

CIAC - Capital Improvement Advisory Committee
Meeting Minutes DRAFT
June 13, 2017
7:00 PM – 8:20 PM
DPW Building Meeting Room

Present: Susan Asbedian-Ciaffi, Mark Howrey, Jim Kelly, Susan Abrams, Jamie Gossels
Absent: Tom Travers

Also Present: Michael Cooper (Candidate for one of the open positions on this committee)

Chairman Mark Howrey, following acknowledgement of a quorum, called the meeting to order at 7:00PM.

Item 1. Changes in membership

Mark introduced Michael Cooper, one of two candidates for the two open positions on the CIAC. Michael will interview with the Selectmen next week. The members of the committee gave an overview of our work and responded to questions from Michael.

Item 2. Minutes

Minutes of the April 9, 2017 meeting were unanimously approved as presented.

Item 3. Potential Warrant articles

The Fall Town Meeting will be held either October 16 or 23. Deadline for warrant articles is August 8. The process for preparing for town Meeting was reviewed.

Playgrounds

There will be a request to CPC to fund improvements to playgrounds at the elementary schools as well as for the poured in place surface and other improvements for the SMILE playground at Fairbanks Field. Jim has spoken to Chris Morely about the need for the CPC to meet during the late summer to accommodate this request.

Discussion:

Current numbers are just estimates as the cost for the SMILE playground has increased significantly. The committee agreed that there are many unanswered questions and details to be nailed down before a hard number can be determined.

Regarding the school playgrounds, the PTOs have been approached as possible contributors to the funding but it does not appear that they have sufficient resources. The SPS School Committee needs to take a vote on the school playgrounds as a demonstration of support for this expense.

Jim will get a Form A for both these projects and notify the Park and Rec Commission that they will need to make a presentation to the CIAC at the end of August in order to answer the outstanding questions and provide hard numbers for the project.

Nixon Addition

The School Committee created a sub-committee to study this proposal. The Sub-committee recommended this plan and the School Committee agreed with the findings but they have not taken a formal vote on the project. The budget concerns are the primary reason for this. Jim suggested that the money from the sale of the police station might be used for this project as that money has restrictions that require it to be used for building purposes.

Fire Station

National Development has provided funding (\$80,000) to hire a designer for a new fire station on route 20. The designer is in the process of developing the plans and details. The deadline is September 1 for this so it is anticipated that there will be enough information to go forward at the October Town Meeting and request building funds.

Item 4. Meeting Schedules

Following a discussion about timing for presentations, it was decided that the Fire Department, SMILE, Park and Rec, and SPS will be informed that the deadline for submitting Form a and supporting information will be September 1. It is anticipated that presentations will be made in mid September. Jim will let town administrators know this time line and make sure they can accommodate it. Any information Mark receives over the summer will be forwarded to the committee. Questions from committee members should also go to Mark and he will collect them for the presentations.

There was agreement on the rationale for these projects being proposed for Fall Town Meeting rather than waiting for the spring. Fall approval will allow the playgrounds to be addressed in the summer of 2018 because it allows the bidding process to be completed by the spring of 2018. Otherwise, a Fall Town Meeting approval would push the projects into 2019.

Next meetings: September 5 and 6.

Meeting adjourned at 8:13pm.

Respectfully submitted,

Sue Abrams

Clerk