



**Town of Sudbury
Capital Improvement Budget
Request
FY2018 Form A**

Department/Committee: Park and Recreation
Item/Project Name: Consulting/Planning services

Initial Year of Request: N/A	Estimated Total Project Cost: \$50,000	Estimated Future Savings:¹ N/A
Estimated Incremental Costs:² N/A	Staffing Changes:³ None	
Justification Code:	R or NR: NR	Priority: 1

Project Description:
Consulting/Planning services relative to Town Park and Recreation Capital projects

Justification and Need:
The Park and Recreation Commission/Department have established an itemized priority list for capital spending efforts. Items on the priority list require research, studies, and planning to complete. Many times these projects will require third party professionals to assist in planning efforts or meet town bylaw requirements. These monies will assist the department in fully developing plans for field space sufficient to meet town needs and eliminate over use of grass fields. Please see the attached list providing further details regarding this request.

Benefit:
The Town has a documented playing field shortage and cannot properly manage its playing fields. Haskell Field is an example of this as the field shows signs of heavy usage with compacted soil, areas of dirt and weeds, etc. Planning and implementation of the plans will address the playing field shortage and allow for proper field and turf management.

Last time this was replaced (i.e., year roof was previously replaced or year vehicle): N/A	Typical Replacement Cycle: N/A
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Alternatives Considered/Reasons for Rejecting Alternatives:
N/A

Consequences of Not Implementing/Delaying Implementation:
N/A

Other Pertinent Background Information (e.g., Quotes, Brochures, Pictures, etc.): The Park & Recreation Commission, in conjunction with the Park & Recreation Department is requesting CPC funds that will enable the recreational needs of the Town be met. Past efforts have made it clear that any proposed project needs to be thoroughly vetted, designed, and engineered, by third party professionals to solidify these efforts and bring any proposal to a standard that the Town and its residents require. However, specific issues and the best way to address them are not known until the process has been begun. Sure, some costs can be anticipated, but not all. Thus, it's a little-bit of a catch 22 as developing an itemized, fixed cost budget is difficult in advance of the process. Thus, below specific projects are listed, along with a description of the intend use of the monies estimated to be associated with that project, as well as an estimated cost for that particular project. The items noted below are consistent with the Sudbury Park & Recreation Commission Capital Item Prioritization approved by the Commission on September 12, 2016 and attached hereto.

¹ Quantify any future savings if project is implemented (e.g., personnel costs, maintenance, repairs, energy conservation, etc.)

² Quantify any incremental costs anticipated if project is implemented (e.g., future personnel cost, maintenance, repairs, etc.)

³ Quantify staffing changes (up or down) anticipated if project is implemented.

Park & Recreation - Consulting & Planning Services Request			
Priority	Description	Cost Range	
#1	<p><u>Little League Fields -Design, Permit and Relocate Elementary School Fields</u></p> <p>The Little League Fields on the elementary schools and Crime Lab have been identified as substandard by the Athletic Fields Needs Assessment & Master Plan Update prepared by Gale Associates in December of 2012 with the field (turf) conditions of the Crime Lab field, the Nixon field, and Noyes 1 and 2 fields rated poor or very poor, and the dual use Little League/soccer field at Haynes having "poor" geometric configuration.</p> <p>As stated in the study referenced above, <i>"Overall, there are a total of thirty-six (36) athletic fields within the Sudbury community with ten (10) of the fields in disrepair and not meeting acceptable standards. For example, there are a total of ten (10) designated Little League fields; however, when looking at geometry and site conditions, approximately six (6) of them do not meet geometry or condition standards and have limited use. This issue causes other fields throughout the Town to experience a disproportionate amount of the use. "</i></p>	\$10,000	\$15,000
#2	<p><u>Davis Field - Permitting, Traffic Study, Mitigation</u></p> <p>The recent planning efforts for Davis Field envision a portion of the field to be leveled to better accommodate fields sports, specifically soccer and lacrosse. Conceptual plans call for an area the size of two multi-purpose rectangular fields (soccer/lax fields) to be leveled, which leaves the majority of the field space as is. Preliminary estimates indicate this is a very cost effective way for the town to address its playing field shortage with preliminary cost estimates in the range of \$250,000 to \$500,000. However, past efforts indicate traffic, storm water, and wetlands (mitigation) concerns that require third party professionals to be retained.</p>	\$10,000	\$15,000
#3	<p><u>Ti-Sales - Traffic and Access Study</u></p> <p>The Ti-Sales Field is a much under utilized asset of the Town with its utility limited by access and wetlands constraints. However, this field has a central location and adjacent to the proposed rail trail and with proper access and design could facilitate a number of passive and/or active recreational uses for the Town. It is envisioned that this study would review options for improving or relocating the current access in order to improve potential utility and alleviate traffic, as well as estimating the preliminary cost of such improvements . The conclusions of this study would then guide prospective recreational uses of the site. The Park & Recreation Commission would very much like to see (which it does as planned) a rail-trail that connects Davis, Featherland and Ti-Sale fields and envisions youth and adults utilizing the rail trail to access these fields.</p>	\$10,000	\$15,000
#4	<p><u>Melone - Recreational Use Study</u></p> <p>The recent review of environmental concerns with the Melone property indicated that the site is probably not suited for enclosed building structures, but that outdoor recreational uses were suitable. Although additional environmental review may be needed once conceptual plans are devised, the P&R Commission envisions the completion of a study to determine the best recreational uses of the property, both in terms of passive and active uses.</p>	\$10,000	\$15,000
Estimated Total Cost Range		\$40,000	\$60,000

Sudbury Park & Recreation Commission Capital Item Prioritization

In conjunction with Kayla McNamara, Park and Recreation Department Director, the Park and Recreation Commission has determined via 4-0 vote on September 12, 2016 that the following items should be prioritized, as ordered, for Town capital spending efforts.

- 1A. Install a new pour and play surface on the entire Haskell playground (FY18)
- 1B. \$50,000 for planning services relative to Town recreation capital projects (FY18)
2. Create more usable playing field space – this includes multi-purpose rectangular fields as well as baseball fields, particularly small diamond baseball fields (FY19).
3. Renovate, redevelop or replace the Fairbanks Center with a facility that meets the Physical and Financial Characteristics as listed in the September 12, 2016 Park & Recreation Commission Fairbanks Community Center Position Statement (FY - as determined by the Selectmen).
4. Replace Cutting Field turf (FY 19)
5. Install lighting at turf fields
 - a. Lincoln Sudbury Regional High School (FY 19)
 - b. Cutting Field (FY19)
6. Replace the Featherland tennis courts with an appropriate mix of courts (FY19)
7. Continue to explore recreational development at the Melone property (FY - as determined by the Selectmen)

Sudbury Park and Recreation Commission

September 12, 2016