CIAC - Capital Improvement Advisory Committee Meeting Minutes November 26, 2018 7:00 PM - 8:45 PM DPW Meeting Room

Present: Susan Abrams, Tom Travers, Michael Cooper, Matt Dallas, Jamie Gossels

Susan Asbedian-Ciaffi, William Barletta

Absent: Joe Scanga

Chairman Gossels, following acknowledgement of a quorum, called the meeting to order at 7:05PM.

Item 1.

Minutes of the September 26 meeting were not available and will be approved at the next CIAC meeting.

Item 2.

Committee review of submitted department capital request forms

Fire Department Engine 4 Replacement

Estimated cost: \$570,000

Discussion:

This seems necessary and the committee did not have any additional questions regarding the request.

Park and Rec Featherland Multisport Court Reconstruction (Phase 2)

Estimated cost: TBD

Discussion:

The committee questioned why this request has been made, as Park and Rec assured the committee that the \$220,000 originally allocated for the project was sufficient to complete the entire project. The committee can't respond to the request until there is a dollar figure for the project. Questions include:

- Why wasn't the original funding sufficient for the project?
- What is the timeline for this phase?
- CPC money funded the original request-will Park and Rec be seeking funding from them again?

Park and Rec Splash Park

Estimated cost: \$350,000

Discussion:

The committee questioned the need for this project. The location would impact any expansion of Fairbank pool. The Form A suggests a membership to access the facility. Committee members questioned the viability of this, particularly in the absence of any market research to identify the potential user base and the actual need. There were also questions about maintenance costs and any additional staffing it might require.

DPW Culvert Replacement

Estimated Cost: \$500,000

Discussion:

This request is seen as a necessary, ongoing program to support the infrastructure, but there are concerns about the request. Is this a pot of dollars for the future since no project is specifically identified? The committee questioned whether this should be a capital request since it appears to be an operating expense that should be part of the regular DPW budget.

DPW Roadway Improvement and Maintenance

Estimated cost: \$500,000

Discussion:

As with the culvert replacement, this was deemed a necessary expenditure by the committee. This project was dropped from last year's request. Why isn't this an operating expense rather than a capital expense since the Form A says they need an extra \$500,000 each year.

DPW Street Sweepers

Estimated cost: \$465,000

Discussion:

This was another request carried over from last year. The discussion centered on whether the town could purchase one street sweeper and judge whether a second one is actually needed over the course of a year. Contracting services cost \$120,000 annually for sweeping twice a year. The life expectancy of each sweeper is 10 years, which, according to the Form A, exceeds the payback timeline of 4 years. There was a question as to whether the regulations require twice a year sweeping.

DPW Unit #44-6 Wheel Dump Truck

Estimated cost: \$240,000

Discussion:

This was a request carried over from last year The request is part of an effort to develop a systematic plan for replacement of vehicles before their repair costs become excessive. It replaces a 2004 Mack truck.

DPW Bucket Truck

Estimated cost: \$240,000

Discussion:

This request, carried over from last year, would provide a truck that would eliminate the need to contract privately for the work. It would save the town approximately \$80,000 a year, the current cost of contracting out the services.

DPW Unit # 36-One Ton Dump Truck

Estimated cost: \$150,000

Discussion:

This request, also carried over from last year, is another piece of equipment that is part of the systematic replacement plan. It replaces a 2000 dump truck with a new vehicle that has a spreader, plow and wing, making it more versatile.

The committee requested repair costs for each of the DPW vehicles being replaced.

Meeting adjourned at 8:45pm

The next meeting will be Monday, December 17 at 7PM in the DPW Meeting Room.

Respectfully submitted, Sue Abrams, Clerk

Handouts: Form A for each of projects discussed