November 28, 1961, approval was given for the construction of a Fire Department substation in North Sudbury. Although the building has not been started, it should be recognized that long delivery of fire engines is common; therefore, the Finance Committee recommends the purpose of this article at this time.*

VOTED: *That the sum of \$21,000 be appropriated for the purpose of this Article and that \$6,000 be raised by taxation and \$15,000 be provided by bonds or notes for a period not*

in excess of three years; the equipment purchased under this Article shall meet or exceed specifications of the fire chief, as approved by the Board of Selectmen and the National Board of Fire Underwriters; and further, the purchase shall be submitted to public bid, the terms of such bids shall require the posting of either a performance bond or a certified check in the amount of \$1,000 to guarantee performance.

In favor 260 — Opposed — 5

Article 34. To see if the Town will vote to transfer \$6,400.00 or any other sum, from the Road Machinery Fund to purchase a four-wheel drive Truck and Snow Plow for the Highway Department.

Pass any vote or take any action relative thereto.

Submitted by the Public Works Advisory Board and the Highway Surveyor.

Finance Committee Report. The appropriation requested includes funds to obtain a snow plow with the truck, thus providing additional snow removal equipment for the Town. The Finance Committee recommends the purpose of this article.

VOTED: *That the sum of \$6,400.00 be transferred from the road machinery fund for the purposes of this article. The purchase of the truck under this article shall be in accordance with the specifications of the highway surveyor and shall be subject to public bid; the terms of the bid shall provide for the posting of a performance bond or a certified check in the amount of \$400.00 to guarantee performance.*

Article 35. To see if the Town will vote to grant or appropriate the sum of \$75,000 or any other sum for the construction of new swimming facilities.

Pass any vote or take any action relative thereto.

Submitted by Board of Park and Recreation Commissioners.

Finance Committee Report. In view of mounting essential costs of Town government, the Finance Committee does not recommend the expenditure of this sum. It is a discretionary item and not essential to the operation of the Town.

It should be pointed out, however, that the Finance Committee urged the Park and Recreation Commission to prepare, before a swimming facility was constructed in Featherland Park, an overall plan with the help of consultants indicating the best possible development of the Park in its entirety. Further we suggested that this plan, including the pool, should be presented to the townspeople with the use of visual aid material.

Although from a prudent financial viewpoint we do not recommend this expenditure, we suggest that the voters give careful consideration to the recommendations of the Park and Recreation Commission and their presentation. It is only with careful planning that the Town can make the best use of the property it owns, and with this type of plan as a base, determine just how much recreational activity it wishes to develop.

VOTED: *Indefinite postponement.*

Article 36. To see if the Town will grant or appropriate the sum of \$9,500 or any other sum to the Conservation Fund, for the use of the Sudbury Conservation Commission in carrying out the purposes for which the Town and the Commonwealth created this Commission, namely for the promotion and development of the natural resources and the protection of the watershed resources of the community. As provided in Sec. 8 C, Chap. 40 of General Laws, and amended in Sec. 11, Chap. 132 of General Laws added in Chap. 517 of Acts of 1960, and in Chap. 258 of Acts of 1961. Pass any vote or take action relative thereto.

Submitted by the Conservation Commission.

Finance Committee Report. Although the Conservation Commission has requested the maximum amount permitted under the law, it is the belief of the Finance Committee that the Town cannot afford to develop our conservation activities at maximum level, especially in view of the many pressing needs of the Town and with respect to the heavy burden of our taxation. We recommend that a lesser amount be appropriated.

VOTED: *That the sum of \$7,500 be appropriated and transferred to the conservation fund, such fund being administered by the conservation commission of the Town of Sudbury in accordance with the purposes for which the commission was established under Section 8 C, Chapter 40 of the General Laws, as amended.*

VOTED: *To adjourn to Wednesday, March 14, 1962, at 8:00 P. M., in this same hall.*

The meeting adjourned at 11:55 P. M.

