

CIAC - Capital Improvement Advisory Committee  
Capital Night  
Joint meeting with Select Board and Finance Committee

Meeting Minutes  
February 12, 2024  
7:03 PM – 10:55 PM  
Virtual Meeting via Zoom

Committee Members Present: Susan Asbedian-Ciaffi (SAC); Matt Dallas, Chair (MD); Peter Iovanella (PI); Ark Pang (AP), Lisa Saklad (LS); Tom Travers (TT), Richard Winer (RW)  
Others Present: Sandra Duran - Combined Facilities Director, Select Board members, Finance Committee members, other members of the public

Chairman Matt Dallas, after confirmation of a quorum, called the meeting to order at 7:03PM.

Vote taken to call the meeting to order:

PI-Aye SAC-Aye LS-Aye TT-Aye AP-Aye RW-Aye MD-Aye

Town Manager Andy Sheehan gave an overview of the processes for Capital Night. He then reviewed the Town Manager's Operating Budget which included items under \$100,000 (not in CIAC purview). Then Manager Sheehan listed Capital Requests that will not be included in the warrant:

**Capital Items Over \$100,000 Not Funded**

DPW Roadway Improvement: \$750,000

Goodnow Library Bookmobile: \$200,000

Wayside Inn Road Bridge Replacement: \$500,000

Town Manager Sheehan closed his remarks by stating that there will be an effort, going forward, for recurring maintenance items to be incorporated in the operating budget.

**Sudbury Public Schools Warrant Articles, presented by Brad Crozier, SPS Superintendent**  
**Haynes School Dehumidification \$150K (article 24)**

Funds requested are to provide air conditioning/dehumidification equipment to temper the air which condenses on the floors, creating a slippery surface. Requirement is to temper the humid air and address the safety issue.

**Classroom Instructional Equipment Replacement \$100K (article 23)**

SPS classroom tools are 12 - 15 years old and are in need of replacement. The district has standardized classroom instructional equipment. SPS is striving to make these improvements be part of the SPS operating budget. This year, this request would be funded by free cash; future requests may be covered by ARPA funds.

**Lincoln-Sudbury Regional High School, presented by Andrew Stephens, Superintendent of LSRHS**  
**LS Exterior Stairwell Replacement \$130,965 (article 26)**

Funds were approved at the 2023 Town Meeting for a study to be conducted on the LS exterior stairwells. The stairwells, built in 2004, have a life expectancy of 20 years. The stairwells to be replaced are for the A/B connector and the B/C connector.

**LS Lighting Control Panel \$144,585 (article 25)**

The current lighting control panel at LS is analog and no longer supported; LS would like to upgrade to digital. The 2004 lighting control panel has exceeded its life expectancy of 15 years.

**Planning & Community Development, presented by Marcia Rasmussen, Planning Assistant**  
**Bruce Freeman Rail Trail (BFRT) \$600K (article 35)**

**CPC Article**

This request is to fund the BFRT design for 1.4 miles south from the diamond intersection of the Mass Central and BFRT rail trails over Route 20 into Framingham.

**Parkinson's Field Driveway: \$100,000 (article 39)**

This article is to provide funds for Project Engineering and Permitting for improved access to the field behind TI Sales. It was suggested that CPC funds be requested for construction of the driveway to the recreation field.

**Department of Public Works, presented by Dan Nason, Public Works Director**  
**2 Swap Body Trucks with Plow and Bodies (article 17): \$280,000 each**  
**Pickup Truck with Plow (article 18): \$120,000**

**Old Sudbury Road Culvert Replacement (article 19): \$625,00**

Design funds for the culvert were granted at the 2021 Town Meeting.

**Wayside Inn Road Bridge Replacement (article 34): \$400,000**

This article is for funds for replacement of the parapet wall which was damaged after an accident in 2001. The \$400K is based on an engineering estimate.

**Combined Facilities Department, presented by Sandra Duran, Combined Facilities Director**  
**DPW Roof Top HVAC Unit Replacements (article 20): \$200,000**

The HVAC units are not currently failing, but they are not expected to last much longer. Proposed work to be done in conjunction with the replacement of the DPW Roof.

**DPW Salt Storage Vinyl Cover Replacement (article 21): \$125,000**

The vinyl cover on the salt shed had reached its end-of-life expectancy (20 years). The amount listed in the warrant represents the actual cost of replacing the cover.

**Atkinson Pool Funds (article 22): \$2,350,000**

The pool has been looked at holistically resulting in a comprehensive list of what needs to be addressed:

- tile repair and basin tile grouting
- replacement of roofing to make solar ready
- Insufficient air filtration
- dive pool skimmers and associated piping
- replacing pool mechanical equipment and associated piping

After discussion of the articles, there was discussion on the Financial Policies.

Next meeting is scheduled for Monday, 2/19/24, at 6:30pm on Zoom. Meeting adjourned at 7:40pm.

Respectfully submitted,  
Susan Asbedian-Ciaffi  
CIAC, Clerk