



**Town of Sudbury
Capital Improvement Budget Request
FY2018 Form A**

Department/Committee: Facilities/SPS
Item/Project Name: New Van for Town Electrician

Initial Year of Request: 2016	Estimated Total Project Cost: \$26,000	Estimated Future Savings:¹ Will save labor/staff time
Estimated Incremental Costs:² None	Staffing Changes:³ None	
Justification Code: B	R or NR: R	Priority: 1
Project Description: Purchase new van to be used for Sudbury Public Schools and Facilities Department, specifically for Town Electrician. An electricians van is the equivalent to an administrator's desk, it is where he/she works from every day. Currently the electrician uses an older police vehicle, which is a ford explorer, which is not conducive to an electrician's work. The Explorer that he is currently using will be passed on a maintenance custodian who is presently driving a 2005 Crown Victoria Sedan.		
Justification and Need: We don't have a van to accommodate the Town Electrician, this type of work is very dependent on the proper tools, and a van is an essential tool for the electrician to perform efficiently. This Van will enable an Improvement of operating efficiency, this van will substantially and significantly improve the operating efficiency of the department, it is an expenditure that has a very favorable return on investment with a promise of reducing wasteful time spent on inefficient operations.		
Benefit: Systematic replacement and the proper equipment for staff helps eliminate job down time, inefficient use of time, and insures safety of employees. The maintenance of schools and town buildings comprise over 600,000 square feet of building floor area. A reliable truck is necessary to insure services are maintained.		
Last time this was replaced (i.e., year roof was previously replaced or year vehicle): This is a new vehicle. The town did not have a staff electrician until last year.		Typical Replacement Cycle: Approximately 7-10 years

Alternatives Considered/Reasons for Rejecting Alternatives:

An alternative would be to purchase used vehicles which would most likely reduce the reliability of the equipment and increase maintenance costs, or continue the use of older, worn out trucks that have proven to be unreliable and do not suit the needs of the Town Electrician. I would recommend that the Town invest in a new vehicle. If the facilities department finds a good used vehicle, and we can save money, we will purchase it used.

Consequences of Not Implementing/Delaying Implementation:

Not providing the proper equipment and tools to do the job right is poor planning and wastes time.

Other Pertinent Background Information (e.g., Quotes, Brochures, Pictures, etc.):

N/A