A True Record. Attest:

LAWRENCE B. TIGHE,
Town Clerk

**PROCEEDINGS OF
THE ADJOURNED ANNUAL TOWN MEETING
MARCH 14, 1962**

At 8:20 P. M., the Moderator called to order the Adjourned Annual Town Meeting and declared there was a quorum present.

Article 37. To see if the Town will authorize expenditure by the Conservation Commission of the sum of \$7,500 or any other sum, from the Conservation Fund, for the acquisition of land, easements or any other rights, and the expenses incident thereto, in accordance with Section 8C of Chapter 40 of the General Laws as amended.

Submitted by the Conservation Commission.

VOTED: *To table Article 37.*

Article 38. To see if the Town will vote to approve or disapprove the amount of indebtedness authorized by vote of the Lincoln-Sudbury Regional District School Committee for the purpose of acquiring land.

Pass any vote or take action relative thereto.

Submitted by the Board of Selectmen and the Regional High School District Committee.

Finance Committee Report. *The Finance Committee has been notified of action pending with respect to the purchase of land by the Lincoln-Sudbury Regional District. The Regional School Committee is endeavoring to complete the negotiations with three property owners prior to the annual meeting. At this time a valid estimate of the cost of acquiring or taking this property is not available. We believe the subcommittee should not operate under deadline pressure and if by the time of the annual meeting, negotiations have not been completed, the Finance Committee will move for indefinite postponement. If, however, one or more of the negotiations have been completed, the Finance Committee will recommend that the Town approve of the action being taken by the Regional School District.*

Finance Committee Report at the Meeting. *Negotiations have been completed for one parcel of land of approximately 6½ acres and the Lincoln-Sudbury Regional District School Committee has voted to purchase this property. We recommend that you vote affirmatively on the motion. It is our understanding that negotiations have not been completed on*

two other adjacent parcels. These two parcels will be the subject of another article at a later date.

Howard W. Emmons reported for the Lincoln-Sudbury Regional District School Committee and Mrs. David O. Ives for the Site Committee.

VOTED: That the Town approve the incurrence of indebtedness in the amount of \$18,000 as authorized by vote of the Lincoln-Sudbury Regional District School Committee on March 13, 1962 for the purpose of acquiring land.

Article 39. To see if the Town will authorize the Board of Selectmen to acquire by purchase at its fair market value or take by eminent domain such parcel of land for schoolhouse purposes as shall be deemed by them, the Finance Committee, Permanent Building Committee and School Committee, acting in concurrence, to be suitable therefor; and that a sum of money be granted and appropriated to pay the purchase price thereof or such damages as may be assessed for any taking of such land. The action authorized under this article shall be contingent upon the approval of preliminary plans and site by the School Building Assistance Commission.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

Finance Committee Report. Pursuant to action taken at the Special Town Meeting on December 5th, the School Site Committee has been investigating several potential sites in the Town. As of the date of this report a particular site has not been selected. Therefore, the Finance Committee will report at the meeting.

The Moderator requested that Articles 39 and 40 be discussed jointly since the subject matter is related.

Finance Committee Report on Articles 39 and 40. After investigating several sites in Town in addition to those previously discussed at the Town meeting on December 5, 1961, the Site Committee asked the School Committee, Finance Committee, Permanent Building Committee and the Selectmen to consider a tract of land consisting of several parcels located on Pratt's Mill Road near Peakham Road.

The Permanent Building Committee reports that the borings and soil evaluation tests were favorable. The Town Engineer has also reported in writing that "the topography is such that it should be in the range of minimum amount of development to prepare a proper site for school purposes."

The School Committee reports that "the location is at the present moment the most ideal situation and the most ideal land."

Under Article 40, the broadened scope of the article will permit the Permanent Building Committee to obtain comparative cost data sufficient to give concrete data to the citizens on the relative merits of expanding Center School, building on the Pratt's Mill site, or on any other site.

In any case the acquisition of the Pratt's Mill site for school purposes is sound business and the Finance Committee recommends affirmative action on the motion.

