

CIAC - Capital Improvement Advisory Committee
Meeting Minutes
February 4, 2020
7:00 PM – 8:10 PM
DPW Meeting Room

Present: Jamie Gossels , Susan Abrams, Tom Travers, Susan Asbedian-Ciaffi, Michael Cooper, Matt Dallas

Absent: Joe Scanga

Also Present: William Barletta (Sudbury Combined Facilities Director), Janie Dretler (Sudbury Board of Selectmen), Scott Smigler (Finance Committee)

Chairman Gossels, following acknowledgement of a quorum, called the meeting to order at 7:03PM.

Item 1: Approval of minutes from May 6 meeting

Motion to accept the minutes of the December 12, 2019 meeting as presented was seconded.

Aye: Susan Abrams, Tom Travers, Susan Asbedian-Ciaffi, Michael Cooper, Matt Dallas

Abstain: Jamie Gossels

Item 2: Fairbank Community Center update

Presenter: William Barletta for the committee

Estimated cost: \$28,832,000 (submitted by a professional estimating company)

Note: there is no Form A available yet for this project

The Fairbank Working Group will schedule a presentation to the CIAC at a later date. The November 19, 2019 presentation to the Select Board is available on cable. It is recommended that committee members watch it before the working group makes their presentation to this committee. Bill provided an overview of the work, including some history on the prior work to develop a viable plan. The current group represented the 3 primary user groups: Seniors, SPS, Park and Rec, as well as the need to use the facility as an emergency shelter. Their goal: to have common needs met and to have as much detailed information as possible when presenting to the town. The current plan (conceptual not schematic) has the support of all the user groups.

Discussion:

- The plan will replace all of the existing building, with the exception of the pool, which will be updated. The new building will be built on the south side of the pool so the existing building can be used until the new one is built. Then the old building will be demolished.
- The building will be energy efficient and Bill noted that the cost has been figured with flexibility as to how it is distributed. He described the plant as, conceptually, a series of boxes that can be configured in a variety of ways in the final plan.

No vote was taken at this time.

Item 3: Route 20 Fire Station

Presenter: William Barletta for the Fire Chief

Estimated cost: \$4,000,103

Note: there is no Form A available yet for this project

The newest plan for the station would build an addition to the side of the building (connected to the main building by a corridor) to include a day room, communications room, kitchen, bathrooms and sleeping space for 4 firefighters, including female firefighters.

Discussion:

- This plan would allow for space for an additional ambulance which is needed as a result of all the development on route 20.
- The question was raised as to whether there is a way to reconfigure existing space and bring down the cost. Bill presented this plan as a “No frills space.”

There was no vote taken at this time.

Item 4: Loring School Playground

Presenter: William Barletta for the Playground Committee

Estimated cost: \$325,000

Note: there is no Form A available yet for this project

This is the third playground in the long term project to renovate/replace all SPS playgrounds.

Discussion:

- There is some contingency money from the previous playground projects so the requested funds from the town will be \$90,000.
- There is an ADA Planning Grant that the committee will apply for This would further reduce the final cost to the town.

Other discussion:

- All projects should have a Form A so Bill will follow up with the requests that do not have one.
- The priority scale on the Form A does not have an explanation. It was requested that the priority scale include the total number (i.e. priority 2 out of 6)
- The town has not received a report from DLS regarding capital funding. Janie explained what the Select Board has been told in explanation of why the report is so late (almost a year.)
- The committee would like to see a recommendation of the Capital Funding Committee acted on: feedback on the status of previously approved expenditures with the financials. Bill noted that the recommendation was not adopted but he will be able to provide some of the information.

Form A requests (Note: These requests will be followed by presentations by the department making the request at a later CIAC meeting)

Item 5: Culvert Replacement Design Funds

Presenter: William Barletta for the DPW

Estimated cost: \$100,000

The funding is for engineering services to design a replacement for culverts #149 and 110 on Old Sudbury Road. The culverts need to be replaced because of regular flooding and occluded conduits. The DPW plans to apply for Municipal Vulnerability Preparedness Grant money but, because the grant is not guaranteed, the request is made for town funding.

Item 6: Wayside Inn Bridge over Hop Brook

Presenter: William Barletta for the DPW

Estimated cost: \$125,000

A wall of the bridge was severely damaged in a motor vehicle accident on July 4, 2019. MassDOT inspected the temporary barriers at the edge of the bridge and determined that the conditions are unsafe and should be remediated immediately.

