

CIAC Meeting 1/12/16

DPW Building

Present: Tom Travers, Susan Ciaffi, Mark Howrey, Jamie Gossels, Jim Kelly, Sue Abrams (7:30)

Also Present: Jose Garcia-Meitin (FinCom), Jody Kablack (Planning), Bill Place (DPW), Chuck Woodard (Selectmen) Bobbie Beagan (Park and Rec), Paul Griffin (Park and Rec)

Not Present: Michael Lane, Eric Greece

1. Tom Travers called meeting to order at 7:06 and noted a quorum was present
2. Minutes of meeting of December 14, 2015 were approved unanimously
3. Bill Place provided information about DPW capital requests:
 - a. Rolling stock: discussed age, need, repair history and estimated trade-in value for each request.
 - b. Cold storage: to save time and protect equipment
Current situation requires a lot of jockeying of trucks to access those necessary for a particular need. The canopy/car port will provide ease of access, protect the trucks from the weather, and free up some garage space under Town Hall. The current plan does not involve a heated structure, though enclosing it may be proposed in the future. This project was first proposed in 2013 but has been put off.
 - c. Underground storage tank: no immediate problems with the tank but it has exceeded its warranty and it is increasingly difficult to find repair people willing to work on it and to obtain parts. Impossible to predict how much longer it will last. The tank is used for gasoline by all town departments.
The current tank has built in safety measures so that leakage will be detected. The requested funds include cost of removing the current tank. A third party engineering study might also be required.
 - d. Davis Field: Bill indicated that he had not been approached by Park & Rec. to provide an in-house estimate of cost for the FY 2017 Davis Field proposal. The funding source is still unclear since the Friends will no longer be providing funds identified in last year's proposal. CPC is considering a request for funding.
4. Walkways:
 - a. Jody Kablack reviewed the planning for this year. There is no CPC funding currently expected. A short discussion centered around the possibility of going to CPC with a request, although there is litigation from Norwell that may impact these decisions.
5. Landscaping for the town center:

- a. the landscaping was projected to be completed by now but the weather impacted the timeline. There are still \$100,000 in funds already allocated. Jody reviewed the remaining pieces of the project.
- 6. Rail trail committee is requesting \$100,000 for engineering costs.
- 7. Park and Rec
 - a. Davis Field plans have been reevaluated and the project has been scaled back. It was noted that the size of the parking lot reevaluated and the project has been scaled back. It was noted that the size of the parking lot defines the extent of use that the fields can support. The committee was encouraged to work with Bill Place to get funding estimates that could complete the work in house and to complete a traffic study that was recommended last year.
 - b. Playground surface: a gift to Park and Rec paid for 1 section of poured in place surfacing. The CIAC suggested that Park and Rec defer this \$44,000 request for the remaining sections until next year and going to the CPC for funding.
 - c. Tennis courts at Featherland: The discussion centered around the usage of these courts and the CIAC suggested that Park and Rec document the actual usage to ascertain the need for these courts.
- 8. CPC Funding
 - a. The CPA has asked the CIAC to give their opinion on these requested projects:
 - i. Archiving software for the Library \$40,000 (note-the CIAC customarily only makes recommendations on projects over \$50,000)
 - ii. Town Landscaping \$148,000
 - iii. Loring Parsonage \$400,000
 - iv. Rail Tail \$150,000
 - v. Davis Fields \$148,000
- 9. Strategic Capital Funding Committee update
 - a. The recommendation is to fund \$5.7 million as part of the general budget. The current draft is \$5.9 million so it requires identifying \$200,000 to eliminate. Tom identified several areas that would reach this goal.
- 10. Updates on other capital items
 - a. Jim reviewed the design study for Fairbanks and the time line for that project.
 - b. He also identified projects that could be trimmed to save some of the \$200,000.

Meeting adjourned at 9:40PM.

Next meeting January 26 at 7PM at the DPW building.