Mrs. Ellen Jane Siegars for the School Committee, John H. Rankin for the Site Committee and Edward E. Kreitsek for the Permanent Building Committee all reported favorably on the proposed site.

VOTED: *That the Board of Selectmen be and they hereby are authorized to take by eminent domain for schoolhouse purposes a certain tract of land situated northerly of Pratt's Mill Road and containing approximately 38 acres, supposed to be owned by Avalita H. Brown, Matthew B. Dickey, Caroline E. Waite and Louis F. Casella; and that the sum of \$18,000.00 be appropriated therefor, of which sum \$8,000.00 shall be transferred from surplus revenue and that the treasurer with the approval of the Board of Selectmen be authorized to borrow the sum of \$10,000.00, and to give notes or bonds therefor to be payable within one year as provided by general laws, Chapter 44.*

In favor—145; opposed—37.

Article 40. To see if the Town will vote to extend the authority of the Permanent Building Committee contained in the action taken on Article 15 at the March 23 adjourned session of the 1960 town meeting, authorizing the Permanent Building Committee to include in its scope, the study and preliminary plans for a Junior High School on the Center School site or at any other site and to proceed with the preparation of plans and specifications to the extent necessary to obtain a firm estimate. The \$30,000 appropriated under Article 15 may be expended, under the jurisdiction of the Permanent Building Committee, for the purpose of this article.

Pass any vote or take any action relative thereto.
Submitted by the Permanent Building Committee.

Finance Committee Report. *The original article which established funds to develop the site plans for the Junior High School were restrictive in that they provided for Center*

school site. In light of development since the funds were appropriated it now appears that the scope of this article should be expanded to include any other Junior High School site which the Town may acquire. The School Committee has assured us that they will provide the community with ample opportunity to discuss the pros and cons of the policies, locations, and construction details involved in the evolution of the new Junior High School. The Finance Committee recommends the purposes as stated in the article, subject to the selection of a specific site.

VOTED: *In the words of the article.*

Article 41. To see if the Town will vote to establish a School Needs Committee to study school population growth, classroom requirements, possible building, additions and new school building sites, on both a near and long range basis; said committee to consist of five members, two appointed by the School Committee, one by the Selectmen and one by the Planning Board and one by the Moderator, and said committee to make a report for recommendation by March 1963.

Pass any vote or take action relative thereto.

Submitted by the School Committee.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 42. To see if the Town will vote to accept public law 560, 83 Congress, as amended and that the Board of Selectmen be authorized to enter into negotiations with the Administrator of Housing and Finance to apply for Federal funds and that the Board of Selectmen be authorized to expend the same for surveys, plans, and reports with estimates of cost of a Town sewerage system, and also a Town drainage system, in all their various phases, with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys allocated to a particular sewer project, or drainage project, if and when that particular sewer project, or drainage project is subsequently voted by the Town, said survey to be made by an engineer approved by the administrator and that the Town authorize the Treasurer with the approval of the Selectmen to borrow from the United States Government under the terms of Public Law 560 as amended for the purpose of making said survey for the Town of Sudbury, Massachusetts.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: *Indefinite postponement.*

Article 43. To see if the Town will vote to accept the provisions of Section 59, Chapter 33 of the General Laws, as amended which provides for no loss of pay or vacation to State, Municipal, etc., employees while on active duty for annual field training with the Armed Forces.

Pass any vote or take action relative thereto.

Submitted by Valmore White.

VOTED: *Indefinite postponement.*

Article 44. To see if the Town will vote to grant or appropriate a sum of money to improve traffic conditions at Concord Road, Hudson Road and Old Sudbury Road.

Pass any vote or take action relative thereto.

Submitted by the Chief of Police and Selectmen.

A motion under this article was defeated.

Article 45. To see if the Town will authorize the Board of Selectmen to petition the General Court for authority to take over the properties, rights, powers and privileges of the Sudbury Water District as established by Chapter 100 of the acts of nineteen hundred and thirty as amended.

