

CIAC - Capital Improvement Advisory Committee
Meeting Minutes
January 29, 2026
6:08 PM - 6:39 PM
Zoom Meeting

Committee Members Present: Ark Pang (AP); Matt Dallas (MD), Tom Travers (TT), Lisa Saklad (LS), Susan Asbedian-Ciaffi (SAC), Pete Iovenella (PI)
Others Present: Sandra Duran - Combined Facilities Director

Chair Matt Dallas, after confirmation of a quorum, called the meeting to order at 6:08pm

Motion to accept the minutes of the 11/10/25 meeting made by Tom Travers, seconded by Pete Iovanella.

AP-Yes, TT - Yes, PI-Yes, LS-Yes, SAC-Yes, MD - Yes

Motion to accept the CIAC annual report as amended made by Tom Travers, seconded by Lisa Saklad.
Matt Dallas offered to submit the report.

AP-Yes, TT - Yes, PI-Yes, LS-Yes, SAC-Yes, MD - Yes

The committee discussed reassignment of CIAC positions. Lisa Saklad volunteered for the role of clerk.
Matt Dallas and Pete Iovanella both agreed to stay in their current roles as chair and vice chair, respectively.

Director Sandra Duran mentioned that the 5-15 year capital plan has been updated and suggested the committee members review it to understand future needs and potential projects.

Chair Matt Dallas asked the committee to determine the best night for future CIAC meetings in preparation of Town Meeting. The committee agreed that Wednesday nights would be the best night to meet.

Director Sandra Duran mentioned that Capital Night was scheduled for 2/23/26. The CIAC had not been made aware of the meeting; Director Duran was going to confirm the date and that the CIAC was to be included.

Motion to adjourn made by Tom Travers and seconded by Susan Asbedian-Ciaffi.

AP-Yes, TT - Yes, PI-Yes, LS-Yes, SAC-Yes, MD - Yes

Meeting adjourned at 6:39pm

Respectfully submitted,
Susan Asbedian-Ciaffi
CIAC, Clerk