

Town of Sudbury, Massachusetts

Minutes of the CIAC Meeting March 24, 2016

Present: Susan Asbedian-Ciaffi, Jamie Gossels, Mark Howrey, Tom Travers, Jim Kelly
Also Present: Susan Berry (FinCom), Jose Garcia-Meitin (FinCom)

Not Present: Susan Abrams, Eric Greece, Michael Lane

Location of Meeting: Conference Room, DPW Building
Meeting Called to order at 7:05 PM by Chairman Travers

1. Susan Berry, FinCom chair, updated CIAC with FinCom positions with respect to capital articles:
 - Combined impact of operating budget and CIAC recommended capital projects is a tax increase of close to 5%
 - Some members of FinCom are uncomfortable with this increase
 - Last year the tax impact of capital items was only on \$420,000 because the remainder was funded through free cash
 - Therefore, the increase in spending on proposed capital projects compared to last year would be \$1.8 million
 - FinCom did not recommend approval of the DPW cold storage or SPS maintenance garage (because of cost and/or merits of projects)
 - FinCom did approve traffic light at Nixon
 - FinCom has not yet taken a position on parking lots or fuel storage tank replacement
 - FinCom recommended approval of all other CIAC recommended projects
 - Susan asked for CIAC input:
 - i. Does CIAC have strong opinion on different priorities of projects that FinCom should consider?
 - ii. Does CIAC have any additional information that would help inform FinCom decisions on remaining projects?
2. Underground Fuel Storage Tank:

Jim met with consultant: tanks currently OK, warning system is working, will be hard to maintain because of difficulty obtaining parts. Recommends replacing asap because of age.

Tom: Essential to avoid spill because cleanup would be very expensive. We're on "borrowed time" and should be proactive rather than reactive.

Jim: some cost savings with above ground tanks because fewer, less expensive inspections, particularly as DEP regulations become more demanding
3. Parking lots:

Bill Place will be retiring in July. Jim will not be able to manage both parking lot projects in addition to his other projects. Therefore he recommends reducing the parking lot request to \$84,000 for the Fire Dept. parking lot only (not Loring).
4. Tom's recommendations:

- SPS maintenance garage-defer funding until know location (of administration and/or maintenance garage).
 - LS security system: fund through LS stabilization fund
There was some discussion about the LS stabilization fund, E & D fund, other planned uses of stabilization fund, etc. The CIAC is not responsible for determining sources of funding for recommended projects, and did not take a position on this suggestion.
5. General discussion of FinCom position, CIAC priorities
 - It was noted that the tax impact this year is so significant only because free cash was used for capital projects last year.
 - It was noted that the CIAC acted under the guidelines set by the Capital Finance Committee and that the FinCom position resulted in the “goalpost changing.”
 - It was noted that the FinCom role is different from that of the CIAC so guidelines could be different.
 - The consensus of the CIAC was that the committee does not want to reprioritize projects at this point.
 - There was discussion about whether and how much free cash might be available this year. Susan Berry wasn’t sure of the dollars or possible uses at this point.
 - There was discussion about information CIAC should include in its recommendations, possible changes to Form A’s, whether FinCom members should receive Form A’s as well as CIAC recommendations.
 6. Change in parking lot request:
Move to change recommendation for “Town and School Parking Lots” from \$150,000 to \$84,000 for Fire Dept. parking lot.
Vote 4-0 in favor
 7. Fairbank project
 - No position has been taken by either CIAC or FinCom at this time
 - April 11: joint meeting of FinCom, Selectmen, CIAC to hear Fairbank Community Center presentation
 - April 14: public forum on Fairbank project
 - April 26: CIAC will meet to discuss and take position on Fairbank and to prepare for Town Meeting
 8. Meeting adjourned at 9:25

Respectfully submitted,
Jamie Gossels