Submitted by petition.

VOTED: *Indefinite postponement.*

RESOLVED: *That the Moderator appoint a committee of three persons to study the advisability of the Town taking over the Sudbury Water District and to draft legislation therefor for adoption by the General Court, the members to be appointed by the Moderator, one from the Water District Commissioners and two from the Town-at-large.*

Article 46. To see if the Town will vote to accept from Joseph Martin a grant of all his land in Sudbury with the buildings thereon situated on Sexton, Stuart and Montague Streets, so-called, which may be used for such municipal purposes as the town shall vote, except (1) that he may occupy such buildings without the payment of rent during the term of his natural life; and the Town will keep the buildings in such repair as the Board of Selectmen may deem to be reasonable; and (2) that he may cut firewood from such portion of the land as he shall designate in his deed to the Town; provided, that he shall convey to the Town a good and marketable title thereof; and that the sum of \$150 be appropriated for

the maintenance of such buildings during the current year.
Submitted by Abel Cutting.

VOTED: *Indefinite postponement.*

Article 47. To see if the Town will vote to establish a permanent Committee on Town Administration, to continue the work and studies of the Committee on Town Administration voted under Articles 49 and 80 of the Warrant of the 1955 Annual Town Meeting, as said work and studies are in said articles set forth and described, to consist of five members to be appointed by the Moderator, two for a term of three years, two for a term of two years, and one for a term of one year, with vacancies to be filled by the Moderator for the balance of any term then unexpired, and with subsequent appointments to be made by him for terms of three years; the results of whose studies shall be reported back to the Town annually in the Town Report, and whose recommendations shall be submitted at any annual or special meeting in the form of articles for vote or action by the Town.

Pass any vote or take action relative thereto.

Submitted by the Committee on Town Administration.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 48. To see if the Town will vote to continue the Committee on Town Administration voted by the Town under Articles 49 and 80 of the Warrant for the 1955 Annual Town Meeting, for the continuation of its studies for an additional year, the results of which shall be reported back to the Town by said Committee in the next annual Town Report.

Pass any vote or take action relative thereto.

Submitted by the Committee on Town Administration.

VOTED: *Indefinite postponement.*

RESOLVED: *Whereas the Town Moderator and the various committees have significantly increased the efficiency of the town meeting, the Town commends the Moderator and the committee members in their efforts and will continue to support all such efforts.*

Article 49. To see if the Town will vote to delete, or otherwise amend, Section 6A, Article II of the By-laws.

Submitted by petition.

VOTED: *Indefinite postponement.*

Article 50. To see if the Town will vote to amend Article III of the By-laws by striking out Section 3 and inserting in its place the following:

Section 3. On or before January 10 in each year all town officers, boards and commissions, whether they be elected or appointed, and all committees of the Town to whom appropriations have been granted shall submit to the Town Accountant a detailed report of all financial transactions during the preceding calendar year, and the Town Accountant shall audit such reports and deliver them to the Board of Selectmen no later than February first; and such officers, boards, commissions and committees shall in each year on or before said January 10 submit to the Board of Selectmen reports of all other matters with which they were concerned in the preceding calendar year, including such reports as shall be required by specific vote of any town meeting, and the Board of Selectmen may after such conferences with those submitting such reports delete from such reports all extraneous and irrelevant parts thereof, and they may condense such reports so as to present brief but comprehensive statements of such matters to the voters of the business of such officers, boards, commissions and committees in such year with their recommendations; and the Selectmen shall cause said report in the form and content as settled by them together with the financial reports as audited to be reproduced by any process as shall seem best to them, which said reports shall be placed in the hands of the Town Clerk who shall distribute them to the citizens of the Town at least five days before the annual town meeting.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

VOTED: *Indefinite postponement.*

The meeting adjourned at 10:40 P. M.

A True Record. Attest:

LAWRENCE B. TIGHE,
Town Clerk