

CIAC - Capital Improvement Advisory Committee
Meeting Minutes
February 20, 2020 7:00 PM – 9:05 PM
DPW Meeting Room

Present: Jamie Gossels , Susan Abrams, Tom Travers, Michael Cooper, Matt Dallas

Absent: Susan Asbedian-Ciaffi, Joe Scanga

Also Present: William Barletta (Sudbury Combined Facilities Director), Janie Dretler (Sudbury Board of Selectmen), Scott Smigler (Finance Committee), Sherri Cline (CPC), John Whelan (Sudbury Fire Dept.) Tom McGowan (Observer)

Chairman Gossels, following acknowledgement of a quorum, called the meeting to order at 7:00PM.

Item 1: Approval of minutes from May 6 meeting

Motion to accept the minutes of the May 6, 2019 meeting as presented was seconded.

Aye: Tom Travers, Michael Cooper, Matt Dallas

Abstain: Sue Abrams

Item 2: CPC Funding for Wayside Inn Bridge Design

Presenter: Sherri Cline

Requested CPC funding: \$125,000

The CPC, on assuring that the project falls within their guidelines for funding, has approved \$125,000 for design of this project.

Discussion:

The committee reiterated its concern regarding the cost of the bridge and the requests of the Historic District Commission that are driving the costs up. The requests may also be in conflict with the DOT standards. The Committee encouraged the DPW and the HDC to work together to come up with a plan that is consistent with DOT standards and is cost effective.

There was no vote on this item, given the concerns expressed. The committee would like the HDC and DPW to attend a CIAC meeting to provide more information.

Item 3: CPC Funding for Goodnow Library rehab of spaces in the Historical Room and Octagon

Presenter: Sherri Cline

Requested CPC funding: \$150,000

Town Counsel has ruled that this request meets the guidelines to qualify for CPC funding.

The project cost is estimated at \$200,000. The difference between CPC funding and actual cost will be covered by Goodnow Library Foundation.

Discussion:

Sherri clarified the details of some of the work to be done and assured the committee that the project was not for furniture and that the Historical Room will not be closed to the public.

Vote: Moved by Matt Dallas and seconded by Michael Cooper to support the use of CPC funding for library renovations.

Aye: Abrams, Dallas, Gossels, Cooper

Abstain: Travers

Item 4: Fire Department Ambulance

Presenter: Fire Chief Whelan

Estimated cost: \$340,000

The fire department currently has 2 ambulances in service. When one is being repaired the town often asks for mutual aid from surrounding towns (which don't necessarily have Advanced Life Support staff and equipment in their ambulances.) A third ambulance guarantees that there will be two in service at all times. The Chief described the benefit of the Advanced Life Support that is provided in these ambulances. With the third ambulance the Chief estimates that we will not need another for 4-5 years.

Discussion:

- There was a question about past practice of funding new ambulance purchases through the ambulance fund. The Chief explained that the approximately \$330,000 in that fund is included in the general budget as an offset. He noted that this request is likely to be a ballot question. Although CIAC does not identify funding sources, there was support for using past practice and funding this request through the ambulance fund.
- The difference between the actual cost of the ambulance and its equipment (\$352,179.35) and the requested amount of \$340,000 will be covered in the fire department budget.

Vote: Moved by Tom Travers and seconded by Matt Dallas to support the purchase of a third ambulance.

Aye: Abrams, Dallas, Gossels, Cooper, Travers

Item 5: Fire Station

Presenter: Fire Chief Whelan

Estimated cost: \$8,762,000 (for the entire project is done all at once)

Note: the request can be broken into phases to spread the cost out over 4 years

Chief Whelan noted that this station has the highest call volume, due to the number of over 55 housing units on and near route 20. The current station does not provide for female firefighters and is short on many needs for living space. In looking at several area fire station projects, the costs for all but one are higher than this estimate. This proposal is also 664 square feet smaller than the 2017 proposal. Chief Whelan presented 3 possible scenarios for the new fire station.

• Phase 1 Estimated cost: \$4,103,000

Construct a new, 2500 square foot building, next to the existing station with bedrooms, living space and other office space, taking some of the storage from the existing building. The current building would house the equipment and would be reconfigured somewhat, to better use the space. The new construction would be connected to the garage building in some way. There would be some external work on the garage to match the new building.

• Phase 2 Estimated cost: \$6,403,000

The current garage section would be removed and rebuilt.

• Phase 1 and 2 done at the same time Estimated cost: \$8,762,000

This would save the town at least \$1,744,000

Discussion:

- The question was asked about cost to phase 2 if the building were renovated by raising the roof and adding on to the back of the building. This would require all of the building to meet current code and is estimated to be more expensive.
- Relocation costs for doing the entire project (included in the \$8,762,000 estimate) would be \$240,000. Doing the project in phases would eliminate that cost.

- The architecture and engineering fees seemed low to some on the committee.
- Given the historic low interest rates it would seem more financially prudent to do the whole project now.

Vote: Moved by Sue Abrams and seconded by Michael Cooper to support phase 1 of Fire Station proposal.

Aye: Abrams, Dallas, Gossels, Cooper, Travers

Vote: Moved by Tom Travers and seconded by Michael Cooper to support the entire project to be constructed at the same time.

Aye: Abrams, Dallas, Gossels, Cooper, Travers

Item 5: Committee Schedule for other department presentations

- **Sudbury Public Schools**

This presentation will be rescheduled.

- **Fairbank Community Center**

This presentation will be scheduled on Wednesday, February 26. There is a presentation from November 19, 2019 available on cable that the committee is encouraged to watch. There will also be a presentation to the FinCom on February 25 that is open to the public.

- **Lincoln Sudbury**

Maryanne Bilodeau has this item in the Town Manager's budget. Jamie will contact her for information.

- **Culverts**

Maryanne has information on this item. Jamie will contact her for more information.

Next Meeting: Wednesday, February 26

Meeting adjourned at 9:05pm

Respectfully submitted, Sue Abrams, Clerk

Handouts:

Goodnow Library Project Overview