

**CIAC - Capital Improvement Advisory Committee**  
**Meeting Minutes**  
**March 12, 2020**  
**7:08 PM – 8:47 PM**  
**Thompson Room, Flynn Building**

Present: Jamie Gossels, Tom Travers, Susan Asbedian-Ciaffi, Michael Cooper  
Absent: Sue Abrams, Matt Dallas, Joe Scanga  
Also Present: Dan Nason (DPW Director), Fred Taylor (Historic Districts Commission)

Chairman Gossels, following acknowledgement of a quorum, called the meeting to order at 7:08PM.

**Item 1:           Wayside Inn Bridge over Hop Brook (CPC and DPW request)**  
**Estimated cost: \$125,000**

A wall of the bridge was severely damaged in a motor vehicle accident on July 4, 2019. MassDOT inspected the temporary barriers at the edge of the bridge and determined that the conditions are unsafe and should be remediated immediately. DPW and the Historic Districts Commission are collaborating to develop a design that is acceptable to HDC but that also conforms to MassDOT standards and regulations.

Dan Nason described the damage, temporary solution, and challenges in designing a permanent solution. The HDC, DPW and engineers have met several times with the goal of developing a tasteful plan. There are many considerations including the surface of the bridge walls, resulting thickness, associated guard rails (material and connection to bridge). Dan explained that the connection is the most challenging aspect of the process.

Discussion:

CIAC is concerned about design costs. Dan explained that the estimated cost is high due to the multiple stakeholders and resulting necessary meetings. If actual cost is lower, allocated money will not be spent. CIAC is also concerned about the overall cost of construction and would like to be sure this is considered during the design phase

**Item 2:           Approval of minutes from February 26**

Motion to accept the minutes of the February 26 meeting as presented was seconded.

Aye: Jamie Gossels, Tom Travers, Susan Asbedian-Ciaffi

Abstain: Michael Cooper

**Item 3:           Votes on Capital Projects**

CIAC discussed and voted on all capital projects under its jurisdiction (all projects over \$100,000 in one year or over \$200,000 in multiple years: Capital Projects)

See attached report.

Meeting adjourned at 8:47pm

Respectfully submitted, Jamie Gossels, Acting Clerk

Handouts:

Wayside Inn Road Bridge supporting materials  
Minutes from the February 26, 2020 meeting

DRAFT