Discussion:

- It is unclear as to whether the motor vehicle driver's insurance will cover this project, or if there is other insurance that can offset the cost.
- The question was raised as to whether the Wayside Inn owns the bridge and should be responsible for repairs.

Item 7: Pratts Mill Road Roadway Improvements

Presenter: William Barletta for the DPW

Estimated cost: \$120,000

The funding is to design and bid improvements to the drain system, including replacement of old pipes that have deteriorated.

Discussion:

- It was noted that the water district has been approached for engineering and construction funds for what appears to be the same project. The question was asked whether this request is connected to this project or is another one on Pratts Mill.

Item 8: 6 Wheel Dump Truck Unit #44

Presenter: William Barletta for the DPW

Estimated cost: \$260,000

This request is to replace an older model 6 wheel dump truck with plow and spreader. The DPW is trying to be more flexible with new truck purchases so trucks would have multiple functions and would not be idle for months of the year. DPW is trying to put together a plan for purchasing rolling stock.

Discussion:

The committee requested a reminder of what was purchased last year and previous years so we can anticipate replacement requests. It would also be helpful if requests included how new purchases can be used in multiple ways.

Item 9: Front End Loader with snow plow Unit #48

Presenter: William Barletta for the DPW

Estimated cost: \$230,000

This request is to replace a 15 year old Front End Loader.

Item 10: Multi-Purpose Sidewalk Tractor Unit #53

Presenter: William Barletta for the DPW

Estimated cost: \$195,000

This request is to replace a 2009 multi-purpose tractor with a new model that will have similar attachments.

Item 10 : Dump Truck with plow, spreader and wing Unit #37

Presenter: William Barletta for the DPW

Estimated cost: \$140,000

This request will replace the 2011 Chevy Silverado with a truck with spreader, plow and wing.

Item 11: Dump Truck with plow Unit #PR2

Presenter: William Barletta for the DPW

Estimated cost: \$110,000

This request is to replace a 2011 Chevy Silverado 3500 Dump Truck.

Item 12: Surveillance Cameras for SPS

Presenter: William Barletta for SPS

Estimated cost: \$261,023

This request is for installation of surveillance cameras in the 3 elementary schools and Curtis Middle School.

Discussion:

- Previous requests were made for outside Cameras. The committee requested an update on whether all the cameras have been installed.
- There were privacy concerns about cameras being installed in the buildings. Have these been resolved?

Item 13: Ambulance Purchase

Presenter: William Barletta for Sudbury Fire Department

Estimated cost: \$340,000

This purchase is for a third ambulance, which would allow the fire department to run two ambulances at all times while maintenance is performed on one.

Discussion:

- The fire department has an ambulance fund that helped pay for the second ambulance. Is there any funding available from that source to help with this purchase?

Item 14: CRX Rail Corridor Acquisition

Presenter: William Barletta for Town Manager

Estimated cost: TBD

A P&S negotiated with CRX and Town Meeting funding in 2008 ultimately fell through. This purchase is a priority for potentially continuing the Bruce Freeman Rail Trail south to Route 20 and Framingham.

Discussion:

- At one point there was the possibility of a \$750,000 grant but the administration changed and the grant is no longer available.
- There is a \$300,000 Mass Trails grant being applied for and the town has a \$100,000 grant in hand but that will expire in 2020.

- CPA funds haven't been available because of a legal challenge but Representative Gentile a Senator Eldridge are introducing legislation to address that.
- Bill will check on available CPC funds as there is no information at this time.

Summary of presentations to schedule:

- Fire Department (ambulance)
- SPS (Playground and surveillance cameras)
- Town Manager (CRX acquisition)
- Fairbank working group (new building)
- DPW (rolling stock, road/culverts)

Lincoln/Sudbury has not submitted any requests by the deadline. There may be requests at another point after May.

Meeting Dates:

February 13, 19, 20

It was requested that either the Fairbank working group or the DPW present on the February 13 date. Bill will schedule everyone else.

The Finance Committee will schedule a date for the Fairbank presentation and will let the CIAC know so they can also attend.

Meeting adjourned at 8:47pm

Respectfully submitted, Sue Abrams, Clerk

Handouts:

Form A for above mentioned requests

Minutes from the December 12, 2019 meeting