

CIAC - Capital Improvement Advisory Committee
Meeting Minutes
November 11, 2025
6:02 PM - 6:36 PM
Zoom Meeting

Committee Members Present: Ark Pang (AP); Tom Travers (TT), Lisa Saklad (LS), Susan Asbedian-Ciaffi (SAC), Pete Iovenella (PI)

Members absent: Matt Dallas

Others Present: Sandra Duran - Combined Facilities Director, Victor Garafolo - Assistant Town Manager /Finance Director.

Vice Chair Pete Iovanella, after confirmation of a quorum, called the meeting to order at 6:02 pm.

Combined Facilities Director Sandra Duran presented the warrant article for the Nixon and Noyes School roofs which will be presented at a special Town Meeting on December 1, 2025. The Special Town meeting needs to be called in order for the Town to approve the funds for the roof projects.

Sudbury needs to fund the two roof projects at 100% in order to receive MSBA reimbursement of up to 41% of the costs deemed eligible, as explained by Director Duran.

The Nixon partial roof replacement total cost is \$4,064,845 with an estimated maximum MSBA Facilities Grant of \$1,676,360.

Haynes total roof replacement total cost is \$7,821,563 with an estimated maximum MSBA Facilities Grant of \$3,131,973.

Motion to recommend approval of the Nixon and Haynes roof projects: motion by Tom Travers, 2nd by Lisa Saklad

TT-Yes AP-Yes PI-Yes LS-Yes SAC-Yes

Move to accept the minutes of the 3/17/25 meeting: motion by Ark Pang, 2nd Lisa Saklad

TT-Yes AP-Yes PI-Yes LS-Yes SAC-Yes

Motion to adjourn: by Susan Asbedian-Ciaffi, 2nd by Ark Pang

TT-Yes AP-Yes PI-Yes LS-Yes SAC-Yes

Meeting adjourned at 6:36pm

Respectfully submitted,
Susan Asbedian-Ciaffi
CIAC, Clerk